



*Agenzia per la
Coesione Territoriale*



UNIVERSITÀ
DEGLI STUDI
DI BERGAMO

CHANCELLOR'S DECREE

*Data that can be deduced from the registration in the protocol:
Repertoire Number, Protocol Number, Title,
Class File Attachments and References*

Announcement of a public selection for admission to PhD program in Transcultural Studies in Humanities administratively based at the Università degli studi di Bergamo, for scholarship for the XXXIX round, to be financed from the resources destined for the funding on an experimental basis by the municipalities present in the internal areas, also in associated form, of scholarships for 'municipal PhD programs'

THE CHANCELLOR

HAVING CONSIDERED

- Law 3 July 1998, No. 210, and , in particular, the Section 4, as modified by the Section 19 of Law 30.12.2010, No. 240, and its dispositions in matter of PhD's;
- Ministerial Decree 14.12.2021 No. 226 "Regulations concerning accreditation modality of offices and PhD programs and the criteria for the establishment of doctorate programs on the side of qualified bodies";
- Presidential Decree 28.12.2000, No. 445 as amended and supplemented "Consolidated act on legislative and regulatory dispositions in matter of administrative documentation";
- Prime Ministerial Decree 9.4.2001 "Uniformity of treatment in terms of right to university studies";
- Legislative Decree 29.3.2012, No. 68 as amended and supplemented reviewing dispositions to the norms of principle in matter of student support;
- the Decree of the Director General of the Agenzia per la Coesione Territoriale no. 470/2023 "Announcement for the granting of resources for the experimental financing by the municipalities in the inland areas, also in associated form, of scholarships for "municipal PhD courses" for the 39th Round";
- the Decree of the Director General of the Agenzia per la Coesione Territoriale no. 627 of 30.11.2023 awarding the scholarships financed within the framework of the Call for Proposals for the granting of resources for the experimental financing by the municipalities located in the inland areas, also in associated form, of scholarships for "municipal PhD courses" for the 39th Round;
- the Ministerial Decrees prot. No. 1183 of 30.08.2023 of accreditation of PhD courses in Transcultural Studies in Humanities for the University of Bergamo;
- Current University Regulations in matter of PhD issued with rectoral Decree Rep. 500/2022 of 1.06.2022;
- the resolutions of the Academic Senate of 11.03.2024 and of the Board of Directors of 13.03.2024 ordering the acceptance of the financing by the Agenzia per la Coesione Territoriale of an additional scholarship for the 39th Round of the PhD programme in Transcultural Humanistic Studies within the framework of the Call for Proposals for the granting of resources for the experimental financing by the municipalities in inland areas, also in associated form, of scholarships for "municipal PhD courses";

DECRETES

Section 1 Announcement

A public call for applications for admission to the PhD programme in Transcultural Humanities, with administrative headquarters at the University of Bergamo, for an additional scholarship for the XXXIX



*Agenzia per la
Coesione Territoriale*



UNIVERSITÀ
DEGLI STUDI
DI BERGAMO

round, to be funded from the resources earmarked for the experimental funding by municipalities in inland areas, also in associated form, of scholarships for 'municipal PhD courses':

The activities of the PhD courses will start from June 1, 2024.

The announcement hereto and the attachment A, which forms an integral part of it, show the following data regarding the doctorate program mentioned above:

- the total number of available vacant positions and related topics;
- the number and total value of scholarships;
- contributions at the expense of doctoral candidates and the exemption protocol;
- the dates and implementation modalities of admission tests;
- admission requirements;
- typology of assessable qualifications and marks that are attributed to them.

Any changes and/or additions to the announcement will be advertised on the online page <https://www.unibg.it/node/16383> of the Università degli studi di Bergamo website.

The PhD program makes reference to the PhD School.

Section 2 Requirements for admission to the selection

Those who, at the due date of the announcement, hold an academic degree accomplished in accordance with the legislation in effect prior to Ministerial Decree 509/1999, a postgraduate degree (Ministerial Decree 509/1999), a Master's degree (Ministerial Decree 270/2004) or other fit international qualification, may submit an admittance application.

