



**UNIVERSITÀ
DEGLI STUDI
DI BERGAMO**

Scuola
di alta formazione
dottorale

Announcement of a public selection for admission to PhD programs administratively based at the Università degli studi di Bergamo in

BUSINESS & LAW
ENGINEERING AND APPLIED SCIENCES
LINGUISTIC SCIENCES
TRANSCULTURAL STUDIES IN HUMANITIES
TECHNOLOGY, INNOVATION AND MANAGEMENT (TIM)
HUMAN SCIENCES AND WELFARE INNOVATION

ROUND XXXVII

THE CHANCELLOR

HAVING CONSIDERED

- Law 3 July 1998, No. 210, and , in particular, the Section 4, as modified by the Section 19 of Law 30.12.2010, No. 240, and its dispositions in matter of PhD's;
- Ministerial Decree 8.2.2013, No. 45 "Regulations concerning accreditation modality of offices and PhD programs and the criteria for the establishment of doctorate programs on the side of qualified bodies";
- Current University Regulations in matter of PhD (issued with rectoral Decree Rep. 333/2013 of 28.6.2013, and subsequent modifications and integrations;
- University Regulations of the Advanced Doctoral Formation School issued with R.D. Rep. No. 401/2013 of 1.8.2013;
- Presidential Decree 28.12.2000, No. 445 as amended and supplemented "Consolidated act on legislative and regulatory dispositions in matter of administrative documentation";
- Prime Ministerial Decree 9.4.2001 "Uniformity of treatment in terms of right to university studies";
- Legislative Decree 15.6.2015, no. 81 and subsequent modifications and integrations and, in particular, the V part, in matter of apprenticeships;
- Legislative Decree 29.3.2012, No. 68 as amended and supplemented reviewing dispositions to the norms of principle in matter of student support;
- the memo prot. No. 17339 of 5.8.2013 from the General Director of the University central Management, the student and his right to university studies with subject "Operational indications related to the publication of announcements for admission to doctorate";
- the Ministerial Decrees prot. No. 750 of 6.10.2017 and subsequent integrations and prot. No. 873 of 11.10.2019 of accreditation of PhD courses for the University of Bergamo;
- Ministerial Decree 25.01.2018, No. 40 which ordered the increase of the annual gross amount of the PhD scholarship;
- the MIUR memo prot. No. 3315 of 01.02.2019, "Guidelines for the accreditation of PhD courses" with that has redefined, in terms of indicators and parameters, the general requirements for accreditation and activation of PhD courses;
- the MIUR memos prot. No. 7403 of 16.03.2021 containing "Operational indications on doctorate accreditation procedures. A.A. 2021-2022 – round XXXVII";
- The Conventions for activating and operating PhD programs in Linguistic sciences with the Università degli Studi di Pavia for the round XXXVI, extended to round XXXVIII approved by their respective academic organs;
- The Conventions for activating and operating PhD programs in Technology, Innovation and Management with the Università degli Studi di Naples Federico II for the round XXXVI, extended to round XXXVIII approved by their respective academic organs;
- the decision of the Advanced Doctoral Formation School Giunta of 26.03.2021 concerning the PhD programs and the approval of the forms of the same courses for the announcement of XXXVII round;



- the Academic Senate decision of 29.03.2021 and the Board of Directors of 30.03.2021 arranging the approval of PhD programs for round XXXVII - A.A. 2020/2021 administratively based at the Università degli studi di Bergamo and the authorization to publication of the announcement;

DECRETES

Section 1 Announcement

Public selections are announced for admission to round XXXVII of the research doctorate programs mentioned below, whose activities will start on 1.10.2021:

- Business & law
- Engineering and applied sciences
- Linguistic Sciences
- Transcultural studies in humanities
- Technology, Innovation and Management (TIM)
- Human sciences and Welfare innovation

The announcement hereto and the attachment A, which forms an integral part of it, show the following data for each of the doctorate programs mentioned above:

- contingent curricula;
- the total number of available vacant positions;
- the number and total value of scholarships and available vacant positions tied to other forms of financial support;
- contributions at the expense of doctoral candidates and the exemption protocol;
- the dates and implementation modalities of admission tests;
- any reserved vacant positions;
- typology of assessable qualifications and marks that are attributed to them.

