



Call for applications for students of the University of Bergamo regularly enrolled in the academic year 2018/2019, in the first year of the master's degree course Planning and Management of Tourism Systems.

ART. 1 – PURPOSES AND BENEFICIARIES

The project "E-CUL-TOURS: Managing Cultural Heritage in Tourism", involves several master's degree courses in Europe related to the theme of Tourism Management and the management of cultural heritage and promotes the creation of training and mobility courses for students of the University of Bergamo (Italy), Universidade de Aveiro (Portugal), Höskolan Dalarna (Sweden) and Hochschule Stralsund - University of Applied Sciences (Germany).

The present call provides the possibility for mobility scholarships to be used at the partner universities of Aveiro (Portugal), Dalarna (Sweden) and Stralsund (Germany) to which other educational activities are linked such as seminars, excursions, participation in conferences and workshops.

During the mobility period and at the end of it, students will also be required to carry out project-works consistent with the programs related to each mobility period.

The mobility of students, coordinated by Prof. Rossana Bonadei and supported by the project team (prof. Federica Burini, prof. Elena Bougleux, prof. Roberta Garibaldi and Dr. Sanja Iguman), will last 5 consecutive days and take place in each the following locations, for a total mobility period of 15 days :

- Universidade de Aveiro (Portugal),
- Höskolan Dalarna (Sweden),
- Hochschule Stralsund - University of Applied Sciences (Germany).

Activities during the Blended mobility period:

- Participation in the institutional/academic events
- Field trips (visits to museums, mines, rural areas, cellars, etc.)
- Meetings with experts
- Lectures

Activities during the ISP mobility period:

- Participation in the institutional/academic events
- Field trips
- Meetings with experts
- Lectures
- Group work regarding the preparation for the case study reports



Outputs after the mobility period:

- 5000 words written report on case study conducted during the mobility period. To be completed by mid-January 2020

The University of Bergamo will select a maximum of 5 students and provide each student with a mobility grant for a sum of € 2175,00 euro to cover mobility expenses (return trip to the host location, local transport, accommodation and subsistence) at foreign host Universities and Educational Institutes, project partners, to be devoted to selected students. The mobility grant will be disbursed in two tranches, the first equal to 80% of the total amount (1.741,00 euros) following the acceptance of the scholarship, the second 20% (434 euros) upon the end of the mobility period carried out abroad, prior to the confirmation of the performance of the activities carried out.

ART. 2 - NECESSARY REQUIREMENTS

Applicants must meet the following requirements:

- 1) To be regularly enrolled for the a.y. 2018/2019 in the first year of the master's degree course Planning and Management of Tourism Systems.
- 2) To have acquired at least 20 ECTS credits in the following disciplines:
Territorial and Environment Studies, Culture and Heritage, English for Tourism and IT for Tourism Services.
- 3) To have willingness to carry out all the activities foreseen by the project and explained in art.1 of the call.

ART. 3 - METHODS AND TERMS FOR SUBMISSION OF APPLICATIONS

Interested students should download the application form available on the link:
<https://www.unibg.it/universita/amministrazione/concorsi-e-selezioni/bandi-studenti-e-laureati>

The same application, filled in and signed, must be delivered

- via email at the address lingue@unibg.it indicating the subject "Project ECULTOURS" with attached the scanned annexes signed along with the copy of a valid identity document
- via certified email at the address lingue@unibg.legalmail.it, indicating the subject "Project ECULTOURS" with attached the scanned copy of the annexes signed along with a copy of the valid identity document
- personally to the Department of Foreign Languages, Literatures and Cultures, Piazza Rosate, 2 Bergamo, in a sealed envelope addressed to:

Università degli Studi di Bergamo
Dipartimento di Lingue, Letterature e Culture Straniere - "Progetto ECULTOURS"
Piazza Rosate, 2



UNIVERSITÀ
DEGLI STUDI
DI BERGAMO

Dipartimento
di Lingue, Letterature
e Culture Straniere

24129 Bergamo

Italia

Attn. Ms. Nicoletta Foresti

Subject: "Project ECULTOURS

no later than 05.06.2019 at 12.00 together with the following documentation:

1. Application duly completed and signed,
 2. Curriculum Vitae European format in English,
 3. Valid Identity document,
 4. Letter of motivation with the reasons for the intention to carry out the mobility.
- Applications received after the deadline or for which the above delivery arrangements have not been complied with shall not be considered.

The University assumes no responsibility for cases of failure or late delivery of the application, as well as for all subsequent communications related to the selection procedure, attributable to fact of third parties, fortuitous case or force majeure

Applications that do not contain all parts of the requested documentation will not be accepted.