Those who will be achieving the qualification required for admission by May 31, 2024 may also participate. In such case, admission to the selection will be accepted "subject to approval" and the candidate will have to submit, by e-mail to the address carriera.dottorandi@unibg.it, a signed certifying sworn declaration to Student Administration, under penalty of expiration, as provided by s. 46 of Presidential Decree 28.12.2000, No. 445 within 5 days from attainment of the qualification.

The appropriateness of foreign qualifications will be ascertained by a doctorate judging Commission, in full respect of current laws applicable in Italy and in the country of origin of the qualification as well as any applicable international treaties or agreements in matter of qualification acknowledgement for the prosecution of studies. In order to acknowledge the appropriateness of a foreign document, which has not yet been declared equivalent to an Italian academic II level degree, candidates will have to - to the sole purpose of admission to the doctorate they are applying for - upload within the online application procedure the documents referred to in article 4.

Any additional requirements for admission to the selection, under penalty of exclusion, are indicated in Annex A to this announcement and they must be possessed by the expiry date of the call. The verification of the existence of these requirements is in the responsibility of the Commission.

Candidates in possession of the PhD degree obtained in Italy or those who have benefited from a PhD scholarship (even partial) in Italy cannot benefit from a scholarship.

According to the provisions of the MUR, in order to avoid the occurrence of state aid hypotheses, company employees cannot receive the PhD scholarship.

Any exclusion from admission examination caused by deficiency of requisites will be set out by means of a motivating Rectoral Act.

Section 3 Application requests and selection enrolment modalities



*Agenzia per la
Coesione Territoriale*



UNIVERSITÀ
DEGLI STUDI
DI BERGAMO

The applications for admission to the public selection, completed in accordance with the modalities explained in the following paragraph, must be submitted **within the peremptory deadline of 11.59 a.m. hours (Italian time) of May 2, 2024**

Selection enrolments will be filed exclusively online, following the instructions indicated in the online page <https://www.unibg.it/node/16383> of the Università degli studi di Bergamo website.

At the end of the procedure, confirmation that the application has been entered will be sent to the e-mail address indicated by the candidate; it is the candidate's responsibility to verify the correct receipt of the confirmation email.

The application is finalized with the payment of the application fee referred to in Article 4 below by **11:59 a.m. (Italian time) on of May 2, 2024**.

The online application form can be modified and/or supplemented with additional documentation within the peremptory deadline. No complaints will be accepted for any system malfunctions; therefore, all candidates are invited to complete their application request adequately in advance and in any case no later than the expiry date.

Any applications submitted in any way other than the above-mentioned procedure will not be considered.

Candidates with invalidities or learning disabilities

Candidates with disabilities and / or diagnosed with specific learning disabilities (SLD) who intend request the assistance required by current legislation, must fill in the "Invalidity Declaration" section within the online pre-registration application.

Disability certifications must be:

- issued by INPS, pursuant to Law 118/1971 (civil invalidity)
and / or

- issued by the competent public health structure of the territory according to Law 104/92 and subsequent additions (handicap certificate).

SLD certifications must:

- be issued by structures of the SSN or by accredited authority not earlier than 3 years from the date of taking the admission interview, except in the case of certifications drawn up after the age of majority (Article 3 of Law 170/2010 and subsequent State Agreement - Regions of 24/07/2012);
- meet the criteria of the 2011 Consensus Conference;
- be complete with diagnosis and nosographic reference codes, according to Law 170/2010.

Candidates with disabilities and / or with SLD resident in foreign countries, who intend to take advantage of the measures referred to in the previous paragraph, must submit a certificate certifying the status of disability or SLD issued in the country of residence, accompanied by a certified translation into the language Italian or English. The Commissions in charge of examining the certifications referred to in the preceding paragraphs ascertain that the foreign documentation certifies a specific disability or learning disorder recognized by Italian law.