The PhD programs all make reference to the Doctoral School.

The activation of curricula indicated for each Doctorate of Research course, where provided, depends on the positioning in the ranking of candidates for a given curriculum.

This notice is published for reasons of urgency while it is still in the process of accreditation at the Ministry, as required by the Ministerial Decree n. 45 of 8.2.2013 for the following PhD courses:

- **Human sciences and Welfare innovation**

It is understood to be exclusively activated the course when the accreditation procedure will end positively.

Any additional places or scholarships, upon acquisition of the necessary funding by external Bodies and signing of the relative agreement, will be announced by a subsequent decree which must be adopted within the deadline of this announcement.

Section 2 Requirements for admission to the selection

Those who, at the due date of the announcement, hold an academic degree accomplished in accordance with the legislation in effect prior to Ministerial Decree 509/1999, a postgraduate degree (Ministerial Decree 509/1999), a Master's degree (Ministerial Decree 270/2004) or other fit international qualification, may submit an admittance application.

Those who will be achieving the qualification required for admission within the deadline of 31.10.2021 may also participate. In such case, admission to the selection will be accepted "subject to approval" and the candidate will have to submit, by e-mail to the address carriera.dottorandi@unibg.it, a signed



certifying sworn declaration to Student Administration, under penalty of expiration, as provided by s. 46 of Presidential Decree 28.12.2000, No. 445 within 5 days from attainment of the qualification.

The appropriateness of foreign qualifications will be ascertained by a doctorate judging Commission, in full respect of current laws applicable in Italy and in the country of origin of the qualification as well as any applicable international treaties or agreements in matter of qualification acknowledgement for the prosecution of studies.

In order to acknowledge the appropriateness of a foreign document, which has not yet been declared equivalent to an Italian academic II level degree, candidates will have to – to the sole purpose of admission to the doctorate they are applying for – specifically file a request of equivalence along with the application, by using the sample form B attached to the announcement, which forms integral part of the application, and supply all the documents mentioned in the sample that could be useful to allow the judging Commission in the acknowledgement of appropriateness of the qualification presented. Attached documents must be translated into Italian and authenticated by competent diplomatic representatives.

Any additional requirements for admission to the selection, under penalty of exclusion, are indicated in Annex A to this announcement and they must be possessed by the expiry date of the call. The verification of the existence of these requirements is in the responsibility of the Commission.

Any exclusion from admission examination caused by deficiency of requisites will be set out by means of a motivating Rectoral Decree.

Section 3

Application requests and selection enrolment modalities

The applications for admission to the public selection, completed in accordance with the modalities explained in the following paragraph, must be submitted **within the peremptory deadline of 15 June 2021**.

Selection enrolments will be filed exclusively online, following the instructions indicated in the online page <https://www.unibg.it/node/11515> of the Università degli studi di Bergamo website.

Online enrolments will be possible until 11.59 a.m. hours (Italian time) of the last valid day.

It is the candidate's responsibility to verify the correct completion of the procedure, confirmed by a printed receipt. At the end, the candidate will receive confirmation of the insertion of the application to email address indicated in the procedure.

The online application form can be modified and/or supplemented with additional documentation within the peremptory deadline. No complaints will be accepted for any system malfunctions; therefore, all candidates are invited to complete their application request adequately in advance and in any case no later than the expiry date.

Any applications submitted in any way other than the above-mentioned procedure will not be considered.

The candidate is required to submit, in electronic format (Pdf files, each file not exceeding 30 Mb in size), depending on the type of selection arranged for each doctorate course, the following documents:

SELECTION TYPOLOGY A:

- 1. list of owned academic qualifications;**
- 2. the candidate's own curriculum studiorum** specifying studies and experiences attaining to the PhD program as shown in the facsimile form available online at the address <https://www.unibg.it/node/11515>;
- 3. any contingent request of equivalence for foreign academic qualifications** (as per the sample form B attached to this announcement) **with all the attachments thereby indicated.**

SELECTION TYPOLOGY B:



1. **the candidate's own curriculum studiorum** specifying studies and experiences attaining to the PhD program as shown in the facsimile form available online at the address <https://www.unibg.it/node/11515>);
2. **a research project of letter of academic interest, written by the candidate** (a facsimile form is available in internet at the address www.unibg.it/PhDadmission; see Attachment A for any specifications); such research program is uniquely oriented to the selection and will not necessarily be the same research project as the one that will be entrusted;
3. **at candidate's discretion, two presentation letters of Italian or foreign academics** (candidates will proceed directly to upload by the appropriate online registration procedure);
4. **any contingent request of equivalence for foreign academic qualifications** (as per the sample form B attached to this announcement) **with all the attachments thereby indicated.**

Candidates with invalidities or learning disabilities

Candidates with disabilities and / or diagnosed with specific learning disabilities (SLD) who intend request the assistance required by current legislation, must fill in the "Invalidity Declaration" section within the online pre-registration application.

Disability certifications must be:

- issued by INPS, pursuant to Law 118/1971 (civil invalidity)

and / or

- issued by the competent public health structure of the territory according to Law 104/92 and subsequent additions (handicap certificate).

SLD certifications must:

- be issued by structures of the SSN or by accredited authority not earlier than 3 years from the date of taking the preselective test, except in the case of certifications drawn up after the age of majority (Article 3 of Law 170/2010 and subsequent State Agreement - Regions of 24/07/2012);
- meet the criteria of the 2011 Consensus Conference;
- be complete with diagnosis and nosographic reference codes, according to Law 170/2010.

Candidates with disabilities and / or with SLD resident in foreign countries, who intend to take advantage of the measures referred to in the previous paragraph, must submit a certificate certifying the status of disability or SLD issued in the country of residence, accompanied by a certified translation into the language Italian or English. The Commissions in charge of examining the certifications referred to in the preceding paragraphs ascertain that the foreign documentation certifies a specific disability or learning disorder recognized by Italian law.

Section 4 Selection typologies

The selection may occur according to one of the modalities mentioned below:

SELECTION TYPOLOGY A:

Evaluation of academic qualifications and contingent curriculum studiorum, one written exam and eventually an interview

The course admission test consists of:

- the evaluation of academic qualifications and, eventually, the curriculum studiorum;
- a written exam;
- eventually, an interview.



The tests aim at ascertaining the candidate's preparation, capacity and attitudes in the field of scientific research; the interview includes the verification of at least one foreign language. The admission test can also be held in a foreign language upon candidate's request and subject to the authorization of the Teaching Body.

The Commission attributes to each candidate:

- up to 30 marks in the evaluation of academic qualifications and, eventually, the candidate's curriculum studiorum;
- up to 30 marks for each of the two tests in relation to the ascertained qualities.

Candidates reaching a mark not lower than 21/30 in their written exam will be admitted to the subsequent interview, if required. The interview is considered as passed if the candidate obtains at least 21/30 marks.

The examination sessions are held at the Università degli studi di Bergamo. Unless explicitly indicated in the announcement hereto, the schedule of the written test, indicating day, month and time of the test, will be disclosed to all admitted applicants at least 10 days before the date fixed for such test.

The date of the interview, unless previously set by this announcement, will be disclosed to those who passed the written test with an advance notice of at least 10 days, with the Examining Commission communicating it during the procedure.

SELECTION TYPOLOGY B:

Evaluation of academic qualifications and interview

The Judging Commission carries out the selection in two steps:

- I step: evaluation of qualifications and the presented documentation within the attribution of up to 60 marks;
- II step: the candidates who, in step I, reached a mark not lower than 42/60 are admitted to the interview; the interview is considered as passed if the candidate obtains at least 21/30 marks.

Due to the current health emergency, we inform you that the interview can be held by telematic mood (videoconference) and in a foreign language, as specified in Attachment A. During the interview, knowledge of at least one foreign language will be verified.

In compliance with the principle of loyal cooperation, the candidate is required to provide all the elements necessary to allow the Commission to carry out the evaluation of qualifications in a complete and objective way. It is understood that if the elements provided by the candidate are deficient, inaccurate or incomplete, the Commission will not be able to score.

