



**UNIVERSITÀ
DEGLI STUDI
DI BERGAMO**

Servizio orientamento
e programmi
internazionali

NOTICE FOR MOBILITY SELECTION ACADEMIC YEAR 2024/2025

EXCHANGE AGREEMENTS WITH UNIVERSITIES OFFERING:

- English-taught programs (AUSTRALIA, BRAZIL, CHINA, KOREA, JAPAN, INDIA, MOROCCO, RUSSIA, USA)
- Portuguese-taught programs (BRAZIL)
- Spanish-taught programs (CHILE, MEXICO, ARGENTINA)
 - Russian-taught programs (RUSSIA)
 - Chinese-taught programs (CHINA)
 - Japanese-taught programs (JAPAN)

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TABLE OF LOCATIONS, PLACES AND DURATIONS

For the academic year 2024/2025, grants for study mobility are offered on a competitive basis, similar to the Erasmus+ Programme, for the following destinations:

| NATION | LANGUAGE | UNIVERSITY | ACCESSIBLE BY: | LANGUAGE REQUIREMENT | NO. OF PLACES | MONTHS |
|-----------|------------|---|--|---|---------------|--------|
| AUSTRALIA | ENGLISH | UNIVERSITY OF TECHNOLOGY SYDNEY | <p>Students of all departments A weighted average of grades (already recorded) equal to at least "C" on the ECTS scale is also required (see the ECTS evaluation system). http://www.data.unibg.it/dati/bacheca/466/64790.pdf</p> <p>It should be noted that this requirement will be verified on 14.02.2024</p> | <p>1) TOEFL with a minimum score of 90 (Internet based - with at least 21 in Writing). For students of the degree in Educational Sciences, the minimum grade must be 94 (with at least 23 in Writing) as of 01.01.2023. Or 2) IELTS with a minimum score of 6.5 (with at least 6.0 in Writing) as of 01.01.2023. For students of the degree in Educational Sciences, the minimum grade must be 7.0 (with at least 7.0 in Writing). NB: the certification must be valid until the start date of the courses for the chosen semester</p> | 6 | 5 |
| ARGENTINA | SPAGNOLO | UNIVERSIDAD DE BELGRANO (Buenos Aires) | <p>Students of all departments</p> <p>At the School of Engineering, the exchange is open only to the students of IT Engineering (Bachelor and Master Degree)</p> | <p>Spanish language proficiency to level B1, which will be ascertained through a computerised test, in the absence of an exemption; please check the paragraph for exemptions from the computerised language test at the following link (Language assessment for mobility) (https://www.unibg.it/internazionale/and-are-allestero/partire/accertamento-conoscenza-linguistica)</p> | 6 | 5 |
| BRAZIL | ENGLISH | PONTIFÍCIA UNIVERSIDADE CATÓLICA DO PARANÁ – CURITIBA | <p>Students of all departments</p> | <p>English language proficiency to level B2, which will be ascertained through a computerised test, in the absence of an exemption; please check the paragraph for exemptions from the computerised language test at the following link (Language assessment for mobility)</p> | 5 | 5 |
| BRAZIL | PORTUGUESE | UNIVERSIDADE TECNOLÓGICA FEDERAL DO PARANÁ – CURITIBA | <p>Students of the Departments of Business Sciences and Economics and the School of Engineering</p> | <p>There are no language requirements for accessing these locations. The University of Bergamo reserves the right to hold an intensive Portuguese language course before exchange</p> | 6 | 5 |



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|--------|------------|--|--|--|---|---|
| | | | | students leave. | | |
| BRAZIL | PORTUGUESE | UFRGS - UNIVERSIDADE FEDERAL DO RIO GRANDE DO SUL (Porto Alegre) | Students of the School of Engineering | There are no language requirements for accessing these locations. The University of Bergamo reserves the right to hold an intensive Portuguese language course before exchange students leave. | 6 | 5 |
| CHILE | SPANISH | UNIVERSIDAD DE CILE (Santiago de Cile) | Students of the Department of Letters, Philosophy, Communication | Spanish language proficiency to level B1, which will be ascertained through a computerised test, in the absence of an exemption; please check the paragraph for exemptions from the computerised language test at the following link (Language assessment for mobility) (https://www.unibg.it/internazionale/and-are-allestero/partire/accertamento-conoscenza-linguistica) | 2 | 6 |
| CHINA | ENGLISH | PEKING UNIVERSITY HSBC BUSINESS SCHOOL | Students of the master's degree courses of the Departments of Business and Economics A weighted average of grades (already recorded) equal to at least "C" on the ECTS scale is also required (see the ECTS evaluation system). http://www.data.unibg.it/dati/bacheca/466/64790.pdf It should be noted that this requirement will be verified on 14.02.2024 | English language proficiency to level B2, which will be ascertained through a computerised test, in the absence of an exemption; please check the paragraph for exemptions from the computerised language test at the following link (Language assessment for mobility) | 2 | 5 |
| CHINA | ENGLISH | Xi'AN JIAOTONG LIVERPOOL UNIVERSITY - SUZHOU | Students of the School of Engineering A weighted average of grades (already recorded) equal to at least "B" on the ECTS scale is also required (see the ECTS evaluation system). http://www.data.unibg.it/dati/bacheca/466/64790.pdf | English language proficiency to level B2, which will be ascertained through a computerised B2 English test in the absence of an exemption; please check the paragraph for exemptions from the computerised language test at the following link (Language assessment for mobility) | 3 | 5 |