Section 4

Selection procedures and required documentation

The selection will occur by evaluation of qualifications and interview.

The Judging Commission carries out the selection in two steps:

- I step: evaluation of qualifications and the presented documentation within the attribution of up to 60 marks;
- II step: the candidates who, in step I, reached a mark not lower than 42/60 are admitted to the interview; the interview is considered as passed if the candidate obtains at least 21/30 marks.

The candidate is required to submit the following documents during online registration, in pdf format:



*Agenzia per la
Coesione Territoriale*



UNIVERSITÀ
DEGLI STUDI
DI BERGAMO

1. identity document;
2. the candidate's own curriculum studiorum specifying studies and experiences relating to the doctoral course as per the facsimile available on the website <https://www.unibg.it/node/16383>;
3. a research project written by the candidate (a facsimile of the research project is available on the website <https://www.unibg.it/node/16383>, see Annex A for any specifications);
4. documentation proving possession of the additional access requirements in Annex A;
5. any other documentation relevant to the assessment of qualifications, as indicated in Annex A.

For candidates in possession of a foreign qualification that has not already been declared equivalent:

1. First and second cycle degree diplomas - Bachelor's and Master's degree level that allow admission to PhD level/3rd cycle studies in the home country, awarded by a recognized academic Institution, with final mark;
2. Transcripts of records of both first and second cycle Degree with complete grading;
3. Any other document useful for the recognition of eligibility (such as Diploma Supplement, or Dichiarazione di valore in loco issued by the University or the Italian embassy/consulate in the country where the degree was issued, or certification of eligibility issued by ENIC_NARIC Centers).

The above-mentioned documents must be drawn up in Italian or English, under penalty of exclusion from the selection. In cases where self-certification is not allowed (e.g. non-EU candidate with a qualification awarded abroad), if the official documentation issued by the university where the qualification was obtained is not already in English, the candidate must attach also a certified translation in Italian or English.

Participation in the call requires a non-refundable registration fee of €20.00 to be paid through PagoPA as part of the online registration process.

In compliance with the principle of loyal cooperation, the candidate is required to provide all the elements necessary to allow the Commission to carry out the evaluation of qualifications in a complete and objective way. It is understood that if the elements provided by the candidate are deficient, inaccurate or incomplete, the Commission will not be able to score.

The results of qualification evaluations will be made available on the University's website at the <https://www.unibg.it/node/16383> within one day from the date fixed for the interview.

Scholarship recipients are required to carry out the research activity indicated by Faculty.

The inclusion of test dates in the announcement's Attachment A constitutes notification for all intents and purposes. Any changes related to the date or modality of the interview will be communicated to the admitted applicants with at least a 10-day notice. Failure to show up at the interview will be considered as a renunciation to participate in the competition for all practical purposes.

Any information regarding the selection will be communicated through the publication of a notice on the University's website under the section *Concorsi e selezioni - Dottorati di ricerca*.

It is the responsibility of each candidate to monitor the site periodically by consulting the page of notices relating to this selection



*Agenzia per la
Coesione Territoriale*



UNIVERSITÀ
DEGLI STUDI
DI BERGAMO

It is possible to carry out the interview by videoconference and / or in a foreign language, as specified in Annex A. During the interview, knowledge of the foreign language indicated in Annex A will be verified and, for foreign students, also the knowledge of the Italian language.

In order to be admitted to the tests, the candidate must show a valid identification document. Once the selection examination is complete, the Commission will compile a general merit ranking based on the marks reached by each candidate during each test and their qualifications. Selection results are public and access to them is permitted in accordance with the law. The Chancellor may delay access to the results upon conclusion of the selection.

Section 5 Judging Commission

The Chancellor, following the proposal of the Faculty nominates the Commission entrusted to the comparative evaluation of candidates by means of a decree, as provided by the current University Regulations in matter of research doctorates.