Please refer to the forms included in the Attachment A to this announcement for any information regarding the selection typology and the test calendar for admission examinations of each PhD program in round XXXVII.

The inclusion of test dates in the announcement's Attachment A constitutes notification for all intents and purposes. Any changes related to the date or modality of the interview will be communicated to the admitted applicants with at least a 10-day notice.

Failure to show up at the interview will be considered as a renunciation to participate in the competition for all practical purposes.

Any information regarding the selection will be communicated through the publication of a advice on the University's website under the section *Concorsi e selezioni - Dottorati di ricerca*. It is the responsibility of each candidate to monitor the site periodically by consulting the page of notices relating to this selection.

The results of qualification evaluations will be made available on the University's website at the <https://www.unibg.it/node/11515> within one day from the date fixed for the interview.



In order to be admitted to the tests, the candidate must show a valid identification document. Upon termination of each session dedicated to oral examinations, the judging Commission builds a list of examined candidates, thereby indicating the marks reached by each of them during the test. The list, signed by the President and the Secretary of the Commission, is later published on the University's website. Once the selection examination is complete, the Commission will compile a general merit ranking based on the marks reached by each candidate during each test and their qualifications. Selection results are public and access to them is permitted in accordance with the law. The Chancellor may delay access to the results upon conclusion of the selection.

Section 5 Judging Commission

The Chancellor, following the proposal of the Teaching Body, nominates the Commission entrusted to the comparative evaluation of candidates by means of a decree, as provided by the current University Regulations in matter of research doctorates.

Section 6 Admission to projects

The candidates will be admitted to the projects according to their ranking and up to the number of the vacant positions established by the announcement.

In case of equal rankings, the candidate having the neediest family economical situation will prevail in the appointment of scholarship vacant positions, based on the Equivalent Economical Situation Indicator (ISEE) for assisted services in doctorates. To the purpose of solving equal ranking situations, candidates will be requested to supply a valid ISEE certification.

Candidates with the same position are invited to request the ISEE at the time of publication of the list in order to be able to present it at the time of the call.

The youngest candidate according to public records will prevail in the assignment of vacant positions not entailing scholarships.

In case of renunciations submitted within the beginning of the Phd course, other candidates, based on their highest ranking, will replace the same number of vacant positions. In case the candidate is admitted to more than one project, he will have to opt for a single one.

Section 7 Registration and ranking shift, contributions due by doctoral candidates, exemption protocol.

The selection results will be published in the section of the University's institutional website (<https://www.unibg.it/node/11515>).

Student Administration will later send a specific notice concerning the required registration fulfilments to the electronic mail address supplied by the candidate at time of application. The peremptory deadline within which the entire registration procedure shall have to be completed, including the payment of regional tax for University student support and virtual stamp duty that in total amounts to € 156,00, under penalty of expiration, shall be indicated by a special note published in the dedicated section of the University's website (<https://www.unibg.it/node/11515>).

Anyone not respecting the indicated deadline will be considered a defeatist and will lose their position in the ranking. The resulting vacant positions will be made available to the next suitable candidates in final ranking order. Student Administration will take care in communicating the occurred supplant by means of electronic mail.

Public employees must provide for the required authorization by their administration at the time of publication of the outcome of the selection. For these students the registration will be received under reservation and will remain suspended until such time as the measure of authorization.

Foreign citizens who are not already legally resident in Italy will have to apply for a residence permit for study purposes within 8 working days from their arrival in the State. For these students, the registration is under reservation and will remain suspended until the submission of documents attesting the request for a residence permit.



All doctoral candidates are required to pay, upon registration:

- € 140,00 (regional tax for student support, subject to subsequent decisions of the Lombardy Local Government);
- € 16,00 (virtual stamp duty).

Doctoral candidates with scholarship or apprenticeships or PhD Industrial are required to pay the attendance contribution fee amounts of € 1.000,00.

To the purpose of renewal in each of the following years, if admitted, the candidate is committed to pay only the regional tax and virtual stamp duty in force at the time.

Section 8

Positions and scholarships

A) Scholarship

The attachment A, for each PhD program, indicate the positions available, the scholarships and any other forms of financial support which to be assigned by the Teaching Body after evaluation of merit comparisons and according to the order defined by the related ranking that is formulated by the judging Commission.

