



UNIVERSITÀ DEGLI STUDI DI BERGAMO

SERVIZI AMMINISTRATIVI GENERALI SELEZIONI E GESTIONE GIURIDICA

Rep. no. 490/2017
Decree protocol no. 105016/VII/1

PUBLIC SELECTIONS PROCEDURES FOR THE RECRUITMENT OF NO. 5. II LEVEL UNIVERSITY PROFESSOR BY CALL AS PER S. 18, PARAS 1, OF LAW NO. 240 OF 30.12.2010, AT THE UNIVERSITA' DEGLI STUDI DI BERGAMO.

THE RECTOR

HAVING CONSIDERED Law 7.8.1990, no. 241 as amended and supplemented;
HAVING CONSIDERED D.P.R. 28.12.2000, no. 445 "Consolidating act on legislative and regulatory dispositions in terms of administrative documents" as amended and supplemented;
HAVING CONSIDERED D.Lgs. 30.3.2001, no. 165 as amended and supplemented;
HAVING CONSIDERED D.Lgs. 30.6.2003 no. 196 "Code on the protection of personal data" as amended and supplemented;
HAVING CONSIDERED Law 15.4.2004, no. 106 containing "Norms relating to the legal safekeeping of documents with cultural interest destined to public use";
HAVING CONSIDERED D.P.R. 3.5.2006, no. 252 "Regulations relating to the legal safekeeping of documents with cultural interest destined to public use";
HAVING CONSIDERED D.Lgs. 11.4.2006, no. 198 rules in terms of equal opportunities for men and women;
HAVING CONSIDERED Law 30.12.2010, no. 240 regulating "Norms in terms of organization of universities, of academic personnel and their recruitment, as well as mandate to the Government to subsidize quality and efficiency of academic systems";
HAVING CONSIDERED Law 12.11.2011, no. 183 (Financial Act 2012) and, especially, its s. 15 holding instructions in terms of certifications and sworn declarations/affidavit;
HAVING CONSIDERED The Athenaeum's Ethic Code published with Rectoral Decree protocol no. 14405/l/3 of 19.7.2011;
HAVING CONSIDERED D.M. 4.8.2011, no. 344 concerning "Disciplinary criteria, on the side of Athenaeums, for the evaluation of fixed-term researchers holding national scientific habilitation, for the purpose of calls for the role of associated professor";
HAVING CONSIDERED Law 23.11.2012, no. 215 containing provisions in terms of equal opportunities in the composition of contest commissions at public bodies;
HAVING CONSIDERED D.L. 9.2.2012, no. 5 "Urgent dispositions in matter of simplification and development" later converted with amendments by Law 4.4.2012, no. 35;
HAVING CONSIDERED D.Lgs. 29.3.2012, no. 49 instructing the discipline for the organization, the monitoring and the evaluation of budgetary policies and recruitments at Athenaeums;
HAVING CONSIDERED the Athenaeum's Regulations determining the procedures for the call of the I and II level professors in accordance with Law 240/2010 dispositions, published with Rectoral decree Rep. 505 of 6.11.2012 and amended by R.D Rep. no. 706/2014 of 15.12.2014;
HAVING CONSIDERED the Ministerial Decree of 30 October 2015, No. 855 "Redefinition of group of academic recruitment fields and academic recruitment fields" and Ministerial Decree of 22 June 2016, No. 494 of rectification of Annex D of the Ministerial Decree 855/2016;
HAVING CONSIDERED the University regulations for research integrity and ethics, enacted with D.R. deed No. 387/2016 of 18 July 2016;
HAVING CONSIDERED the Statute of the Università degli Studi di Bergamo;
HAVING CONSIDERED current legislation regulating the legal and economical status of academic and research staff at Universities;
HAVING CONSIDERED the requests for the covering of II level university professor positions deliberated by the Departments of Management, Economics and Quantitative methods (05.07.2017 session), of Law (04.07.2017 session), of Foreign Languages, Literatures and Cultures (04.07.2017 session), of Management, Information and Production Engineering (06.07.2017 session), of Engineering and Applied Sciences (07.07.2017 session);
HAVING ACKNOWLEDGED that, with decision of the Board of Governors of 11.07.2017, upon favourable opinion expressed by the Academic Senate on its 10.07.2017 session, was approved the scheduling of the