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|-------|---------|--|--|--|----|---|
| | | | It should be noted that this requirement will be verified on 14.02.2024 | | | |
| CHINA | CHINESE | DALIAN UNIVERSITY OF FOREIGN LANGUAGES | Students the 3rd year study of the Modern Foreign Languages and Literature degree course, curriculum in Oriental Languages and Literature 2nd year students of the Modern Languages for Communication and International Cooperation master's degree course | Students of the three-year degree: HSK3+ Students of the master's degree: HSK 4+ | 15 | 5 |
| CHINA | CHINESE | NANJING NORMAL UNIVERSITY | Students the 3rd year study of the Modern Foreign Languages and Literature degree course, curriculum in Oriental Languages and Literature 2nd year students of the Modern Languages for Communication and International Cooperation master's degree course | Students of the three-year degree: HSK3+ Students of the master's degree: HSK 4+ | 10 | 5 |
| CHINA | CHINESE | Xi'AN JIAOTONG LIVERPOOL UNIVERSITY - SUZHOU | Students the 3rd year study of the Modern Foreign Languages and Literature degree course, curriculum in Oriental Languages and Literature Students in the 2nd year of the Modern Languages for Communication and International Cooperation master's degree course A weighted average of grades (already recorded) equal to at least "B" on | Students of the three-year degree: - Chinese: HSK3+ - English: language proficiency to level B2, which will be ascertained through a computerised B2 English test in the absence of an exemption; please check the paragraph for exemptions from the computerised language test at the following link (Language assessment for mobility) Students of the master's degree: - Chinese: HSK4+ - English: English language proficiency to level C1 English, which will be ascertained through a computerized B2 English test | 5 | 5 |



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|-------------|---------|---|---|---|-----------------|-----------------------|
| | | | <p>the ECTS scale is also required (see the ECTS evaluation system). http://www.data.unibg.it/dati/bacheca/466/64790.pdf</p> <p>It should be noted that this requirement will be verified on 14.02.2024</p> | <p>and subsequent supplementary interview (the date of the online interview will be published with a subsequent notice), in the absence of an exemption; please check the paragraph for exemptions from the computerised language test at the following link (Language assessment for mobility)</p> | | |
| CHINA | CHINESE | HEBEI NORMAL UNIVERSITY OF SCIENCE AND TECHNOLOGY - QINHUANGDAO | <p>Students the 3rd year study of the Modern Foreign Languages and Literature degree course, curriculum in Oriental Languages and Literature</p> <p>Students in the 2nd year of the Modern Languages for Communication and International Cooperation master's degree course</p> | <p>Students of the three-year degree: HSK3+ Students of the master's degree: HSK 4+</p> | 10 ¹ | 5 |
| SOUTH KOREA | ENGLISH | INHA UNIVERSITY - INCHEON | <p>Students of the School of Engineering</p> | <p>English language proficiency to level B2, which will be ascertained through a computerised test, in the absence of an exemption; please check the paragraph for exemptions from the computerised language test at the following link (Language assessment for mobility)</p> | 3 | 5 |
| SOUTH KOREA | ENGLISH | KYUNGPPOOK NATIONAL UNIVERSITY | <p>Students of the School of Engineering</p> | <p>English language proficiency to level B2, which will be ascertained through a computerised test, in the absence of an exemption; please check the paragraph for exemptions from the computerised language test at the following link (Language assessment for mobility)</p> | 5 | 5 |
| JAPAN | ENGLISH | KWANSEI GAKUIN UNIVERSITY | <p>Students of all departments except from the School of Engineering</p> | <p>English language proficiency to level B2, which will be ascertained through a computerised test, in the absence of an exemption; please check the paragraph for exemptions from the computerised language test at the following link (Language assessment for mobility)</p> | 2 | 5 (2nd semester only) |



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|-------|----------|------------------------------|---|---|---|-----------------------|
| JAPAN | JAPANESE | KWANSEI GAKUIN UNIVERSITY | <p>2 places for students in the 3rd year of the Modern Foreign Languages and Literature degree course</p> <p>2 places for a student in the 2nd year of the master's degree course in Modern Languages for Communication and International Cooperation</p> | <p>English language: level B2 ascertained through a computerized test, in the absence of an exemption; please check the paragraph for exemptions from the computerised language test at the following link (Language assessment for mobility)</p> <p>Japanese language for BA students: - must have acquired 9 credits in Japanese - must have knowledge of vocabulary and elementary grammatical structures and of about 160 kanji</p> <p>Japanese language for MA students: - must have acquired 25 credits in Japanese - must have knowledge of the grammatical forms of Japanese at a pre-intermediate level and at least 300 kanji</p> | 4 | 5 (2nd semester only) |
| JAPAN | ENGLISH | KANAGAWA UNIVERSITY | Students of all departments | <p>English language proficiency to level B2, which will be ascertained through a computerised test, in the absence of an exemption; please check the paragraph for exemptions from the computerised language test at the following link (Language assessment for mobility)</p> | 1 | 5 |
| JAPAN | JAPANESE | KANAGAWA UNIVERSITY | Students in the 3rd year study of the Modern Foreign Languages and Literature three-year degree course | <p>English language: level B2 ascertained through a computerized test, in the absence of an exemption; please check the paragraph for exemptions from the computerised language test at the following link (Language assessment for mobility)</p> <p>Japanese language - must have acquired 9 credits in Japanese - must have knowledge of vocabulary and elementary grammatical structures and of about 160 kanji</p> | 1 | 5 |