The Scholarships can be of three types:

A) scholarships dispensed by the University, by MIUR or other financing body or institution not restricted in matter of research subject;

B) scholarships financed by external bodies, restricted to the execution of a specific research subject, referred to in the following Section 9;

C) apprenticeship contracts for higher education to be stipulated directly with the lender, insured by external contracting bodies, as per the following the Section 9.

In order to compete for the assignment of a position reserved to foreign scholarship recipients, the candidate shall have to demonstrate to be assignee of a scholarship for the entire duration of the PhD project cycle.

Scholarships are valid for one year and are regulated by current laws and norms.

In case of renunciation from continuing the project or in case of forfeiture of a candidate with scholarship, the candidate loses the right to enjoy the scholarship for the quota not being accrued.

The doctorate candidate may also opt to reject the scholarship at admission time by means of a simple formal notification to the Chancellor. In such case, the candidate, though maintaining his status, loses any right to enjoy the scholarship and the entire amount, or non-accrued quotas, may be assigned to the first graduate student without scholarship, under the same terms and the same modalities.

The scholarship, whose amount equals to 15.343,28 Euro for each course year, before social security contributions borne by the recipient in accordance with current laws, is paid out in monthly instalments.

The amount of a doctorate scholarship is increased by 50% per any period of actual stay abroad for no less than 30 days and no more than 18 months, subject to authorization of the Teaching Body to operate abroad.

Starting from the second year, each doctoral candidate is assured, in addition to the scholarship or other financial sustainment and within the limit of the budgeted University's financial resources, an amount for research activity either in Italy and abroad, in relation to the type of PhD and, anyway, no less than 10% of the scholarship's value.

Such funds are used according to the modalities provided for research funds assigned to the University's Teaching Body, subject to authorization of the Doctorate Coordinator. If the doctoral candidate is not positively evaluated for the purpose of renewing the scholarship, or should he give it up, any unused amounts stay in the University's availability.

The scholarship has an annual validity and is renewed on the condition that the candidate has completed the activity program expected for the previous year, verified in accordance with the procedures established by the University's Regulations.

The same principles set for the upkeep of scholarships in current University Regulations is applied for the upkeep of apprenticeship contracts and for other financial support forms based on the rules and laws applicable to the years of service after the first year.



The aforementioned principles are not applied to foreign-country recipients or assignees of financial support provided by specific mobility programs in relation to whatever provided by their specific regulations.

Those who have already obtained a Ph.D. degree with or without a scholarship and enroll in a second course, after passing the admission exam, can not be admitted to enjoyment of the scholarship. The PhD scholarship can not be combined with any other scholarship granted for any purpose, except with scholarships or other grants awarded by national or foreign institutions for stays abroad aimed at integrating the training and research activity. The accumulation of the PhD scholarship is also not permitted with the use of a Higher Education and Research apprenticeship (article 45 of Legislative Decree 81/2015) and the use of a specialist training contract pursuant to of Legislative Decree 17 August 1999 n. 368.

Section 9

Positions and project scholarships and apprenticeship contracts for higher education

The schedules contained in Annex A of this call for applications for each PhD program indicate any scholarships or project positions, bound to specific research projects. The assignees of these positions are required to carry out the research activity indicated.

Similarly, in the schedules are indicated any available positions covered by apprenticeship contracts for higher education and research. These positions, also aimed at specific research projects, are reserved for successful candidates deemed suitable for the binding project, no older than 29 years at the date of employing by the company.

These scholarships - and the corresponding research projects - will be assigned to candidates admitted on the grounds of coherence with their scientific profile in agreement with the external subject financing the scholarship. To that purpose:

- candidates wishing to compete for scholarships tied to a specific research kind are required to express their interest during the interview;
- during evaluation, the judging Commission will indicate the names of suitable candidates whose profiles show a prevalence/preference index in terms of affinity to the kind of research scholarships financed by external bodies. If, after Commission evaluation, no suitable candidate holds a profile considered coherent with the specified research, no scholarship will be assigned.