Section 6 Admission to projects

The candidate will be admitted to the projects according to his/her ranking and up to the number of the vacant positions established by the announcement.

In case of equal rankings, the candidate having the neediest family economical situation will prevail in the appointment of scholarship vacant positions, based on the Equivalent Economical Situation Indicator (ISEE) for assisted services in doctorates. To the purpose of solving equal ranking situations, candidates will be requested to supply a valid ISEE certification.

Candidates with the same position are invited to request the ISEE at the time of publication of the list in order to be able to present it at the time of the call.

In case of renunciations submitted within the beginning of the Phd course, other candidates, based on their highest ranking, will replace the same number of vacant positions. In case the candidate is admitted to more than one project, he will have to opt for a single one.

Section 7 Registration and ranking shift, contributions due by doctoral candidates, exemption protocol.

The selection results will be published in the section of the University's institutional website by May 15, 2024 (<https://www.unibg.it/node/16383>).

The publication of the results has the value of official communication to the interested parties and therefore constitutes the only means of legal publicity of the outcome of the selection.

The fulfilments envisaged for enrolment will be indicated with a specific notice published in the dedicated section of the institutional website of the University: <https://www.unibg.it/node/16383>

For the admitted candidate, the peremptory deadline within which the entire registration procedure shall have to be completed, including the payment of regional tax for University student support, virtual stamp duty and the first instalment of the contribution, under penalty of expiration, is May 24, 2024.

Anyone not respecting the indicated deadline will be considered a defeatist and will lose their position in the ranking. The resulting vacant positions will be made available to the next suitable candidates in final ranking order. Student Administration will take care in communicating the occurred supplant by means of electronic mail.

Public employees must provide for the required authorization by their administration at the time of publication of the outcome of the selection. For these students the registration will be received under reservation and will remain suspended until such time as the measure of authorization.



*Agenzia per la
Coesione Territoriale*



UNIVERSITÀ
DEGLI STUDI
DI BERGAMO

Foreign citizens who are not already legally resident in Italy will have to apply for a residence permit for study purposes within 8 working days from their arrival in the State. For these students, the registration is under reservation and will remain suspended until the submission of documents attesting the request for a residence permit.

All doctoral candidates are required to pay, upon registration:

- € 140,00 (regional tax for student support, subject to subsequent decisions of the Lombardy Local Government);
- € 16,00 (virtual stamp duty);
- € 400,00 (first instalment of a fixed contribution).

The second instalment of the fixed contribution of €600.00 is due by July 15, 2024.

Students enrolled in Ph.D. courses who do not intend to continue their studies may only apply to drop their studies, with no right to any refund or exemption from payment of the fixed fee of € 1,000. There is also no form of refund of the regional fee and stamp duty paid, amounting to € 156.00.

To the purpose of renewal in each of the following years, if admitted, the candidate is committed to pay only the regional tax and virtual stamp duty in force at the time.

Students with a recognized disability of 66 percent or more and/or with recognized handicap status under Article 3, Paragraph 1 or 3, of Law No. 104 of February 5, 1992, are totally exempt from paying the doctoral course fee and the regional fee for the right to university study.

Section 8 Positions and scholarships

The schedule contained in Annex A of this announcement indicates the total number of available places, the available scholarship tied to the performance of specific research projects, which will be assigned by rectoral decree of approval of acts after comparative evaluation of merit and according to the order defined in the relevant ranking list formulated by the Selection Committee.

The recipients of restricted grants are required to carry out the indicated research activity.

The scholarship, the amount of which is equal to 19.021,08 euros for each year of the course, gross of social security charges payable by the recipient in accordance with current regulations, is disbursed in monthly installments. The first installment for June 2024 will be paid together with the installment for July 2024.

The amount of a doctorate scholarship is increased by 50% per any period of actual stay abroad for no less than 6 months and no more than 12/18 months, subject to authorization of the Faculty to operate abroad.