| | | | | | | |
|-------|----------|--|---|---|---|-------------------------|
| JAPAN | ENGLISH | KANAZAWA UNIVERSITY – College of Human and Social Sciences | 1 place for a student of the Departments of Letters, Philosophy, Communication and of Foreign Languages, Literatures and Cultures | English language proficiency to level B2, which will be ascertained through a computerised test, in the absence of an exemption; please check the paragraph for exemptions from the computerised language test at the following link (Language assessment for mobility) | 1 | 5 (only 2° semester) |
| JAPAN | JAPANESE | KANAZAWA UNIVERSITY | 2 places for students in the 3rd year study of the Modern Foreign Languages and Literature three-year degree course 1 place for a student in the 2nd year of the master's degree course in Modern Languages for Communication and International Cooperation | English language proficiency to level B2, which will be ascertained through a computerised test, in the absence of an exemption; please check the paragraph for exemptions from the computerised language test at the following link (Language assessment for mobility) Japanese language for BA students: - must have acquired 9 credits in Japanese - must have knowledge of vocabulary and elementary grammatical structures and of about 160 kanji Japanese language for MA students: - must have acquired 25 credits in Japanese - must have knowledge of the grammatical forms of Japanese at a pre-intermediate level and at least 300 kanji | 3 | 5 (only 2° semester) |
| JAPAN | JAPANESE | RITSUMEIKAN UNIVERSITY – COLLEGE | Students in the 3rd year study of the Modern Foreign Languages and Literature three-year degree course | English language proficiency to level B2, which will be ascertained through a computerised test, in the absence of an exemption; please check the paragraph for exemptions from the computerised language test at the following link (Language assessment for mobility) Japanese language: - must have acquired 10 credits in Japanese - must have knowledge of vocabulary and elementary grammatical structures and of about 160 kanji | 4 | 5 |



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| JAPAN | JAPANESE | NANZAN UNIVERSITY - NAGOYA | 2 students of the 3rd year of study of the Modern Foreign Languages and Literature three-year degree course | English language: level B2 ascertained through a computerized test, in the absence of an exemption; please check the paragraph for exemptions from the computerised language test at the following link (Language assessment for mobility) Japanese language for three-year degree students: - must have acquired 9 credits in Japanese - must have knowledge of vocabulary and elementary grammatical structures and of about 160 kanji | 2 | 5 |
| INDIA | ENGLISH | PARUL UNIVERSITY | Students of the Departments of Business Sciences and Economics and the School of Engineering | English language proficiency to level B2, which will be ascertained through a computerised test, in the absence of an exemption; please check the paragraph for exemptions from the computerised language test at the following link (Language assessment for mobility) | 5 | 5 |
| MOROCCO | ENGLISH | UIR - UNIVERSITE' INTERNATIONALE DE RABAT | Students of the Department of Foreign Languages, Literatures and Cultures | English language proficiency to level B2, which will be ascertained through a computerised test, in the absence of an exemption; please check the paragraph for exemptions from the computerised language test at the following link (Language assessment for mobility) | 5 | 10 |
| MEXICO | SPANISH | CETYS UNIVERSIDAD | Students of the Departments of Business Sciences and Economics and the School of Engineering | Spanish language proficiency to level B2, which will be ascertained through a computerised B1 Spanish test and subsequent supplementary interview (the date of the online interview will be published with a later notice), in the absence of an exemption; please check the paragraph for exemptions from the computerized language test at the following link (Language assessment for mobility) | 2 | 5 |
| MEXICO | SPANISH | TECNOLÓGICO DEL MONTERREY | Students of the Departments of Business Sciences and Economics, the School of Engineering and Law, with a weighted average of grades (already recorded) equal | - language proficiency in English at level B2, which will be ascertained through a computerised test, in the absence of exemption Spanish language proficiency to level B2, which will be ascertained through a computerised B1 Spanish test and | 4 | 5 |