Externally-financed scholarships are assigned on the condition that the University actually acquires the financing.

Section 10

PhD Industrial

For some courses PhD industrial positions are available, reserved for employees of companies affiliated with the University and engaged in highly qualified activities. These reserved seats will be assigned by the Commission to the next suitable candidates in final ranking order. The agreements stipulated between the University and the Company regulate the way research activities are carried out and the commitment of the student-worker.

Section 11

Right to study, lodging information and canteen services

A) Scholarship - Legislative Decree No. 68/2012

Graduate students not enjoying other scholarships cannot participate to announcements for scholarship selections backed by Student Support services, filling out the online application, available on the page Borse di studio <https://www.unibg.it/servizi/segreteria/borse-studio> starting from mid July till the end of September. Preventive admission to doctorate is not required to be able to take part to the selection. Obtaining other scholarship involves the need for option.



B) Lodging service

1) Graduate students in need of accommodation may enrol in the selection for the assignment of available rooms in the student residences that are announced starting from mid July and ending in September. Preventive admission to doctorate is not required to be able to take part to the selection. The announcement and the online application are published in Italian and English at the address <https://www.unibg.it/servizi/luoghi/alloggi> (*Alloggi/Accommodation service*).

2) Anyone interested may also consult the Accommodation Service pages (<https://www.unibg.it/servizi/luoghi/alloggi>) to verify existing availabilities in private flats, without need to use the selection methodology.

C) Canteen services

All graduate students will be able to access university canteens paying the "outside income bracket" ("fuori fascia") student rate. If they hold within 31.12.2020 an ISEE certification/PhD issued by INPS or CAF's, also used to the purpose of obtaining the scholarship or the lodging service at the address <https://www.unibg.it/servizi/luoghi/servizio-ristorazione>

For any further information on items A), B) and C) you may refer to the Student Support Help Desk (Servizio Diritto allo Studio) located in via dei Caniana, 2 – Bergamo. More reference is available at the address <https://www.unibg.it/servizi/segreteria/borse-studio> (Sezione Contatti).

Section 12

Graduate Candidate obligations and incompatibilities

A) Rights and Obligations of Graduate Candidates

Admission to doctorate entails an exclusive, full-time commitment, unless otherwise provided by current regulations.

The graduate candidate is asked to participate in all the activities expected for his educational curriculum, as indicated by the college, and to perform all research activities that are assigned to him. In the case of scholarships funded by external entities (excluding scholarships funded by the MIUR), of places reserved for employees of companies engaged in highly qualified activities (PhD Industrial) and of places covered by apprenticeship contracts for high education and research, in consideration of the commitments that the University assumes with the external financier, the PhD student must commit himself to secrecy and to the preventive assignment in favour of the University of all intellectual property rights relating to the results produced and / or achieved by the same during all the research activities of the University to which the PhD student is invited to participate in any capacity and without prejudice to the right to be recognized as the author of the results achieved and / or produced by the same. The University recognizes to the PhD student the application of the same economic conditions that the University Patent Regulations grant to their own professors / researchers.

The coordinator is obliged to inform competent offices of any lack of participation on the candidate's side to the requested activities, also to the purpose of suspending money compensations, if necessary.

At the end of each course year, the candidate is to submit a written report to the Teaching Body describing the completed research activity and the results achieved, as well as comments on any participation to seminars and congresses or other scientific initiatives, along with any contingent publications produced. On the grounds of this report, the Teaching Body will approve admission to the following year. A negative evaluation of the Teaching Body will cause disqualification from the PhD, with consequent loss of scholarship and any other financial support.

Before the end of the PhD project, all candidates, except for those who enjoyed suspension periods needing to be recovered, submit their thesis and attachments to the Teaching Body.

Graduate students, considered an integral part of the formation project, may carry out tutoring activities with degree and master degree students, subject to the approval of the Teaching Body and without it causing any increase in the scholarship, as well as integrative didactic activities, the latter limited to maximum forty hours per academic year.



