

UNIVERSITÀ DEGLI STUDI DI BERGAMO



Digital Career Days



UNIVERSITÀ
DEGLI STUDI
DI BERGAMO

APPLICATION/ALMALAUREA'S LOG IN

UNIBG STUDENTS:

SPORTELLLO UNIBG



LOGIN

**MENU AT THE
TOP RIGHT-
HAND CORNER**

**TIROCINI E
STAGE**

**ALMALAUREA'S
SERVICES**



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HOW TO APPLY

- Once you have logged in, we recommend updating **your Resume/CV in Almalaurea's format** (*the more complete your resume, the better chance a company will contact you*);
- Click on [Vai all'evento](#) or [Eventi per te](#) and then on the apply button «Digital Career Day UniBg», the October event session;
- Once you have submitted/completed your application, you can view all the **job opportunities** offered by the companies attending our event. Moreover, check out the section called **workshops**. You will find the time schedule for each presentation/workshop.



MAXIMIZE YOUR EXPERIENCE WITH THE RECRUITERS

1. **Identify the companies you are interested in** by reading both [the job descriptions](#) and [job profile](#);
2. **Send your Resume/ CV** to the companies and apply for an individual interview;
3. **Register for one or more Company workshops/presentation.**
Please note that places are limited. Once you sign up for a workshop/presentation, your resume will automatically be forwarded to the Company.



YOUR AGENDA



The activities you have registered for will be entered on to your [Agenda](#); **you can find there all the links you need in order to connect to the virtual rooms for the planned interviews/workshops/ presentations.**

IMPORTANT: Please make sure to access your agenda for the links to the scheduled [Interviews](#) (through Twilio) and [presentations/workshops](#) (Microsoft Teams' link). Please enter your agenda in order to [take part to companies' presentations/workshops](#) (Microsoft Teams' link) and also in order to [enter the interviews the companies scheduled with you.](#)

THE INTERVIEW

PLEASE NOTE

In order to avoid technical problems during the interview, we highly recommend that you **test your computer's audio and video** in advance. Technical support will be available the **26° and 27° of October**. If you experience technical difficulties, please click on the button «**richiedi aiuto**».



THE INTERVIEW



Please click on the button «**riepilogo**», on the right-hand of your *agenda section*, in order to access the timetable for your planned interviews

PLEASE MAKE SURE CONTACT THE COMPANY IF YOU NEED TO RESCHEDULE YOUR INTERVIEW.

We suggest that you to log in a few minutes before the scheduled meeting and [wait for the recruiter to start the videocall](#), at that point... **give it the best you've got !**

GOOD LUCK!



WE ARE WAITING FOR YOU!

www.unibg.it

STAFF – PLACEMENT OFFICE

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