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|--------|---------|---|--|--|---|---|
| | | | to or greater than 24/30 It should be noted that this requirement will be verified on 15.02.2023 | subsequent supplementary interview (the date of the online interview will be published with a later notice), in the absence of an exemption; please check the paragraph for exemptions from the computerised language test at the following link (Language assessment for mobility) | | |
| RUSSIA | RUSSIAN | PUSHKIN LENINGRAD STATE UNIVERSITY - LSU | Students enrolled in the 2nd or 3rd year of the Modern Foreign Languages and Literature degree course or in the master's degree courses in Modern Languages for Communication and International Cooperation and Intercultural Studies in Languages and Literature | in terms of credits: must have passed at least two Russian language exams by the July 2024 session; - in terms of skills: must have a knowledge of the Russian language at least at level B1>B2 of the Common European Framework of Reference for Languages (TRK1>TRK12) | 5 | 5 |
| RUSSIA | RUSSIAN | HSE - NATIONAL RESEARCH UNIVERSITY HIGHER SCHOOL OF ECONOMICS - NIZHNY NOVGOROD | Students enrolled in the 2nd or 3rd year of the Modern Foreign Languages and Literature degree course or in the master's degree courses in Modern Languages for Communication and International Cooperation and Intercultural Studies in Languages and Literature | in terms of credits: must have passed at least two Russian language exams by the July 2024 session; - in terms of skills: must have a knowledge of the Russian language at least at level B1>B2 of the Common European Framework of Reference for Languages (TRK1>TRK12) | 5 | 5 |
| USA | ENGLISH | COLORADO STATE UNIVERSITY - PUEBLO | Students of all departments | - a pass grade in the TOEFL exam with a minimum score of 90 (Internet based) - with at least 21 in Writing as of 01.01.2023; or - a pass grade in the IELTS exam with a minimum score of 6.5 (with at least 6.0 in Writing) as of 01.01.2023 | 2 | 5 |
| USA | ENGLISH | FAIRLEIGH DICKINSON UNIVERSITY - MADISON, NJ | Students of all departments | - a pass grade in the TOEFL exam with a minimum score of 79 (Internet based) as of 01.01.2023; or - a pass grade in the IELTS exam with a minimum score of 6.0 as of 01.01.2023 | 6 | 4 |



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|-----|---------|--|---|---|---|---|
| USA | ENGLISH | WAYNE STATE UNIVERSITY – DETROIT | 3 places for the College of Liberal Arts and Sciences (open to students from all departments except Engineering) | - a pass grade in the TOEFL exam with a minimum score of 90 (Internet based) - with no score lower than 20 as of 01.01.2023; or | 3 | 5 |
| | | | 3 places for the College of Engineering (reserved for students at the School of Engineering) | - a pass grade in the IELTS exam with a minimum score of 6.5 (with at least 6.0 in Writing) as of 01.01.2023 | 3 | 5 |

¹ - mobility grants are provided only for the first 5 selected in the ranking for this destination

PLEASE NOTE:

- Mobility towards locations in the **Russian Federation** will be **exclusively in virtual mode**.
- The courses at the UNIVERSIDADE TECNOLÓGICA FEDERAL DO PARANÁ and UFRGS - UNIVERSIDADE FEDERAL DO RIO GRANDE DO SUL (Porto Alegre) **are in Portuguese**. The University of Bergamo reserves the right to hold an intensive Portuguese language course before the exchange students leave in the months of June and July.

The exchange agreements, similar to the Erasmus+ EU Programme, require that students from the University of Bergamo carry out part of their university curriculum at the host university, with full recognition of the results obtained abroad.

It should **be emphasised that**, in line with the provisions of the internationalisation strategy of the University of Bergamo, **the disbursement of the scholarship is subject to obtaining at least 12 of the credits established in the definitive study contract in the case of semester mobility**. In the case of extensions or annual stays, the disbursement will take place against at least a third of the credits established in the definitive study contract and in any case not less than 12.

An exemption may be granted based on documented reasons.

ADMISSION CRITERIA

All students enrolled for the academic year 2023/2024 at the University of Bergamo and who meet the specific requirements of each location indicated by the announcement can apply. **In the case of an accessibility requirement relating to the year of enrolment, this is to be understood as concerning the year of mobility (e.g. students currently (2023/24) enrolled in the second year can apply for the "KANAGAWA UNIVERSITY"**

Once selected, students who are nationals of a non-EU country are required to collect information from the host university in good time regarding the formalities to be completed in order to stay in the country of destination (entry visa and residence permit), while also paying attention to the requirements regarding economic status, which must be such as to guarantee subsistence during the mobility period.

The selected students will not be able, in the same academic year, to benefit from other places in exchange for the same purpose (other non-EU mobility, Erasmus+ for mobility for study purposes, Double Degree).



Instead, it will be possible to benefit from:

- exchange places for different purposes (e.g. internship);
- short mobility grants or Erasmus+ Blended Intensive Programme provided that the period is not simultaneous with the mobility for study provided for in this notice.

During the period of mobility abroad, the selected students will acquire the status of EXCHANGE STUDENT and will be considered for all intents and purposes enrolled at the host university, which will not require them to pay any type of fee. However, **students must continue to fulfil their duties towards the University of Bergamo, pay taxes and registration fees for the academic year 2024/25, complete the relevant study plan** and, generally, respect the deadlines and obligations indicated by the Student Secretariat.