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teaching staff needs and the conduct of selective procedures pursuant to art. 18 pt. 1 of L. 240/2010 for the coverage of the II level professorships mentioned above using personnel funds;

HAVING ACKNOWLEDGED that the departments concerned provided the necessary information for the issuance of the announcement;

HAVING ASCERTAINED the financial resources;

HEREBY DECREES

Section 1

Announcement of the selection procedure

The public selections procedures are released for the recruitment by call, in compliance with s. 18, paras 1, of Law 30.12.2010, no. 240 and with current Athenaeum Regulations, regarding the following positions of second level Professor at the Università degli Studi di Bergamo:

➤ DEPARTMENT OF MANAGEMENT, ECONOMICS AND QUANTITATIVE METHODS

SELECTION CODE: 1

Vacancies: no. 1

Group of academic recruitment fields: 13/D – Statistics and Mathematical Methods for Decisions

Academic recruitment field: 13/D1 – Statistics

Academic discipline: SECS-S/01 – Statistics

Elements of didactic and scientific qualification:

- **Didactic qualification:** the candidate will have to prove a solid teaching experience, both in Italian and English, in the basic and advanced Statistics courses belonging to the competition sector 13/D1 and taught in the three-year bachelor's and master's degree courses
- **Scientific qualification** the candidate will have to possess established and strong scientific expertise, also at the international level, for performing research activity in the topics regarding spatial, environmental and computational statistics, both in the Bayesian and likelihood-based framework. The research expertise will be proven by papers published on national and international journals and also by the participation in national and international research projects.

Specific functions required:

- **Didactic commitment:** The candidate will have to carry out the teaching activity, also in English, in the courses of the disciplinary sector SECS-S/01 taught in the three-year bachelor's and master's degree courses of the Department of Management, Economics and Quantitative Methods, and possibly in the PhD program (the duty will regard both lectures and PhD thesis supervising). The candidate will also be required to participate actively in the Department's organisational activities
- **Scientific commitment:** the research activity and publications of high quality will also be considered an essential part of the candidate's commitment toward the University. The research activity will be connected with the typical topics of the scientific sector, with particular reference to spatial, environmental and computational statistics

Location: Bergamo

Maximum number of publications: 12

Language Expertise Scrutiny: English

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➤ DEPARTMENT OF LAW

SELECTION CODE: 2

Vacancies: no. 1

Group of academic recruitment fields: 12/D – Administrative and Tax Law

Academic recruitment field: 12/D1 – Administrative law

Academic discipline: IUS/10 – Administrative law

Elements of didactic and scientific qualification:



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- **Didactic qualification:** The candidate should have a robust knowledge of administrative law, also with regard to the study of foreign legal systems.
- **Scientific qualification:** The winner candidate will show a high scientific expertise, not only at a national, but also at an international level, and the ability to produce a high quality research on administrative law, with special reference to the organization of administrative institutions, procedure, public services, health and environmental regulation and protection of citizens' rights.

Specific functions required:

- **Didactic commitment:** The candidate will conduct educational activities with regard to the teaching of administrative law, including the teaching of: administrative law, health law, education systems legislation, legislation for the protection of citizens' rights and the social protection of the family.
- **Scientific commitment:** A robust research activity and the publication of relevant papers will be considered as a key requirement.

Institutional Activities: A significant level of commitment on the organizational activities of the Department is required.

Location: Bergamo

Maximum number of publications: 12

Language Expertise Scrutiny: In-depth knowledge of one of the following foreign languages is required: English, French, Spanish or German. Such knowledge will be checked through the examination of the documentation provided by the candidates.

