UNIVERSITY HALLS OF RESIDENCE AY 2023/2024

ACCOMMODATION RANKING

On the webpage Alloggi > Bando > Esito, the students can find the results of the Accommodation Competition.

In the ranking students called “Benef” (beneficiary) are the winners of the accommodation place, students called “Idoneo” are eligible but they aren’t winner of a place at the moment, students called “Non idoneo” aren’t eligible for an accommodation place.

Any appeals against the ranking must be presented in writing by Ticket, to the Diritto allo Studio office by 28/09/2023.

According to the competition notice, after having assigned the places to the winners who accept the place by 05/10/2023, the final available places must be allocated to other eligible applicants who will be contacted by e-mail other eligible students in the ranking.

HOW TO ACCEPT THE PLACE

Only beneficiary students have to send an e-mail by 05/10/2023 to

residenze.accettazione@unibg.it

by specifying in the subject surname and name, by confirming or not the interest for the place and any preference for the site (engineering students excluded).

Finally, it is compulsory to attach the scan of the following documentation:

1) Receipt for payment of the Regional Tax and virtual stamp (156,00 €) for AY 2023/2024 or pre-enrollment fee (for students enrolled in the first year of Master degree);

2) Fiscal Code, valid ID document (passport, identity card, driving license).
For foreign students with no income produced in Italy: residence permit or receipt of the request.
For foreign students in Italy for the first time: VISA on the passport and, after 15 days from the assignment of the room, the receipt of the request of the residence permit.

3) Receipt for payment of the deposit of € 300,00 by Pago PA: fill in your personal data and then choose as Motivo Pagamento “Cauzione alloggio”; Causale “Cauzione Residenza your name and surname” (for downloading the receipt: Portale dei Pagamenti > Scarica la ricevuta).

N.B.: Students already housed in the AY 2022/2023 do not have to pay for the deposit, if they have not received the reimbursement yet. Students who have been notified of a debit amount will have to integrate the deposit by Pago PA and send a copy of the payment upon acceptance.
4) Receipt for payment of the rent:

- **Students who do NOT request the scholarship:**
  a) **STUDENTS WITH ISEE WITHIN 24,335,11 €**: Receipt for payment of the rent **for 3 months** for a total amount of € 779,40, by Pago PA: fill in your personal data and then choose as Motivo Pagamento “Retta alloggio”; Causale: “Retta Residenza your name and surname” (for downloading the receipt: Portale dei Pagamenti > Scarica la ricevuta);

  b) **STUDENTS WITH ISEE MORE THAN 24,335,11 €**: Receipt for payment of the rent **for 3 months**: € 960,00 for Garibaldi/Seminario Residences or single room only if assigned by the Service in Caboto/Dalmine Residences, € 870,00 for Caboto/Dalmine double room by Pago PA; fill in your personal data and then choose as Motivo Pagamento “Retta alloggio”; Causale: “Retta Residenza your name and surname” (for downloading the receipt: Portale dei Pagamenti > Scarica la ricevuta).

- **Students requesting the scholarship with OFA**: Receipt for payment of the rent of € 259,80 by Pago PA; fill in your personal data and then choose as Motivo Pagamento “Retta alloggio”; Causale: “Retta Residenza your name and surname” (for downloading the receipt: Portale dei Pagamenti > Scarica la ricevuta). Until the passing of the OFA students will have to pay for the rent.

- **Other applicants for the scholarship**: the payment of the rent is suspended until the publication of the scholarship results.

**HOW TO RECEIVE THE ACCOMMODATION PLACE**

After checking the documentation, the staff will send a confirmation e-mail. Students must show it at the reception desk, **together with an ID or passport**, during the following hours:

**Residenza Garibaldi (Bergamo):**
From 25/09/2023 to 06/10/2023 from 8 am to 12 (midday) and from 6 pm to 8 pm (Sunday excluded).
From 07/10/2023 the reception desk will be open from Monday to Saturday from 8 am to 11 am.

**Residenza Seminario (Bergamo città alta):**
From 25/09/2023 to 02/10/2023 from 8 am to 12 (midday) and from 6 pm to 8 pm (Sunday excluded).
From 03/10/2023 the reception desk will be open from Monday to Saturday from 8 am to 11 am.

**Residenza Verdi (Dalmine):**
From 25/09/2023 to 02/10/2023 from 8 am to 12 (midday) and from 6 pm to 8 pm (Sunday excluded).
From 03/10/2023 the reception desk will be open from Monday to Saturday from 8 am to 11 am.

Admitted students, with the exception of PhD students, must inhabit the place **within 31/10/2023** or document the reasons of the delay. Otherwise, their places will be assigned to the following eligible students in the ranking.