Students on non-EU mobility must start and finish the period of study abroad as a **university student enrolled in the academic year 2024/2025**.

Students enrolled in the 2023/2024 academic year who intend to graduate by the extraordinary session of March/April 2025, must communicate this in time to the International Programmes Office to allow recognition and registration of credits earned for the activity carried out abroad. The exams to be taken during the mobility period must be those included in the study plan for the academic year 2023/24. In fact, any modification of the plan for the 2024/25 academic year involves the obligation to enrol for that academic year, paying the related student contribution and excluding the possibility of graduating in the extraordinary session of March/April, referring to the previous academic year.

It is therefore understood that students must comply with all the obligations set out by the University of Bergamo for the academic year 2024/2025. In particular, students pre-enrolled in master's degree courses must complete their enrolment within the deadlines set by the individual Departments and, where required, take the admission interview, under penalty of exclusion from the Programme. It should also be noted that failure to obtain the three-year qualification within the extraordinary session will result in the repayment of fees previously paid and the non-recognition of the activities carried out during the mobility period.

REGISTRATION METHOD AND DEADLINES

PLEASE NOTE:

- ANY COMMUNICATIONS REGARDING THE SELECTION WILL BE SENT EXCLUSIVELY TO THE INSTITUTIONAL EMAIL ADDRESS @STUDENTI.UNIBG.IT;
- FOR SEMESTER MOBILITIES, THE CHOICE OF SEMESTER MUST BE GIVEN IN THE ACCEPTANCE FORM;
- STUDENTS REGISTERED WITH RESERVATION (EXCLUSIVELY THREE-YEAR STUDENTS ABOUT TO GRADUATE IN THE EXTRAORDINARY SESSION MARCH 2024 AT ANOTHER UNIVERSITY) MUST OPEN A TICKET WITH THE OFFICE TO SUBMIT THEIR APPLICATION BY COMPLETING THE PAPER FORM.

Students interested in participating must:

1. Access their profile on the internet window



2. Select from the menu the item **INTERNATIONAL MOBILITY OUTGOING**→**MOBILITY NOTICES**

3. In the **Actions** box click on the **Detail/Registration** icon and proceed to fill in the required fields. To this end, it should be remembered that applications can be modified until the notice expires (Please note - students are invited to check carefully the access requirements to the locations. If non-compatible locations are chosen, these will not be considered for the relative ranking. If no selected location is compatible, the application will be excluded from the selections.

When choosing the locations, it is possible to indicate a maximum of three locations. Any additional preferences will not be considered for the purposes of the ranking.

4. Attach, if requested, the documentation necessary for the application:

- a. Language certification obtained within the deadlines indicated in correspondence with the selected locations for which it is mandatory
- b. Previous academic career (in the case of a three-year degree at another university). Particularly:
 - a. In the case of a previous qualification acquired at ITALIAN UNIVERSITIES, it is necessary to attach degree grade, date of first enrolment and graduation date;
 - b. In the case of a previous qualification acquired at a FOREIGN UNIVERSITY, it is necessary to attach the degree grade or overall average (GPA) and grade scale provided by the institution of origin, i.e. the minimum grade and maximum grade to obtain the degree.
- c. A University of Bergamo resolution for recognition of activities (in the case of transfers from another university)

Applications not containing the necessary attachments will be automatically excluded from the ranking.

Student simultaneous enrollment in two study courses must choose a single degree course for the application.

APPLICATION DEADLINE: 14.02.2024 at 1 p.m.

REQUIREMENTS AND CRITERIA FOR THE SELECTION OF APPLICATIONS

Possession of an adequate level of knowledge of the language of the country of destination or of the vehicular language used at the host university is **an indispensable requirement**. Failure to meet the requirements will make it impossible to carry out the mobility at that institution.

Therefore, in order to ascertain the language requirements, candidates must take tests and/or interviews related to the languages indicated in the table of the various destinations. The operating methods of these assessments are available by clicking on the following link: **ASSESSMENT OF LANGUAGE KNOWLEDGE**.

In the event that the required language requirement is one of the following: Russian, Chinese or Japanese, students must take the language assessment test by showing up on the dates and times that will be published on the page at the link <https://www.unibg.it/internazionale/andare->



[allestero/partire/accertamento-conoscenza-linguistica](#). **No further notification will be sent. Therefore, all interested candidates are invited to view the indicated page carefully.**

Even for students who must attest to a Spanish language level equal to B2, an assessment interview is scheduled; however, it is specified that access to the interview will be subject to the possession of a level of Spanish equal to B1 (as described on the page relating to the [assessment of linguistic knowledge](#)) and that they cannot benefit from an exemption (check the paragraph for exemptions from the computerized language test at the following link [Linguistic assessment for mobility](#))

The rankings will be formed according to a **criterion of merit** starting from the status of credits earned according to the attached formula. Each student's credits earned will be considered on 30.11.2023. For Chinese and Japanese-speaking locations, the score of the linguistic, written and oral evaluation will also contribute to the ranking.

6 separate rankings will be drawn up, one for each group of locations.