Each doctoral candidate is assured, in addition to the scholarship, an amount for research activity either in Italy and abroad, in relation to the type of PhD and, anyway, no less than 10% of the scholarship's value.

Such funds are used according to the modalities provided for research funds assigned to the University's Teaching Body, subject to authorization of the Doctorate Coordinator.

The scholarship has an annual validity and is renewed on the condition that the candidate has completed the activity program expected for the previous year, verified in accordance with the procedures established by the University's Regulations.

The PhD scholarship cannot be combined with any other scholarship granted for any purpose, except with scholarships or other grants awarded by national or foreign institutions for stays abroad aimed at integrating the training and research activity. The accumulation of the PhD scholarship is also not permitted with the use of a Higher Education and Research apprenticeship (article 45 of Legislative Decree 81/2015) and the use of a specialist training contract pursuant to of Legislative Decree 17 August 1999 n. 368.

Section 9 Right to study, lodging information and canteen services



*Agenzia per la
Coesione Territoriale*



UNIVERSITÀ
DEGLI STUDI
DI BERGAMO

A) Lodging service

1) Graduate students in need of accommodation may enrol in the selection for the assignment of available rooms in the student residences that are announced starting from mid July and ending in September. Preventive admission to doctorate is not required to be able to take part to the selection. The announcement and the online application are published in Italian and English at the address <https://www.unibg.it/servizi/luoghi/alloggi> (*Alloggi/Accommodation service*).

2) Anyone interested may also consult the Accommodation Service pages (<https://www.unibg.it/servizi/luoghi/alloggi>) to verify existing availabilities in private flats, without need to use the selection methodology.

B) Canteen services

All graduate students will be able to access university canteens paying the "outside income bracket" ("fuori fascia") student rate. If they hold within 31.12.2023 an ISEE certification/PhD issued by INPS or CAF's, also used to the purpose of obtaining the scholarship or the lodging service at the address <https://www.unibg.it/servizi/luoghi/servizio-ristorazione>

For any further information on items A), and B) you may refer to the Student Support Help Desk (Servizio Diritto allo Studio) located in via dei Caniana, 2 – Bergamo. More reference is available at the address <https://www.unibg.it/servizi/segreteria/borse-studio> (Sezione Contatti).

Section 10

Graduate Candidate obligations and incompatibilities

A) Rights and Obligations of Graduate Candidates

Admission to doctorate entails an exclusive, full-time commitment, unless otherwise provided by current regulations.

The graduate candidate is asked to participate in all the activities expected for his educational curriculum, as indicated by the college, and to perform all research activities that are assigned to him. Graduate students, considered an integral part of the formation project, may carry out tutoring activities with degree and master degree students, subject to the approval of the Faculty and without it causing any increase in the scholarship, as well as integrative didactic activities, the latter limited to maximum forty hours per academic year.

Regarding the attendance of PhD Courses and the award of the PhD degree, the [University Regulations in matter of PhD](#) apply.

B) Incompatibilities

Simultaneous enrolment in several courses of study which lead to the achievement of a qualification is permitted in the cases provided for by current legislation.

In the case of concurrent enrollment in more than one course of study, the fulfillment of compatibility requirements will be verified by the Faculty and matriculation will remain in hypothesis until the outcome of the verification.

Section 11

Attainment of the qualification

Upon course conclusion, the Faculty Board expresses a judgement on the overall activity of each doctoral candidate.

The *Doctor of Philosophy* title abbreviated with the writing "*Dott.Ric.*", i.e. "*Ph.D.*", is assigned subject to a positive assessment of a research thesis contributing to the progress of knowledge or methodologies in the chosen field of investigation.

Please refer to current University Regulations for all aspects concerning the nomination of judging Commissions, the compliance commitments for graduate students that are admitted to the final examination and the execution modalities of the latter.