ART. 4 - EXAMINING COMMISSION

The Evaluation Commission will be nominated by the Director of the Department of Foreign Languages, Literatures and Cultures, after the deadline for the submission of applications and subsequently made known on the University website page <https://www.unibg.it/universita/amministrazione/concorsi-e-selezioni/bandi-studenti-e-laureati>

ART. 5 - EVALUATION CRITERIA

The selection will be based on the following criteria:

1. Evaluation of the Curriculum Vitae et studiorum up to a maximum of **30 points** distributed as follows:
 - Coherence of the Curriculum Vitae with the objectives and topics of the project "E-CUL-TOURS: Managing Cultural Heritage in Tourism" (**max 5 points**);
 - Study and / or professional experiences abroad (**max 15 points**);
2. Evaluation of the motivation letter (**10 points**);
3. Interview aimed at ascertaining the motivation, the preparation (on the topics described in art.1 of this call) to address the themes of the "**E-CUL-TOURS: Managing Cultural Heritage in Tourism**" project, the aptitude and willingness to participate in all the activities of the project indicated by the call for applications and the knowledge of English, **up to a maximum of 70 points**.



Only the candidates who have obtained a score of 18/100 in the evaluation of the curriculum vitae and the motivation letter will be invited to the interview.

The minimum score for eligibility is 80/100. In case of equal merit, the younger candidate will take precedence.

The selection interview is established for the day 10th June 2019 at 2 p.m. hours at the University's building of Piazza Rosate n. 2 – (3rd floor meeting room)

ART. 6 RESULTS

The ranking of the selected candidates, beneficiaries of the mobility grants will be published on the web page

<https://www.unibg.it/universita/amministrazione/concorsi-e-selezioni/bandi-studenti-e-laureati>

within a week after the interviews took place.

Students awarded mobility grants must inform in written the Department of Foreign Languages, Literatures and Cultures their acceptance no later than **7 days** from the publication of the selection results, using the form on the web page (scanned and signed):

<https://www.unibg.it/universita/amministrazione/concorsi-e-selezioni/bandi-studenti-e-laureati>

Those who do not send the communication by the due date will be considered as having renounced.

In case of non-acceptance or withdrawal, other candidates will take over according to the order of the ranking. The Office will notify the interested parties of the notice regarding the change to the email address indicated in the application form, with the deadlines by which the email of the acceptance or renunciation can be sent to the address lingue@unibg.it

Such communication will have the value of official communication, the successor candidate is therefore required to respect the terms indicated, under penalty of forfeiture of the right to assignment.

In case the student beneficiary of the mobility grant do not take part to the mobility activities in the framework of the project, she/he must refund to the University of Bergamo the full amount of the grant received

Non EU students holding a valid residence permit in Italy who should apply for an entry Visa to one of the host Countries, will be granted only after obtaining the Visa required

The insurance policy for accidents and civil liability charged to the University guarantees the insurance coverage to each beneficiary during the training activities abroad. For travel insurance and for health coverage, each beneficiary must provide him/herself with the insurances. Each student beneficiary of the grant should bring with her/him the T.E.A.M. – European Health Insurance Card.



ART. 7 - RECOGNITION OF FORMATION ACTIVITIES

It is possible to enhance the activities carried out within the project in terms of Formation Credits (for example as laboratory activities or course under the teaching plan of the PMTS Masters Course). The academic board in charge of the Masters Course, will assess the adequacy and quantify and recognize in terms of ECTS the activity carried out by the students within the project **"E-CUL-TOURS: Managing Cultural Heritage in Tourism"**.

ART. 8 - PERSON IN CHARGE FOR THE PROCEDURE

According to Law 241/1990, Ms. Nicoletta Foresti, is nominated administrative person in charge for the Department of Foreign Languages and Literature.

ART. 9 - TREATMENT OF PERSONAL DATA

According to Legislative Decree of June 30, 2003 no. 196 and the EU Regulation 2016/679, the personal data acquired will be processed in compliance with the current regulations and used for the purpose of managing the personal position. Responsible for the protection of personal data is G.R.C. Team S.r.l. The data controller is the University of Bergamo.

ART. 10 - RESPONSIBLE FOR THE PREVENTION AND CORRUPTION

The University of Bergamo has approved the three-year plan to prevent corruption, according to Law 190 of 06.11.2012 and the national anti-corruption plan (P.N.A) approved by the National Anti-Corruption Authority (A.N.A.C.).

The Board of Directors of the University of Bergamo has nominated as Responsible for the prevention and corruption the General Manager, dott. Marco Rucci.

The reports of irregularities in the proceedings might be sent to the e-mail address: prevenzione.corruzione@unibg.it

ART. 11 - NOTES AND WARNINGS

Possible changes and additions to the contents of this decree will be acknowledged by the publication on the website <https://www.unibg.it/universita/amministrazione/concorsi-e-selezioni/bandi-studenti-e-laureati>



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In case that the submitted documentation results false, indication of data that does not correspond to the truth and the use of false documents - without prejudice to the penal sanctions provided by the criminal code and by special laws on the subject and as provided by the articles 75 and 76 DPR 445/2000 - the candidate will be automatically excluded from the selection and will lose all the benefits gained.

Additional information might be asked at:

Department of Languages, Literature and Foreign Languages

e-mail: rossana.bonadei@unibg.it

The Head of the Department of Languages,
Literature and Foreign Languages

Prof. Rossana Bonadei

Signed Rossana Bonadei

Bergamo, 21 maggio 2019

Prot. n. 76038/III/2