APPLICATION/ALMALAUREA’S LOG IN

UNIBG STUDENTS:

SPORTELLO UNIBG

LOGIN

MENU AT THE TOP RIGHT-HAND CORNER

TIROCINI E STAGE

ALMALAUREA'S SERVICES
HOW TO APPLY

• Once you have logged in, we recommend updating your Resume/CV in Almalaurea’s format (the more complete your resume, the better chance a company will contact you);
• Click on Vai all’evento or Eventi per te and then on the apply button «Digital Career Day UniBg», the October event session;
• Once you have submitted/completed your application, you can view all the job opportunities offered by the companies attending our event. Moreover, check out the section called workshops. You will find the time schedule for each presentation/workshop.
1. **Identify the companies you are interested in** by reading both the job descriptions and job profile;

2. **Send your Resume/ CV** to the companies and apply for an individual interview;

3. **Register for one or more Company workshops/presentation.**
   Please note that places are limited. Once you sign up for a workshop/presentation, your resume will automatically be forwarded to the Company.
The activities you have registered for will be entered on to your Agenda; you can find there all the links you need in order to connect to the virtual rooms for the planned interviews/workshops/presentations.

IMPORTANT: Please make sure to access your agenda for the links to the scheduled Interviews (through Twilio) and presentations/workshops (Microsoft Teams’ link). Please enter your agenda in order to take part to companies’ presentations/workshops (Microsoft Teams’ link) and also in order to enter the interviews the companies scheduled with you.
In order to avoid technical problems during the interview, we highly recommend that you test your computer’s audio and video in advance. Technical support will be available the 26° and 27° of October. If you experience technical difficulties, please click on the button «richiedi aiuto». 
THE INTERVIEW

Please click on the button «riepilogo», on the right-hand of your agenda section, in order to access the timetable for your planned interviews.

PLEASE MAKE SURE CONTACT THE COMPANY IF YOU NEED TO RESCHEDULE YOUR INTERVIEW.

We suggest that you to log in a few minutes before the scheduled meeting and wait for the recruiter to start the videocall, at that point... give it the best you’ve got!

GOOD LUCK!
WE ARE WAITING FOR YOU!
www.unibg.it

STAFF – PLACEMENT OFFICE

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