



## Request for **DUPLICATE DIPLOMA OF DEGREE**

(Before sending the **the form by ticket to the** Student Services Office, request the payment of the stamp duty of € 16,00 and the contribution of € 60,00 for the issue of the duplicate)

To the Honourable Rector  
of the University of Bergamo

The undersigned \_\_\_\_\_  
enrolment no. \_\_\_\_\_ Italian Tax Code \_\_\_\_\_  
tel. \_\_\_\_\_ email \_\_\_\_\_  
graduated on \_\_\_\_\_ in \_\_\_\_\_

### REQUESTS

the issuance of a duplicate degree diploma, as the original:

- ☐ has been lost
- ☐ has been stolen
- ☐ has been destroyed/ruined
- ☐ contains personal details that have changed

Enclosures:

- ☐ copy of the report of loss filed with the Public Security Authorities or declaration in lieu of affidavit under art. 47 of Italian Pres. Decree 445/2000 available on the website <https://www.unibg.it/servizi/segreteria/modulistica>
- ☐ receipt of the payment for a duplicate diploma (€ 60,00) and of the stamp duty (€ 16,00), to be requested via ticket (Student Secretariat Ticket) specifying enrolment number, surname and name and date of birth)
- ☐ original degree diploma (in case of request due to deterioration or change of personal data)

Sincerely.

Bergamo, \_\_\_\_\_

Student Signature

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**RECEIPT OF REQUEST FOR A DUPLICATE DIPLOMA OF DEGREE**

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NAME SURNAME ENROLMENT NO.

DEGREE PROGRAMME

RECEIPT STAMP