➤ DEPARTMENT OF FOREIGN LANGUAGES, LITERATURES AND CULTURES

SELECTION CODE: 3

Vacancies: no. 1

Group of academic recruitment fields: 10/H – French Studies

Academic recruitment field: 10/H1 – French language, literature and culture

Academic discipline: L-LIN/03 – French literature

Elements of didactic and scientific qualification:

- **Didactic qualification:** Teaching experience of 19th and 20th century French literature at university level. Teaching experience in pre-service and in-service courses for teachers of French language and literature. Experience in coordinating the teaching activities in international projects. Teaching experience in PhD courses at national and international level.
- **Scientific qualification:** Research experience, documented by publications of national and international relevance, with particular reference to the study of important 19th and 20th century French cultural and literary issues, such as the 19th century fin de siècle mystic and religious tradition and its diversified and complex components, as well as the ideological function of 20th century French literature and its link with the cultural history of that period.
- Active participation in scientific research projects of national and international importance.
- Participation in and organization of national and international conferences.
- Participation in scientific and editorial committees of Class A journals.
- Membership of national and international associations.

Specific functions required:

- **Didactic commitment:** Teaching activities will concern subject matters of the academic discipline: L-LIN/03 – French literature and of the academic recruitment field: 10/H – French studies in BA and MA courses of the Department of Foreign Languages, Literatures and Cultures.
- **Scientific commitment:** Research activities will be carried out in the areas of the scientific-educational sector L-LIN/03 – French literature with particular reference to the study of important 19th and 20th century French cultural and literary issues, to be documented by publications of national and international relevance.

Location: Bergamo

Maximum number of publications: 12

Language Expertise Scrutiny: French language skills will be verified on the basis of the list of publications contained in the candidate's curriculum.



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➤ DEPARTMENT OF MANAGEMENT, INFORMATION AND PRODUCTION ENGINEERING

SELECTION CODE: 4

Vacancies: no. 1

Group of academic recruitment fields: 09/B – Manufacturing, industrial and management engineering

Academic recruitment field: 09/B3 – Business and management engineering

Academic discipline: ING-IND/35 – Business and management engineering

Elements of didactic and scientific qualification

- **Didactic qualification:** The required teaching effort is related to the typical topics of the ING-IND/35 academic discipline. Coherently with the department needs the candidate must have a significant teaching experience on the topics of technology innovation management, strategic management and entrepreneurship. The ability to teach in English is required.
- **Scientific qualification:** The required research effort is related to the coordination and execution of research and publication of scientific results in the field of entrepreneurship and new venture creation with specific attention to the topics of family business and academic entrepreneurship. The candidate must have a specific experience in international projects on the mentioned topics, preferably in cooperation with public and private institutions.

Specific functions required

- **Didactic commitment:** Teaching duties are referred to the typical topics of the ING-IND/35 academic discipline, with particular attention to the topics of technology innovation management, strategic management and entrepreneurship.
- **Scientific commitment:** Research duties are referred to the entrepreneurial phenomena and ventures creation in family businesses and universities, and the development of international research on these topics.

Location: Dalmine

Maximum number of publications: 10

Language Expertise Scrutiny: English

➤ DEPARTMENT OF ENGINEERING AND APPLIED SCIENCES

SELECTION CODE: 5

Vacancies: no. 1

Group of academic recruitment fields: 09/C – Energy, thermomechanical and nuclear engineering

Academic recruitment field: 09/C2 – Thermal sciences, energy technology, building physics and nuclear engineering

Academic discipline: ING-IND/10 – Thermal engineering and industrial energy systems

Elements of didactic and scientific qualification:

- **Didactic qualification:** The candidate must have the necessary experience to teach courses belonging to the scientific sector ING-IND/10 - FISICA TECNICA INDUSTRIALE, with particular competences in thermal sciences for industrial applications and thermofluid mechanics. It is considered relevant a didactical experience in the sector of building physics and indoor environment, with competence related to the energy saving in buildings
- **Scientific qualification:** The candidate must have a scientific qualification at international level, documented by publications of international impact, also in cooperation with foreign institutions of international relevance, on experimental methods for multi-phase systems and interfaces. Experience on optical techniques with particular reference to Phase Doppler Anemometry is considered relevant. It is also required a documented experience on development of experimental techniques for micro-scale investigation, with particular reference to X-ray tomography techniques. Research experience in cooperation with foreign institutions of international importance on the above mentioned research sectors are considered relevant, as well as direct responsibility in technology transfer activities.

Specific functions required:

- **Didactic commitment:** The didactical commitment will be carried out mainly in the area of thermal physics for industrial application and thermo-fluid mechanics and in the sector of building physics and indoor environment.
- **Scientific commitment:** Research commitment will be devoted to the development of experimental techniques and instrumentation needed for the experimental investigation at microscale, with particular reference to non-



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intrusive techniques in the area of multi-phase thermo-fluid mechanics. Efforts are expected to be devoted to the further development of the experimental laboratory of Thermal Physics and X-Ray Microtomography and the further expansion of the existing international cooperation. Moreover, the experimental investigation of thermo-fluid phenomena and solid-fluid interactions at microscale will characterise the main research activity.

Location: Dalmine

Maximum number of publications: 10

Language Expertise Scrutiny: English

Section 2

Requirements for attending the selection

The following subjects will be admitted to the selection procedure:

- a) candidates who achieved a national scientific habilitation, in compliance with s. 16 of Law 240/2010 for the same examination sector or otherwise one of the examination sectors comprised in the same academic field and for the purpose of the procedure functions, or for higher functions provided they are not yet in possession of the same higher functions;
- b) candidates who achieved a II level university professor habilitation, in accordance with Law no. 210/1998, limited to the validity period of the latter;
- c) professors in service at other Athenaeums at the same level of the announced selection;
- d) scholars permanently engaged abroad in university research or teaching activities having equal level as the one required by the announcement, based on the correlation tables defined by the Ministry (D.M. no. 236 of 2.5.2011).

The following subject will not be admitted to the selection procedure:

- those who are excluded from enjoying civil and political rights;
- those who were removed or discharged from office by any Public Body for insufficient yield, or were dismissed from any other public engagement, in accordance with s. 127 para d) of D.P.R. 10.1.1957, no. 3;
- candidates having any relationship or kinship, up to and including three times removed relatives, or marriage, either with a professor belonging to the Department issuing the call or with the Rector, the Director General and any member of the Board of Directors at the Athenaeum.

The requirements needed to obtain admission must be owned up to the deadline of the application submission period. This Administration guarantees parity and equal opportunities to both men and women for access and treatment on the job.

Section 3

Disqualification from selection

The following reasons cause disqualification:

- failure to sign the application form;
- deficiency of admission requirements as per s. 2;
- failure to submit the application and the publications within the established deadline;
- sending a number of publications higher than the requested number.

The candidates may be admitted subject to verification in case of supplementary investigation requirements; in this case, they are asked to regularize their application within the terms peremptorily assigned.

The Administration may arrange, at any moment, the exclusion of candidates lacking one of the requirements needed for this announcement; the exclusion will be declared by rectoral decree and delivered to the person concerned by registered mail with return receipt or equivalent.

Section 4

Application procedure and submission deadline

In order to take part to the selection procedure, the candidate must present an application on unstamped paper according to the scheme attached to this announcement within the peremptory time limit of 30 days, starting from the



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day following the publication of the notice regarding this announcement in the Gazzetta Ufficiale. In case such date falls on a public holiday, the due date is postponed to the first working day thereafter.