The doctoral candidate can be included, subject to Teaching Body authorization, in research activities carried out at the University and fitting his formation path and, if the tutor deems it necessary, in consideration of the necessary unitary scientific direction of the research activities carried out in the university context or of any commitments that the University can assume with external third parties, the PhD student must commit himself to secrecy and to the preventive assignment in favour of the University of all intellectual property rights relating to the results produced and / or achieved by the same during all the research activities of the University to which the student is called to participate in any capacity and without prejudice to the right to be recognized as the author of the results achieved and / or produced by the same. The University grants the PhD student the application of the same economic conditions that the University Patent Regulations grant to his / her teachers / researchers. The research doctorate scholarship is subject to the payment of INPS separate-scheme social security contributions as per section 2, para 26, of Law 8 august 1995, No. 335, as amended and supplemented; candidates enjoy the protection and rights thereby connected.

The current norms in terms of leaves without pay or special leaves apply to public employees admitted to PhD's.

The interventions in terms of student support as provided by the Legislative Decree 29 march 2012, No. 68, and the modalities expressed thereby, are extended to doctoral candidates (cfr. s. 11).

Maternity protection, as established by the the Ministry of Labour and Social Security decree 12 July 2007, published in the Official Gazette No. 247 of 23 October 2007 is applied to female candidates.

The Faculty may authorize the PhD student to carry out paid activities, verifying their compatibility with the successful performance of the training activities (teaching and research) relating to the course. In particular, it remains understood that for PhD students with scholarships, the paid activities must be limited to those related to the acquisition of skills relating to the training area of the doctorate; for PhD students without a scholarship, any incompatibility deriving from working activity must in any case be concretely assessed without this causing a behaviour that damages constitutional rights, such as the right to study for capable and deserving even if without means.

B) Incompatibilities

Registration to doctorate projects is incompatible with peer registration to degree courses, completion courses, Active Training Apprenticeships (TFA), Special Habilitation Paths (PAS), Master courses in Italy or abroad, except for those cases of international doctorates and co-tutelage of doctoral thesis. Subscribers to degree or post-graduate/master degree courses, who wish to subscribe to a research doctorate, provided they are entitled to it, must request the provisional suspension of the career. Subscribers to non-medical residency programs are also committed to request the temporary suspension.

C) Suspension, interruption, forfeiture, renunciation and transfers

Attending doctorate courses is compulsory.

Besides the suspension of doctorate courses for those cases provided by current laws regarding maternity and paternity protection, attending course activities can be suspended for a maximum of one year, albeit not consecutive, upon request of the doctoral candidate on the following grounds:

- a) serious and documented illness;
- b) attending TFA, PAS courses and special education courses;
- c) serious and justifiable family reasons, documented and evaluated by the Teaching Body;
- d) civil service.

In such cases, the rights to the enjoyment of the contingent scholarship are maintained, except for the interruption of payments with subsequent recovery once attendance is re-established, being understood that scholarship annuity may not exceed the duration of the course.

- e) in case of long-term employment by a governmental administration for the duration of the probation period, with consequential renunciation of the scholarship over the same period.

During the deferment of thesis discussions, as per s. 20, para 5 of the current University Regulations in matter of PhD, the suspension can be requested exclusively on maternity or serious illness grounds.



Once the cause for suspension ceases to exist, the Teaching Body deliberates in terms of recovery of the formation activity, being understood that the duration of the course cannot be curtailed in any way.

Forfeiture of the research doctorate, ordered by the Teaching Body by means of a motivated deliberation, is applicable in case of:

- a) negative judgement on the occasion of annual activity verification;
- b) truancy lasting more than 30 days, albeit not consecutive;
- c) behaviours in contract with incompatibility regulations;
- d) in case of work activities lacking a Teaching Body written authorization.

In case of course renunciation, the person involved is committed to inform the coordinator with a month's advance notice. Payments of scholarships or any other form of financing is maintained till the actual date of renunciation, which shall be formalized by a specific declaration addressed to the Chancellor and submitted to competent offices.

For the discipline of transfers please refer to Art. 19 of the current University Regulations.

The renunciation of the course of the Phd program does not entitle to the refund of what has been paid.

Section 13

Attainment of the qualification

Upon course conclusion, the Teaching Body expresses a judgement on the overall activity of each doctoral candidate.

