



INSTRUCTIONS FOR OBTAINING ISEEU PARIFICATO FOR STUDENTS WITH INCOME PRODUCED ABROAD

In order to fill in the application online for Scholarship and Accommodation for a.y. 2021/2022 students with income produced abroad must already have the **ISEEU PARIFICATO** Certificate issued in the 2021 and submit the application online by the following deadlines:

- **ACCOMMODATION: 15TH September 2021, 12.00 PM (MIDDAY)**
- **SCHOLARSHIP (without accommodation): 4TH October 2021, 12.00 PM (MIDDAY)**

In order to obtain ISEEU PARIFICATO students with income produced abroad must contact:

CAF CISL via Carnovali 88/A - Bergamo

By choosing one of this procedures:

- By registering your email address and opening a ticket for the ISEEU request at the link [HTTPS://PORTALE.CAFCISLLOMBARDIA.IT/](https://portale.cafcisl Lombardia.it/) (in this way you can follow the status of your request)

OR

By requesting an appointment by calling +39 035 324 152

Please specify if you are going to apply also for accommodation in order to obtain the ISEEU PARIFICATO by the deadline for submitting the application online.

For obtaining the ISEEU PARIFICATO it is necessary to present the following documentation **issued by the competent authorities of the Country in which the income is produced and translated into Italian by the Italian diplomatic authorities having jurisdiction on the territory:**

- certification of composition of the foreign family unit;
- income for the calendar year 2020 of each member of the family; the document must clearly state that the income refers to the calendar year 2020. If during 2020 one or more members of the family aged 18 years or over did not earn any income, the student must submit a declaration accordingly;
- buildings owned by the family on 31st December 2020 for residential use with an indication of the square metres (valued at € 500.00 per square metre); the document must be issued by the relevant public authority. If no buildings are reported in 2020, a certificate must be produced proving the absence of buildings owned for each member aged 18 years or over;
- certification of the assets owned by the members of the family on 31st December 2020 (**current accounts**, securities, dividends, shareholdings, fractions of the net assets of any companies owned, etc.).

Furthermore, they need:

- documentation relevant to any income and assets owned and produced in Italy (i.e. current accounts);
- CU (sent to your University email in March 2021), only for students who received scholarship in 2020;
- Registration number (MATRICOLA), only for students already enrolled at the University of Bergamo;
- FISCAL CODE: students who have not this code yet, must submit this code later, as soon as they get it in Italy.



In those countries where there are particular difficulties issuing the certification certified by the local Italian Embassy, the same may be issued by the competent foreign diplomatic or consular representation in Italy and legalised by the Prefectures under art. 33 of Presidential Decree no. 445 of 28th December 2000.

For foreign students coming from the following **"particularly poor and developing Countries"** as per Mur Decree no. 156 of 12th February 2021:

Afganistan, Bangladesh, Benin, Bhutan, Burkina Faso, Burundi, Cambogia, Central African Republic, Chad, Comoros, Congo Democratic Republic, Djibouti, Eritrea, Ethiopia, Gambia, Guinea, Guinea Bissau, Haiti, Kiribati, Korea Democratic Republic, Lao People's Democratic Republic, Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Mozambique, Myanmar, Nepal, Niger, Rwanda, Sao Tome & Principe, Senegal, Sierra Leone, Solomon Islands, Somalia, South Sudan, Sudan, Tanzania, Timor-Leste, Togo, Tuvalu, Uganda, Yemen, Zambia, Zimbabwe;

the evaluation of the economic status is carried out on the basis of a certification of the Italian representation in the country of origin certifying that the student does not belong to a family of notoriously high income and high social status. Such certification may also be issued by the student's foreign University having agreements or conventions with our University or by Italian bodies authorised to provide guarantees for financial coverage as set out in the current provisions on the enrolment of foreign students in Italian universities. In the latter case the certifying body must undertake to return the scholarship on behalf of the student in case of revocation of the same.

The student is in any case obliged to declare the income and assets held, if any, by his family unit based on Legislative Decree 31st March 1999, no. 109, as amended by Legislative Decree 3rd May 2000, no. 130.