The application, duly signed, must be addressed to the Rector in a sealed envelope and delivered in one of the following ways:

- delivery by hand at the office of Direzione e Affari Generali (Direction General Affairs) in via dei Caniana, no. 2 (1st floor) during the following days and hours: Monday to Friday from 9 to 12 am;
- delivery by registered mail with signed return receipt or equivalent sent to the Università degli Studi di Bergamo - Unità organizzativa Selezioni e gestione giuridica (O.U. Selections and Legal Management) - Via dei Caniana, no. 2, 24127 Bergamo; in the event of placing a request using this procedure, the applicant must give the date and details of the shipment to the email address selezionipersonale@unibg.it;
- delivery by means of certified electronic mail (PEC) to the address protocollo@unibg.legalmail.it, sending -in Pdf format- the application and all related attachments along with an identification document (quoting "*Application for II level professor selection procedure*" in the subject, indicating the selection code, the examination sector, the scientific discipline sector and the candidate's name). The application must originate from another PEC address, exclusively. It should be noted that the transmission of the certified electronic mail message is documented by the receipt of acceptance and the receipt of occurred delivery coming from the mail provider, as provided by s. 6 of D.P.R. 11.02.2005, no. 68 (the system allows the exchange of messages having a total maximum size of 100 MB; it is possible to send or receive messages with attachments up to 70 MB in size).

In order to abide by the deadline, the following will attest reception: the entry protocol number for applications delivered by hand, the post office date-stamp in case of applications sent by return mail and the message's forwarding date for applications sent by PEC electronic mail.

The applications will not be considered if sent beyond the deadline established by this announcement, or if sent by means of non-certified electronic mail addresses or, anyway, in case of doubts existing about the identity of the sender who forwarded the application by PEC e-mail.

The wording "*Application for II level professor selection procedure*" followed by the indication of the selection code, the examination sector, the scientific discipline sector and the candidate's name must be written on the envelope containing the application and on all related attachments and publications.

Section 5 Application form

In the application form, to be completed using the sample form attached to this announcement (cf. Annex A), which is also available at the web address <http://www.unibg.it> under the *Concorsi e selezioni (Announcements & Selections)* section, the candidate must declare his first and last names, date and place of birth, tax code and address of residence; a mailing address, elected for the purpose of the application must also be mentioned, along with a phone contact and an electronic mail address, eventually PEC.

The candidate, under his own responsibility and in accordance with the dispositions of D.P.R. 445/2000 as amended and supplemented, must also declare that he/she:

- a) holds an Italian citizenship or the citizenship of another member State in the European Union or else is a relative of a citizen belonging to one of the member States of the European Union who, while being a citizen of a member State, holds a residence permit or a permanent residence permit or else is a citizen of third Countries and holds an EU long-term residence permit or else holds a refugee status or else holds a subsidiary protection status;
- b) for Italian citizens: is listed in election rolls, specifying the municipality or eventually indicating the reasons why he is not listed or why he was removed from them; for foreign citizens (citizens of the European Union member States, or their families or citizens of third Countries as shown in the preceding letter) enjoys civil and political rights in the Country of citizenship or origin or else the reasons why he/she cannot enjoy them;
- c) enjoys civil and political rights;
- d) meets physical fitness requirements needed for the employment referred to by the selection;
- e) is not excluded from active political electorate;



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- f) was not removed or discharged from office by any Public Bodies on the basis of persistently insufficient yield, that is, was not dismissed from any public employment, as provided by s. 127, letter d) of the Presidential Decree (D.P.R.) 10.01.1957, no. 3;
- g) has not been found guilty of criminal offences and does not have any pending criminal proceedings or else lists such convictions indicating the details of all related judgements and any pending criminal proceedings;
- h) his position in terms of compulsory military service, only for Italian male citizens born within 1985.