The rankings will be published, indicatively, by **27 February 2024** on the website <http://www.unibg.it/internazionalizzazione/bandi-tirocini-e-studio-allestero>. The publication will be a notification for all intents and purposes.

By the date indicated in the ranking, the selected students must confirm their **acceptance** in writing to the International Programmes Office by completing the appropriate form and **submitting it according to the methods that will be indicated subsequently**.

Following the ranking, selected students who are not already in possession are invited to proceed promptly with the request for a passport, details of which must be communicated already at the time of filling out the application for the host university.

For the Chinese-language ranking, in order to promote the highest number of mobilities, in the case of vacancies in the location:

- XI'AN JIAOTONG LIVERPOOL UNIVERSITY – SUZHOU - English language

and the simultaneous presence of students on the waiting list for other Chinese-speaking locations, the latter will be given the opportunity, in compliance with the ranking order, to evaluate mobility to locations with vacancies.

For the Chinese-language ranking, in order to promote the highest number of mobilities, in the case of vacancies in the locations:

- KWANSEI GAKUIN UNIVERSITY - English language
- KWANSEI GAKUIN UNIVERSITY - Japanese language
- KANAGAWA UNIVERSITY - English language
- NANZAN UNIVERSITY – NAGOYA - Japanese language

and simultaneous presence of students on the waiting list for the locations of:

- KANAGAWA UNIVERSITY - Japanese language
- RITSUMEIKAN UNIVERSITY – COLLEGE - Japanese language



the latter will be given the opportunity, in accordance with the ranking order, to evaluate mobility, for the Japanese language, to locations with vacancies.

Failure to submit an acceptance will be considered a withdrawal from participation in the programme.

In the event of withdrawal or non-confirmation by the deadline, the next eligible candidate in the ranking list shall be awarded the place.

Students who, at the time of submitting their application, are enrolled in the first year of the three year degree courses or single-cycle master's degree courses will be able to take advantage of the mobility grants awarded only if, at the time the mobility begins, they are enrolled in the second year of study. In particular, please note that the selected students must pass the additional educational obligations (OFA) within the first year of enrolment. Any additional educational obligations (OFA) not passed by that date (30.09.2024) entail enrolment, not in the second year, but in the "first repeating year", making the requirement mentioned in the previous point lapse and thus making it impossible to participate in the mobility.

In compliance with the Art. 4 of the **UNIVERSITY REGULATIONS FOR INTERNATIONAL MOBILITY** (issued with Regional Decree Index No. 351/2014 Ref.No. 17099/1/003 of 4.7.2014), in cases of late withdrawal, except in cases where there are documented serious reasons or causes of force majeure, the student will be excluded from one or more exams of the exam session following renunciation of the scholarship.

With a subsequent notification, the date (approximately **June 2024**) will be announced on which an **information meeting relating to the management** of the documentation necessary to obtain approval of courses to be taken abroad will be held. **Participation in the meeting is mandatory** for all selected students.

Finally, students are invited **not to proceed with the purchase of travel documents and booking of accommodation until confirmation of acceptance has been received from the host university.** **Please note also that the University has signed an agreement with the Farnesina (Ministry of Foreign Affairs and International Cooperation) aimed at greater protection for students abroad in the event of serious emergency situations (international terrorism, socio-political tensions, natural disasters, pandemics and health emergencies).** **To this end, students will be asked to communicate the exact travel dates to the International Programmes Office in order to allow the Ministry to contact them in case of emergency during the period abroad.**

CHANGE OF LOCATION IN RELATION TO THE COVID-19 HEALTH EMERGENCY

Following acceptance, a modification of the host location will be possible **only if the location has cancelled any type of mobility (physical, virtual, blended).**

Students who find themselves in this condition will take priority over the waiting list.

ELIGIBLE ACTIVITIES

The activities allowed during the mobility period are:



• **Attendance of courses and exams;**

or

• **Attendance of courses and exams + Preparation of the degree dissertation** (subject to approval of the Supervisor at the University of Bergamo and the availability of an academic tutor at the host university)

All activities must be fully completed promptly by 30.09.2025.

FINANCIAL CONTRIBUTIONS

Financial contributions for mobility are to be considered a contribution to higher expenses incurred for the period abroad.

The need to adapt to the health emergency has generated new ways of participating in mobility programmes. The following table specifies the types and methods of the means by which grants will be disbursed based on the type of mobility:

| MOBILITY | PLACE OF MOBILITY | UNIVERSITY FUNDING |
|-------------------|--|--|
| PHYSICAL MOBILITY | The student follows the activities by travelling to the host university for the mobility. Physical mobility is also considered in the case of moving abroad to the host university and attending distance learning courses. | Recognised for the entire mobility period |
| VIRTUAL MOBILITY | The student follows the activities exclusively from his or her home country. | No university funding will be paid |
| BLENDED MOBILITY | The student follows the activities by combining a period of virtual mobility and a period of physical mobility. | Recognised only for the actual period of mobility abroad |

The selected students will be awarded **a monthly** sum of **€500.00** from the **University's own funds**. The university reserves the right to provide an integration of the contribution to help cover the expenses of travel and health insurance (see following section).

