SCHOLARSHIPS FOR SHORT-TERM MOBILITY ABROAD FOR STUDENTS OF THE UNIVERSITY OF BERGAMO

In order to increase the University's internationalisation options and to support its students in short-term mobility for study activities during Summer or Winter Schools, for example, a multi-year programme has been set up to provide scholarships for short-term mobility abroad for students studying in one of the eight departments into which the University of Bergamo's teaching is organised.

Scholarships totalling €70,000 are being funded for the 2021/2022 academic year. The scholarships will be a flat worth of €250, €500 or €1,500 each (see "Financial Contributions" for details) and are exempt from IRPEF and IRAP.

ELIGIBILITY CRITERIA

All students regularly enrolled at the University of Bergamo for the academic year 2021/2022 who have attended a short-term mobility activity abroad with CFU recognition, in the period 01/10/2021 - 30/09/2022.

During the same academic year as the short-term mobility, selected students may benefit from other opportunities promoted by the University for study purposes but not simultaneously.

ENROLMENT PROCEDURE AND DEADLINE TO APPLY

As follows:
1. Please complete, sign and send the application form to the International Programmes Office through the ticket desk, by selecting:
   - Service: Outgoing International
   - Context of the problem: Short-term mobility (mobilità brevi)

The form must be accompanied by the following documentation:
- a curriculum vitae et studiorum in European format;
- the mobility activity programme (Winter School, Summer School, other activity) with the list of courses, dates and the name of the university where the mobility took place;
- certificate of participation indicating the dates and the CFU obtained;
- copy of the travel receipts and boarding pass (only if the mobility is carried out abroad);
- copy of accommodation receipt, if available;
- copy of the payment receipt for registered course/s, if not free of charge.

** For students attending online courses, their application will be assessed only if a copy of the Course payment receipt has been included.

The deadline for submitting applications is 30/09/2022.

CRITERIA FOR THE SELECTION OF APPLICATIONS

After the deadline for submitting applications has expired, a shortlist will be drawn up on the basis of merit criteria (number of CFUs obtained and weighted average of the exam marks) taking as reference the applicants' academic careers at 30/09/2022.

In the event of a tie, preference will be given to the youngest candidate.
Scholarships will be awarded until available funds are exhausted.

The results will be published at the following link within 15 days of the conclusion of the selection process: http://www.unibg.it/internazionalizzazione/bandi-tirocini-e-studio-allestero

To all intents and purposes, the published results will constitute formal notification to the applicants.

Selected students must notify the International Programs Office in writing of their acceptance or withdrawal within 7 days of the published selection results.

**RECOGNITION OF THE MOBILITY PERIOD ABROAD**

For the purposes of career recognition and scholarship payment, it is necessary that students:
- before their departure, agree with their Department's International Coordinator and/or the President of their degree course on how to integrate the activity abroad into their career;
- end their mobility abroad at least 30 days before the date of their dissertation/thesis defense.

**FINANCIAL CONTRIBUTIONS**

Scholarships will be assigned as follows:

- **€250** for remote mobility - only for paid courses, regardless of duration, and that have a recognition of at least 3 CFU in their academic career;
- **€500**: for in-person mobility abroad of less than 30 days with at least 3 CFU earned and recognized in the student's academic career;
- **€1,500**: for a physical mobility abroad between 1 and 6 months with at least 5 CFUs earned abroad and registered in their academic career.

Students will receive the scholarship that has been assigned to them on their university debit card, only after formal registration of the CFUs in their academic career. The scholarships are tax-exempt, given that they fall under the International mobility scheme.

The University will ask for the partial or total refund of the scholarship in case of serious shortcomings on the part of the student reported by the host university during the mobility period abroad.

Please be reminded, that the short-term mobility scholarship may not be combined with other scholarships, grants or funding obtained at the University of Bergamo, for the same activity.

**PERSON RESPONSIBLE FOR THE PROCEDURE**

Pursuant to Law 241/1990, Dr. Elena Gotti, Head of the Orientation and International Programmes, has been appointed responsible for the administrative procedure.

**MORE INFORMATION**

International Programmes (office 6) - Via S. Bernardino, 72/e – Bergamo
tel. 035 205282 – students are invited to open a support ticket as follows:

- Service: Outgoing International
- Context of the problem: Short-term mobility (mobilità brevi)
For an in-person appointment, please refer to the Reservations Service App https://logistica.unibg.it/PortalePlanning/UNIBG-servizi/index.php and select International Programmes - Call for Erasmus+ Traineeships.

**PROCESSING OF PERSONAL DATA**

The University guarantees the processing of personal data deriving from participation in the call with the understanding that said processing will be carried out in compliance with the Legislative Decree of 30 June 2003, no. 196 and EU Regulation 2016/679. The University declares that the personal data acquired will be processed in compliance with the regulations in force and used for the management of the procedure, the drawing up of the ranking list, the determination and payment of funds and, in general, the management of mobility; such data may be communicated only to public administrations directly interested in the economic position of the students.

The person responsible for the protection of personal data is Lawyer Michele Gorga, e-mail: dpo@unibg.it. The Data Controller is the pro tempore Rector of the University of Bergamo. The interested party may address any requests regarding the processing of their personal data to the latter.

Please note that the original text is the Italian version of this Call.

The Head of Orientation Service and International Programmes
(Dr. Elena Gotti)

*Digitally signed document pursuant to Article 24 of Legislative Decree 82/2005*