In the application form, the candidate will also specifically indicate:

- a) to belong to one of the following categories:
 - candidates who achieved a national scientific habilitation, in compliance with s. 16 of Law 240/2010 for the same examination sector or otherwise one of the examination sectors comprised in the same academic field and for the purpose of the procedure functions, or for higher functions provided they are not yet in possession of the same higher functions;
 - candidate achieved habilitation for II level university associate professorship, in compliance with Law no. 210/1998 and limited to the validity of the latter;
 - Professors already holding positions in other Athenaeum at the same level as the one offered by this selection announcement;
 - Scholars permanently engaged abroad in research or education activities at university level, thereby holding a position of a corresponding level to the one offered by this announcement, based on the correlation tables defined by the Ministry (D.M. no. 236 dated 2.5.2011).
- b) does not have any relationship or kinship, up to and including three times removed relatives, or marriage, either with any professor belonging to the Department issuing the call or with the Rector, the Director General and any member of the Board of Directors at this University.

Candidates wishing to apply for several places, must submit separate applications and any attachments for each of them, taking care to indicate the selection code relating to the application of interest.

Any address changes must be promptly reported to the Selection Office and Legal Office.

Candidates with non-Italian citizenships shall also have to declare to possess an adequate knowledge of the Italian language.

The following must be attached to the application form:

1. photocopy of a valid identification document;
2. *curriculum vitae* describing educational and scientific activity, dated and signed;
3. personal sworn declaration, as per Decree D.P.R. 445/2000 (cf. Annex C), certifying full mastery of anything reported in the *curriculum vitae*;
4. numbered list, dated and signed, of all produced scientific publications (Annex B);
5. publications and works that the candidate wishes to assert to the purpose of the procedure, numbered in progressive order matching the relating numbered list; copies or digital form files of the publications must be accompanied by an affidavit (cf. Annex D);
6. any independent-opinion cover letter (maximum three) signed by Italian or foreign experts, external to the Università degli Studi di Bergamo, about the scientific activity of the candidate (copies or digital form files of the letters must be accompanied by an affidavit, cf. Annex D).

The University Administration assumes no responsibility in case the addressee is unreachable or unavailable or in case of dispersion of notices caused by inaccurate indication of the mailing address on the candidate side or on cases of missed or late notice of changes in the mailing address mentioned in the application. Furthermore, the Administration cannot be held responsible for missed or late deliveries of notices related to the selection on grounds that are not attributable to the Administration itself, such as post or telegraph mishandlings, third-party faulty behaviour, fortuitous or force majeure events

The Administration reserves the right to proceed with suitable checks on the veracity of the contents shown in sworn declarations, as ruled by D.P.R. 445/2000.

We inform you that, as of 1st January 2012 in accordance with the dispositions of Law 183/2011, it is forbidden for public bodies and for public service overseers to request the exhibition or the submission of certificates issued by other public bodies in matters of personal status, features and facts. Therefore, the Athenaeum may not accept, nor request,



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any certificate in replacement of sworn declarations and affidavits, which must be submitted in substitution of such certificates (sample forms are available in Annexes C and D of this announcement).

The certificates issued by the bodies in charge of the foreign applicant's Country must be compliant with current regulations of that Country and, also, must be sworn before and certified by the Italian consulate in charge.

A translation into Italian must be attached to acts and documentation that are issued in foreign languages, after certification by an Italian diplomatic or consular delegation.

Making reference to documents or publications previously surrendered to this or to other administrations or making reference to any documentation attached to applications for other selections is not allowed.

Section 6 Publications

The scientific publications that the candidate wishes to enforce, for this purpose of the comparative procedure, numbered in progressive order in accordance with the related list (c.f. annex B), must be sent along with the application within the peremptory deadline fixed by s. 4. The candidate must specify which publications shown in the *curriculum vitae* should be considered by the Commission for the purposes of the procedure, not exceeding the maximum number established by the announcement.

Any work published after 1.1.1990 must be compulsorily produced in electronic format (PDF format on a non-modifiable CD-ROM followed by a declaration stating that the contents are a certified copy of the originals - c.f. annex D) or else, unless the candidate declares proven impossibility, it will be possible to submit the original work or a copy of it (certified by means of a sworn declaration as per current laws).

The publication list must match the publications supplied to the purposes of the procedure.

