



UNIVERSITÀ  
DEGLI STUDI  
DI BERGAMO

Servizio orientamento  
e programmi  
internazionali

## **CALL for APPLICATIONS "FREE SINGLE COURSES" (academic year 2024/2025)**

### **ART. 1 - Subject, amount and duration**

In order to support the inclusion of students with asylum seeker status in the University Italian contest, the University of Bergamo offers the chance to **50** asylum seeker status students enrolling **in single courses** (<https://en.unibg.it/study/attendance/courses-list>) in the academic year 2024-2025.

Students are allowed to enroll **in a maximum of 30 credits**, without fees (excluding the duty stamp about €16.00).

### **ART. 2 - Incompatibility**

this opportunity is not intended for whom benefits of study grants/prizes issued by the University of Bergamo, the Regional Board for the Right to Higher Studies (Students' Aid Service), the Italian Ministry of Foreign Affairs and International Cooperation (MAECI), and CRUI grants for beneficiaries of international protection (considering the budget for meals), or issued within the Erasmus Mundus program.

### **ART. 3 - Admission requirements**

Application is open exclusively to candidates who are in possession of all of the following requirements:

1. have a foreign citizenship;
2. being enrolled at a foreign university for the a.y. 2023/2024 ore 2022/2023, in a program which is comparable to one offered at the University of Bergamo;
3. not be enrolled at another Italian University for the academic year 2024/2025;
5. be proficient in Italian or in English at least at B2 level (CEFR framework)
5. have the status of asylum seeker

### **ART. 4 - Applications: terms and procedures**

Applications must be submitted from the publication date of the call to 15<sup>th</sup> October 2024 at 10.00 am (CET).

Applications must be uploaded through the google form <https://forms.gle/fEEovj8cDAGKQWu48>

Please note:

The application is only valid if the student attaches all the required documents, namely:

- 1) copy of their currently valid passport with evidence of the date of entrance in Italy;
- 2) evidence of their enrollment at a foreign university with the list of the passed exams;
- 3) application form duly filled in.

The documents presented by the applicants must be written in English or Italian. If the documents are written in any language other than Italian or English, a translation into English or Italian on unstamped paper must be supplied. The translation may be done, signed and dated directly by the candidate.

At this stage it is not necessary to present an official translation into Italian of a document confirming the validity of the study qualification, relative legalization or the "declaration of value" of the study qualification.

Incomplete applications will not be accepted and documents will not be returned.



The University reserves the right to request any other document deemed necessary for a more complete evaluation of the application.

#### **ART. 5 – Candidates' selections**

All requests will be evaluated according to chronological order by the University Committee composed of Deputy Rector for Internationalization, Delegate for International Cooperation, a Representative of the International Office.

#### **ART. 6 – Acceptance, withdrawal and failure to confirm**

Successful applicants will be notified by e-mail. They are then required to confirm their acceptance of the grant within the next ten days contacting the International Office, answering to the email and fixing an appointment in order to complete their enrollment.

The students must enroll in the single courses by 10th November 2024, completing the administrative procedure and the payment of the duty stamp of €16,00.

Acceptance must be full and without reserve, at the conditions stated in the call for applications. In this statement, successful candidates must also confirm, under their own full responsibility, that they do not fall within any of the conditions of incompatibility stated in article 2 of this call for applications.

In case of withdrawal of the scholarship or lack of acceptance letter by the deadline the scholarship will be transferred to another eligible candidate.

#### **ART. 7 – Information notice concerning data processing**

The personal data provided by the applicants will be processed in compliance with the principles and provisions of the Italian Legislative Decree no. 196/2003 (Data Protection Act) and e EU Regulation 2016/679, in any case exclusively for the purposes of this call for applications.

The data will be processed using both electronic and paper methods. The provision of the requested data is compulsory for the purposes of application processing; University of Bergamo could communicate the data only to other Public Administrations.

The Data Protection Responsible is the lawyer Mrs. Michele Gorga, e-mail: [dpo@unibg.it](mailto:dpo@unibg.it)

The Data Processor for the purpose of exercising your rights is the Chancellor (prof. Sergio Cavalieri).

#### **ART. 8 – Language**

This call is made only in English for a better understanding of the contents.

#### **ART. 9 – Transitional and finale measures**

The Administration reserves the right to verify the truth of the information provided. Without prejudice to the penal sanctions laid down in article 76 of Italian Decree of the President of the Republic no. 445/2000, in the event of fraudulent information being discovered as a result of such verification, the applicant will forfeit the right to the study grant.

For information please contact  
Taxes and Fees Office  
Trough [ticket system](#)

THE RECTOR  
Prof. Sergio Cavalieri

Digitally signed according to the  
art. 24 of Legislative Degree  
82/2005

Deadline for applications: 15<sup>th</sup> October 2024– h. 10.00 am (CET)