Each student selected to participate in the Extra-EU exchange must provide for travel, room and board and other expenses that may be provided for foreign students (e.g. sports activities).

In relation to the amount of funds allocated to the university and the attribution methods envisaged by the ministerial decree, the possibility of assigning part of the funds also for the periods of virtual mobility will be evaluated.

Following the assignment of the **Ministry of Education and Merit "Fund for supporting young people and encouraging student mobility"** (Law No. 170/2003 and Art. 1 of Ministerial Decree No. 198/2003), all scholarship holders will be assigned additional funds in the form of a monthly supplement. According to the provisions of Ministerial Decree No. 289/2021, the amount of the supplement will be based on the Equivalent Economic Situation Indicator certification (or on the documentation for the calculation of



income and assets, for international students) that students will present in relation to the academic year 2023/2024 and will be communicated by the offices only to successful and eligible students.

Eligible students (according to specific merit and income requirements) can also apply for the international mobility contribution provided by the **Service for the Right to Study**, according to the criteria established by a special competition notice that will be published in summer 2024. Students with the requirements of the notice are therefore invited to apply to obtain this supplement.

Finally, the University will evaluate, exclusively for the selected students, the **reimbursement** of expenses incurred for the **TOEFL** or **IELTS** exam where expressly requested as the only linguistic requirement for access and if passed with good grades. This reimbursement will in any case be subject to the following conditions:

- presentation of appropriate supporting documentation;
- passing at least 12 ECTS, in the case of six-monthly mobility, or one third of the ECTS required by the learning agreement, in the case of annual mobility

Thanks to the project "Increasing the value of young people" supported by:

- Lions Club City of Clusone and Valle Seriana Superiore
- Comelit Group SpA
- Lame Moreschi srl
- Lamiflex SpA
- LM Engraving srl
- Officine Meccaniche Srl
- Sinergia Srl
- Scame Parre SpA

to students residing in the municipalities of the Upper Seriana Valley and the Scalve Valley¹ an additional grant will be assigned to cover the initial costs ("Installation cost"). The funding will be defined with a subsequent determination by the Head of the Orientation and International Programmes Service, once the final rankings for the Erasmus+ and Extra-EU mobility notice for the 2024/2025 academic year have been published.

For the aforementioned beneficiary students, meetings are scheduled at the premises of the companies sponsoring the project.

The International Programmes Office will evaluate and, if necessary, proceed with the request for total or partial reimbursement of contributions in the following cases:

- failure to reach the minimum number of 12 credits;
- a stay that is shorter than the minimum period required for the validity of the mobility (90 days);
- a lack of documents necessary for recognition of the period;
- a change in the type of mobility from physical to blended or virtual (according to the instructions of the host university) after verifying the actual period of certified physical mobility.

INSURANCE COVERAGE

1 - Upper Seriana Valley: Ardesio, Castione della Presolana, Cerete, Clusone, Fino del Monte, Gandellino, Gorno, Gromo, Oltressenda Alta, Oneta, Onore, Parre, Piario, Ponte Nossa, Premolo, Rovetta, Songavazzo, Valbondione, Valgoglio, Villa d'Ogna.
- Val di Scalve: Azzone, Colere, Schilpario, Vilminore di Scalve



Every student participating in the non-EU exchange is covered during educational activities abroad by an accident and third-party liability insurance policy paid for by the University of Bergamo:

- Third party liability and workers' compensation liability policy no. 0363400991 entered into with the company HDI Assicurazioni Spa – General Agency of Perugia 363 – period 31.12.2021 – 30.04.2024;
- Accident policy for students and similar parties no. 153/430847569 entered into with the company Generali Italia Spa – period 31.12.2023 – 31.12.2025

However, each participant must obtain insurance for travel and health coverage at their own expense (including temporary or permanent disability, serious illnesses and repatriation of the body in the event of death), including with other private insurance formulas or models required in the country of destination.

PERSON IN CHARGE OF THE PROCEDURE

Pursuant to Law 241/1990, Dr. Elena Gotti, Head of the Orientation and International Programmes Office, has been appointed as the head of the administrative procedure.

FURTHER INFORMATION

International Programmes Office

- Tel. +39 035 2052830/831/833/468
- Student Help Desk ticket service by selecting the item Outgoing International
- In the office by appointment using the appropriate app: [Counter services](#);
Select route: International programmes office → Mobility for study → Active Extra-EU notice

For specific information on the educational offer of the partner offices, it is highly recommended to consult their websites and to contact the appropriate teachers of the exchanges during office hours:

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| UNIVERSITY OF TECHNOLOGY SYDNEY (Australia) | http://www.uts.edu.au | Prof. Viviana Meschitti viviana.meschitti@unibg.it |
| COLORADO STATE UNIVERSITY - PUEBLO (USA) | http://www.csupueblo.edu | Prof. Mara Grasseni mara.grasseni@unibg.it |
| PEKING UNIVERSITY HSBC Business School (Cina) | http://english.phbs.pku.edu.cn/ Exchange/incoming/ | |
| FAIRLEIGH DICKINSON UNIVERSITY - MADISON, NJ (USA) | http://www.fdu.edu | Prof. Flaminia Nicora flaminia.nicora@unibg.it |
| WAYNE STATE UNIVERSITY - DETROIT (USA) | http://wayne.edu/about | |