Only publications and texts that are accepted for publication in accordance with current Laws are considered appreciable, as well as essays included in collectanea and articles issued in journals, either printed or in electronic form, with the exception of internal notes and departmental reports.

The date and place of publication or, alternatively, an ISBN code or equivalent must appear for works printed abroad.

All works printed in Italy up to 1st September 2006 must meet the requirements provided by the Royal Lieutenant Legislative Decree of 31 August 1945 no. 660; as of 2nd September 2006 the requirements of Law 106/2006 and of D.P.R. 252/2006 must be met. The fulfilling of the above obligations must be certified by suitable documentation attached to the list of publications or by a sworn declaration issued by the candidate under his own responsibility as ruled by D.P.R. no. 445/2000.

Publications must be submitted in their original language form and translated into one of the following languages: Italian, English, French, German or Spanish. The translated texts can be supplied in typewritten form along with the printed text in the original language.

For procedures referring to linguistic subjects, the submission of publications will be accepted in the original language or in one of the languages for which the announcement is made, even if different from those shown in the preceding paragraph.

A candidate taking part to more than one selection procedures must deliver as many lots of publications with attached list, as the number of the procedures he is subscribing to.

Section 7 Commission of Evaluation

For each vacancy offered by the contest, within two months from the deadline fixed for the submission of applications, the Rector appoints the Commission of Evaluation upon designation of the pertinent Department Council.

The composition of the Commission is made official when published on the website of the Athenaeum of the rectoral decree designating the Commission. Candidates may elect to decline any of the commissioners within ten days from the date of publication.

The Commission is formed by three to five I level full professors or equivalent role belonging to the same examination sector or academic field. The majority of the Commission components must be formed by subjects that are external to the Università degli Studi di Bergamo, to be found among lecturers with proven national and/or international recognition or having scientific prestige, belonging to other Italian or foreign Athenaeums. The determination of the



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actual number of commissioners is left to the independent decision of the advocating Department, depending on the specificity of then discipline.

The designation of professors coming from foreign universities is subject to the Department Council's attestation in terms of qualification equivalence to the italian academic rank for professors and the activity of the chosen must be attributable to the examination sector of the procedure.

The Commission elects a President and a Secretary among its Members.

The Commissions operates in a collegial way, acquiring its own absolute majority decisions and may avail itself of telecommunication devices.

Professors who received a negative appraisal may not be part of the Commission, as provided by s. 6, para 7 of Law no. 240/2010.

Professors engaged in habilitation Commissions are excluded as per s. 16, para 3 letter l), of Law 240/2010, as well as anyone else being incompatible with the designation as provided by current Laws.

Section 8

Selective procedure processing method

The Commission, upon its first assembly, after each member about declares the lack of incompatibility causes for his nomination and the lack of any conflicts of interest thereabout, foreordains the evaluation criteria for each *curriculum vitae*, scientific publications and research and teaching activities.

Such criteria shall have to be established in respect of internationally renowned quality standards, taking into account the guidelines established by D.M. 4.8.2011, no. 344 as well as any teaching and scientific qualification elements required by the Department and considered to be necessary for covering the position.

The Commission may attend its first assembly using telecommunication devices after notification received by the Rector.

The adopted criteria will be rendered public by publishing them on the website's special section "*Concorsi e selezioni*" (Announcements and contests); after that, the Commission may proceed with its work.

The Commission states a motivated judgement on the *curriculum vitae*, on the scientific publications and on the teaching and research activity of each candidate; should there be a multiplicity of candidates, the evaluation procedure shall be executed with modalities that guarantee their comparison.

The Commission, at the end of their work, formulates a merit ranking and indicates the winner following the decision reached by the majority of the members, by selecting the best-qualified candidate qualified for the teaching and the scientific functions recalled by the announcement.

Section 9

Works of the Commission

The Commission completes its works within four months since the Rector's decree of appointment.

