Agenda Project Meeting No. 1

1-2 July 2020
Videoconference (Zoom or ENEA Adobe Connect tool)

Day 1: 1 July 2020			
Time	**Item**	**Classification**	**Lead**
08:30-09:00	Connection test to the virtual room		
09:00-09:10	Welcome	Public	ENEA
09:10-09:20	Around the table	Public	All
09:20-09:50	European Commission, RISEN project officer	Public	Cristina Longo
09:50-10:10	RISEN objectives and methodology	Public	ENEA
10:10-10:35	Security: Classified Information (Part 1)	Public	Stefania Giannetti (PSO)
10:35-10:50	Coffee break		
10:50-11:15	Security: Classified Information (Part 2)	Public	Stefania Giannetti (PSO)
11:15-11:35	WP1: Project management	Public	ENEA
11:35-11:55	WP2: State of the art of Forensic trace qualification, requirements and gaps	Public	WAT
11:55-12:30	Lunch		
12:30-12:40	WP3: Trace qualification: From laboratory to crime scene	Public	UniBg
12:40-13:00	WP4: Hardware and software specification definition	Public	VHS
13:00-13:20	WP5: Sensor development and laboratory testing	Public	VTT
13:20-13:40	WP6: 3DA-CSI system development	Public	PART
13:40-14:00	WP7: RISEN system validation	Public	ENEA
14:00-14:15	Coffee break		
14:15-14:35	WP8: Training and trials for LEAs	Public	FHG
14:35-14:55	WP9: Standardisation	Public	DIN
14:55-15:35	WP10: Legal, ethical and societal aspects WP12: Ethics requirements from EC	Public	KEMEA
15:35-16:05	WP11: Dissemination, cost-effectiveness assessment and exploitation	Public	FFI
16:05-16:15	Wrap up	Public	ENEA
16:15-16:30	Ethics Review Board meeting	Public	KEMEA/ENEA/FHG-ICT/ UniBg
16:30	End of day		

(WP presentations: 15 min slides + 5 min questions)

Day 2: 2 July 2020			
Time	Item	Classification	Lead
08:45-09:00	Connection test to the virtual room		
09:00-10:00	Plenary session n.1 (WP4-WP6): RISEN tools (3DA-CSI system)	Public	PART (10 min presentation) VTT (10 min presentation) VHS (10 min) Discussions (30 min)
10:00-10:30	Plenary session n.2 (WP5): RISEN tools (Sensors) - Part 1	Public	WAT (10 min) CREO (10 min) MASA (10 min)
10:30-10:50	Coffee break		
10:50-12:00	Plenary session n.2 (WP5): RISEN tools (Sensors) – Part 2	Public	FHG-IAF (10 min) ENEA (30 min) Discussions (30 min)
12:00-12:30	Lunch		
12:30-13:40	Plenary session n.3 (WP3-WP6): Trace qualification and data fusion	Public	UniBg (20 min) FHG-ICT (10 min) UAH-IUICP (10 min) Discussions (30 min)
13:40-14:40	Plenary session n.4 (WP9-WP10-WP11): Supporting activities (Standardisation, Ethics, cost-effectiveness assessment)	Public	DIN (10 min) KEMEA (10 min) FFI (10 min) Discussions (30 min)
14:40-14:50	Coffee break		
14:50-15:30	Plenary session n.5 (WP7-WP8): Design of innovative curricula for LEAs training (validation, training and joint exercises)	Public	ENEA (10 min) FHG-ICT (10 min) Discussions (20 min)
15:30-15:45	RISEN Steering Board	Public	1 Representative of each Partner
15:45-15:50	Wrap up and next meeting	Public	ENEA
15:50-16:20	RISEN Supervision Team meeting	Public	ENEA/FHG-ICT/KEMEA/FFI/UniBg/PART
16:20-16:30	Security Advisory Board meeting	Public	ENEA/FHG-ICT/KEMEA
16:30	End of day		

Meeting Objectives

1. To create a common understanding of the project objectives and aims;
2. To promote the establishment of cohesive work package teams contributing to the project;
3. To promote the implementation of a more detailed work plan with clear a understanding of:
   - What is the purpose of each Work Package?
   - What are the products or services that each Work Packages shall deliver?
   - What are the timelines and milestones within all the Work Packages?
   - What are the interconnections between the Work Packages?
   - How will LEA Partners contribute to the work at the different levels?