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|---|---|---|
| PONTIFÍCIA UNIVERSIDADE CATÓLICA DO PARANÁ – CURITIBA (Brasile) | https://www.pucpr.br/ | Prof. Maria Sole Brioschi maria-sole.brioschi@unibg.it |
| UNIVERSIDADE TECNOLÓGICA FEDERAL DO PARANÁ – CURITIBA (Brasile) | http://www.utfpr.edu.br | |
| UFRGS -UNIVERSIDADE FEDERAL DO RIO GRANDE DO SUL (Porto Alegre) | http://www.ufrgs.br/english/home | |
| CETYS UNIVERSIDAD (Messico) | http://www.cetys.mx/ | Prof. Viviana Meschitti viviana.meschitti@unibg.it |
| INSTITUTO TECNOLÓGICO Y DE ESTUDIOS SUPERIORES DE MONTERREY (Messico) | https://studyinmexico.tec.mx/ | Prof.ssa Giuditta Pezzotta giuditta.pezzotta@unibg.it |
| PUSHKIN LENINGRAD STATE UNIVERSITY – LSU (Russia) | http://lengu.ru/ | Prof. Ornella Discacciati ornella.discacciati@unibg.it |
| NATIONAL RESEARCH UNIVERSITY HIGHER SCHOOL OF ECONOMICS – NIZHNY NOVGOROD (Russia) | https://nnov.hse.ru/en | |
| DALIAN UNIVERSITY OF FOREIGN LANGUAGES (Cina) | http://www.dlufi.edu.cn/ | Prof. Maria Gottardo maria.gottardo@unibg.it |
| NANJING NORMAL UNIVERSITY (Cina) | https://www.nju.edu.cn/ | |
| XI'AN JIAOTONG LIVERPOOL UNIVERSITY – SUZHOU (Cina) | www.xjtlu.edu.cn | |
| HEBEI NORMAL UNIVERSITY OF SCIENCE AND TECHNOLOGY – QINHUANGDAO (Cina) | https://www.hevttc.edu.cn/ | |
| INHA UNIVERSITY - INCHEON (Corea del Sud) | http://www.inha.ac.kr | |
| KYUNGPOOK NATIONAL UNIVERSITY (Corea del Sud) | http://en.knu.ac.kr/main/main.htm | Prof. Maria Sole Brioschi maria-sole.brioschi@unibg.it |



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|--|---|---|
| RITSUMEIKAN UNIVERSITY - COLLEGE OF POLICY SCIENCE (Giappone) | http://en.ritsumei.ac.jp/ps/ | Prof. Cristian Pallone cristian.pallone@unibg.it |
| KWANSEI GAKUIN UNIVERSITY (Giappone) | https://www.kwansei.ac.jp/index.html | |
| NANZAN UNIVERSITY - NAGOYA (Giappone) | https://www.nanzan-u.ac.jp/English/ | |
| KANAZAWA UNIVERSITY - College of Human and Social sciences | https://www.kanazawa-u.ac.jp/e/ | |
| KANAGAWA UNIVERSITY (Giappone) | https://www.kanagawa-u.ac.jp/ | |
| UIR - UNIVERSITE' INTERNATIONALE DE RABAT (Marocco) | https://www.uir.ac.ma/en | Prof. Lucia Avallone lucia.avallone@unibg.it |
| PARUL UNIVERSITY (India) | https://paruluniversity.ac.in/ | Prof. Angelo Gargantini angelo.gargantini@unibg.it |
| UNIVERSIDAD DE BELGRANO (Argentina) | https://www.ub.edu.ar/ | Prof. Maria Sole Brioschi maria-sole.brioschi@unibg.it |
| UNIVERSIDAD DE CHILE (Santiago de Chile) | https://uchile.cl/ | Prof. Marco Marzano marco.marzano@unibg.it |

PROCESSING OF PERSONAL DATA

The University guarantees the processing of personal data deriving from participation in the notice on the understanding that said processing will be carried out in compliance with Legislative Decree No. 196/2003 and Regulation (EU) 2016/679. The University informs that the personal data acquired will be processed in compliance with current legislation and used for the purposes of managing the procedure, drawing up the ranking, determining and disbursing funds and, in general, managing mobility. Such data may only be communicated to government bodies directly involved in the economic situation of the students.



**UNIVERSITÀ
DEGLI STUDI
DI BERGAMO**

Servizio orientamento
e programmi
internazionali

The Data Controller is the pro tempore Dean of the University of Bergamo.
The Personal Data Protection Officer is Michele Gorga, e-mail: dpo@unibg.it
The data subject may address any requests relating to the processing of personal data to the latter.

THE DEAN
Professor Sergio Cavalieri

*Digitally signed document
pursuant to Legislative Decree 82/2005 as amended*