*Agenzia per la
Coesione Territoriale*



UNIVERSITÀ
DEGLI STUDI
DI BERGAMO

Section 12 Personal data treatment

In accordance with articles 13 and 14 of Regulation (EU) 2016/679 (GDPR), on the protection of personal data, and with D. Lgs. n. 196 /2003 and subsequent amendments, it is made known that data is controlled and managed by the legal representative of the University of Bergamo, via Salvecchio 19, - 24129 Bergamo.

Data will be collected exclusively for the present bid purposes and will be kept only for the necessary time to complete the relevant procedures. The data treatment controller will be appointed within the managing unit in charge of bidding procedure, who will carry out the treatment with all due respect of propriety, legitimacy, scope, transparency and confidentiality of the treatment; and data will be used exclusively for purposes connected to the selection as well as for the management of the consequent relationship with the university, in compliance with current regulations. Data will be kept for the necessary time to accomplish the selection purposes, subject to the application of norms on document retention, and will be transferred uniquely to public administration bodies directly concerned with the juridical and economic position of the selected applicant, treated in compliance with current regulations and used for personal, welfare, insurance and fiscal position management. Data will be handled by appointed staff through the acquisition of printed and electronic documents and using, even digitalised, filing procedures, to guarantee confidentiality; data treatment will be carried out through a coordinated organization and processing system, applying elevated safety standards. Furthermore, data will not be used for profiling. Applicants who have provided their personal data will be able to access it and exercise their rights as by art. 16 to 22 of GDPR UE 2016/679. Any safeguard request can be addressed to the University Data Protection Officer, who can be contacted through the university website (Privacy and Personal Data Protection section), e-mail dpo@unibg.it. In addition to the right of complaint which can be presented to the Italian Data Protection Authority, Piazza Venezia 11, 00187 Roma.

By presenting their application, candidates thereby authorise and fully consent to publication on the University institutional website of all information concerning the current bid, their own data and the contents of their CV in accordance with 111-bis of D.Lgs.196/2003 stating that, within the scope limits defined by art. 6, par. 1, letter b), of the Regulation, consent is not due for personal data present in a submitted CV.

Section 13 Manager of the procedure

The person in charge for the selection procedure in this announcement is Dr Valerio Corna, Executive Director of Servizio dottorati di ricerca, in Viale Papa Giovanni XXIII, n. 106 (Palazzo Rezzara) - 24121 Bergamo, telephone (+39) 035 2052 250 (telephone availability from Monday to Friday, from 9:00 am to 12:00 pm), e-mail address: bando.dottorati@unibg.it.

Section 14 Person responsible for the prevention of corruption

Please be informed that a triennial Prevention of Corruption and Transparency Plan 2023-2025 was approved at the Università degli studi di Bergamo, as provided by Law 6.11.2012, No. 190 and that the General Director was appointed Corruption Prevention and Transparency Manager.

Any notices or warnings directed to the person in charge may be sent to the electronic mail address prevenzione.corruzione@unibg.it.

Section 15 Publication fulfilments

The selection announcement hereto is published in the electronic register of the University as well as into the Official Gazette - Selections and Examinations Series, on the MIUR website at the address <http://bandi.miur.it> and on the European Union website at the address <http://ec.europa.eu/euraxess>.



*Agenzia per la
Coesione Territoriale*



UNIVERSITÀ
DEGLI STUDI
DI BERGAMO

The full announcement and all related attachments are available on the University website in the section "Announcements Programs and PhD's" ("*Dottorati di ricerca*") (<https://www.unibg.it/node/16383>).

Section 16 Indictment regulations

Anything not explicitly provided for or disciplined by this announcement is ruled by the dispositions of s. 19 of 30.12.2010, No. 240, in DM 226/2021, DM 351/2022, DM 352/2022, by current University Regulations in terms of PhD's and by the Presidential Decree 487/1994 as amended and supplement for anything applicable thereto.

THE CHANCELLOR
(Professor Sergio Cavaliere)
Documento firmato digitalmente ai sensi
dell'art. 24 del D. Lgs. 82/2005