The *Doctor of Philosophy* title abbreviated with the writing "*Dott.Ric.*", i.e. "*Ph.D.*", is assigned subject to a positive assessment of a research thesis contributing to the progress of knowledge or methodologies in the chosen field of investigation.

Please refer to current University Regulations for all aspects concerning the nomination of judging Commissions, the compliance commitments for graduate students that are admitted to the final examination and the execution modalities of the latter.

Section 14

Personal data treatment

In accordance with articles 13 and 14 of Regulation (EU) 2016/679 (GDPR), on the protection of personal data, and with D. Lgs. n. 196 /2003 and subsequent amendments, it is made known that data is controlled and managed by the legal representative of the University of Bergamo, via Salvecchio 19, - 24129 Bergamo.

Data will be collected exclusively for the present bid purposes and will be kept only for the necessary time to complete the relevant procedures. The data treatment controller will be appointed within the managing unit in charge of bidding procedure, who will carry out the treatment with all due respect of propriety, legitimacy, scope, transparency and confidentiality of the treatment; and data will be used exclusively for purposes connected to the selection as well as for the management of the consequent relationship with the university, in compliance with current regulations. Data will be kept for the necessary time to accomplish the selection purposes, subject to the application of norms on document retention, and will be transferred uniquely to public administration bodies directly concerned with the juridical and economic position of the selected applicant, treated in compliance with current regulations and used for personal, welfare, insurance and fiscal position management. Data will be handled by appointed staff through the acquisition of printed and electronic documents and using, even digitalised, filing procedures, to guarantee confidentiality; data treatment will be carried out through a coordinated organization and processing system, applying elevated safety standards. Furthermore, data will not be used for profiling. Applicants who have provided their personal data will be able to access it and exercise their rights as by art. 16 to 22 of GDPR UE 2016/679. Any safeguard request can be addressed to the University Data Protection Officer, who can be



contacted through the university website (Privacy and Personal Data Protection section), e-mail dpo@unibg.it. In addition to the right of complaint which can be presented to the Italian Data Protection Authority, Piazza Venezia 11, 00187 Roma.

By presenting their application, candidates thereby authorise and fully consent to publication on the University institutional website of all information concerning the current bid, their own data and the contents of their CV in accordance with 111-bis of D.Lgs.196/2003 stating that, within the scope limits defined by art. 6, par. 1, letter b), of the Regulation, consent is not due for personal data present in a submitted CV.

Section 15

Manager of the procedure

The person in charge for the selection procedure in this announcement is Dr Mariafernanda Croce, Executive Director of Servizio Programmazione Didattica, Via dei Caniana, 2 - 24127 Bergamo, telephone (+39) 035 2052 250 (telephone availability from Monday to Friday, from 9 am to 2 pm), e-mail address: bando.dottorati@unibg.it.

Section 16

Person responsible for the prevention of corruption

Please be informed that a triennial Prevention of Corruption and Transparency Plan 2018-2020 was approved at the Università degli studi di Bergamo, as provided by Law 6.11.2012, No. 190 and that the General Director was appointed Corruption Prevention and Transparency Manager.

Any notices or warnings directed to the person in charge may be sent to the electronic mail address prevenzione.corruzione@unibg.it.

Section 17

Publication fulfilments

The selection announcement hereto is published in the electronic register of the University as well as into the Official Gazette - Selections and Examinations Series, on the MIUR website at the address <http://bandi.miur.it> and on the European Union website at the address <http://ec.europa.eu/euraxess>. The full announcement and all related attachments are available on the University website in the section "Announcements Programs and PhD's" ("*Dottorati di ricerca*") (<https://www.unibg.it/node/11515>) edited by the Servizio Programmazione Didattica.

Section 18

Indictment regulations

Anything not explicitly provided for or disciplined by this announcement is ruled by the dispositions of s. 19 of 30.12.2010, No. 240, by current University Regulations in terms of PhD's and by the Presidential Decree 487/1994 as amended and supplement for anything applicable thereto.

THE CHANCELLOR

(Professor Remo Morzenti Pellegrini)

Documento firmato digitalmente ai sensi
dell'art. 24 del D. Lgs. 82/2005