The Rector may extend, only once and for not more than two months, the deadline for the completion of the selection on the grounds of proven reasons pointed out by the President of the Commission.

If, after the deadline, the resulting acts are not produced, the Rector will proceed to dismiss the Commission and will nominate a new one in replacement.

Section 10

Verification of act regularity

The acts surrendered by the Commission are approved with rectoral decree within thirty days from delivery to the office in charge.

Should the Rector observe any irregularity in the acts relating to the procedure, he will return them to the Commission with a motivated provision, fixing a deadline for supplementary investigation.

The acts, that is the final recapitulatory report of the works and the collegial judgements will be published on the Athenaeum's website.



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Section 11

Call of the selected candidate

Once the procedure is complete, the Department Council proposes the selected candidate's call within 60 days from act approval.

The Department's proposal resolution is adopted according to the methods described in s. 12, paras 2, 3 and 4 of Athenaeum Regulations, ruling procedures for the call of I and II level professors in compliance with the provisions of Law 240/2010.

Section 12

Statutory rights, duties, compensation and welfare treatment

The statutory rights and duties of the professor are those provided by current law in terms of teaching staff legal status, and those contained in the current Ethic Code.

The professor is required to observe the provisions of the University regulations in force as regards the research integrity and ethics.

Compensation and welfare treatment are the ones owed to II level professors as provided by the laws regulating this subject.

Section 13

Handling of personal data

The data supplied by the candidates with their application will be collected by the University offices in charge and treated exclusively for the purposes of this procedure, as ruled by the Legislative 30 June 2003, no.196 "Code in terms of personal data protection".

Section 14

Return of documents and publications

The return of publications deposited at the *U.O. Selezioni e gestione giuridica* (O.U. Selections and Legal Matters), Via Dei Caniana, 2 - 24127 Bergamo will take place, upon candidate's request, after the terms for contingent rights of appeal have elapsed, except for cases where controversies are in place.

The candidate (or any other subject holding his mandate) may arrange, by appointment, the collection of publications at the appointed offices of this Administration.

After six months from rectoral decree approving the procedure's acts, this Administration will no longer be responsible for the conservation or restitution of the documents deposited at its offices.

The publications belonging to the selected winners will be deposited at our *Dipartimento di afferenza* (*Pertainment Department*).

Section 15

Advertisement

This announcement is published in the Gazzetta Ufficiale IV Special Series - Contests and exams, on the MIUR and European Union websites as per s. 18, para 1 letter a) of Law 240/2010 in form of notice and in the Official Register of the University of Bergamo.

The full contest announcement and any related forms will be published online at the University website <http://www.unibg.it> in the special section "*Concorsi e selezioni*" (*Announcements and Selections*).

Further information may be obtained from our Servizi Amministrativi Generali (General Administration Services) - Unità organizzativa Selezioni e gestione giuridica (O.U. Selections and Legal Matters), Via dei Caniana, 2 - 24127 Bergamo, e-mail selezionipersonale@unibg.it - telephone 035 2052 876, fax 035 2052 862.



UNIVERSITÀ DEGLI STUDI DI BERGAMO

SERVIZI AMMINISTRATIVI GENERALI SELEZIONI E GESTIONE GIURIDICA

Section 16

Manager of the procedure

The person in charge for the selection procedure in this announcement is Dr. William Del Re, Dirigente Responsabile dei Servizi Amministrativi Generali (Director General Administration Services), Via dei Caniana, 2 - 24127 Bergamo, telephone 035 2052 876 - fax 035 2052 862, electronic mail address: selezionipersonale@unibg.it.

Section 17

Final provisions

Anything not explicitly provided by this announcement is ruled by Law 240/2010 as amended and supplemented and by University Regulations, in relation to procedure disciplines for calls of I and II level professors, as provided by the above-mentioned Law or by any other norm on the subject.

Bergamo, 19.09.2017

The Rector
(Prof. Remo Morzenti Pellegrini)
F.to Remo Morzenti Pellegrini