

**Notice of application to the educational program
Summer Business Program a.y. 2024-2025
educational project of Department of Management
in collaboration with Missouri-Columbia University (USA)**

The Council of the Department of Management, on day 22th January 2025, has determined the activation, for the academic year 2024-2025, of the following courses in English for the Summer Business Program (in collaboration with Missouri University):

- courses taught by Bergamo University's professors:

cod.	SSD	Course	Professor	Hours	Credits
87082	SECS-P/11	Banking and insurance companies	dott.ssa Sconti*	36	6
87063	SECS-P/08	International marketing	dott.ssa Baratta	36	6
87130	SECS-P/10	Organizational Design and Behavior	prof. Carollo prof. Barattucci	36	6

*to be confirmed

- courses taught by Missouri University's professors:

Cod.	SSD	Course	Professor	Hours	Credits
87064	SECS-P/11	International finance	Matteo Binfarè	36	6
87051	SECS-P/08	Special topics in marketing	Julian Bei	36	6
87099	SECS-P/08	Topics in International business	Christie McCullough and George Brand	36	6

How to participate to Summer Business Program, a.y. 2024-2025

- participation to courses is reserved, on equal terms, to students enrolled in a.y. 2024-2025 at 2nd, 3rd and off-course, in 1st level degree course of the Department of Management or Department of Economics of Bergamo University;
- an adequate knowledge of the English language is needed; for this purpose, an interview and/or a test could be needed to make sure of the knowledge level;
- students will have to choose **two** courses of those mentioned above, following this criterion:
 - one course of the ones taught by Bergamo University's professors
 - one course of the ones taught by Missouri University's professors
- in the application form, students will need to indicate the order of their preference (1, 2, 3) for the courses taught by Bergamo University, and for the courses taught by Missouri University;
- eventual choices of one single course will need to be motivated, and however they will be evaluated by Prof. Carollo;
- composing the classes, the preference order will be taken into account; where not possible, students will be inserted in second or third-choice courses;
- student cannot choose courses from Summer Business Program that they already followed in previous academic years, even if the code is different;

- the maximum number of Bergamo University's students admitted to the program is **60**. This number could be increased in case of balancing of the single classes;
- in order to distribute attending students in the offered courses in a balanced way, students shifts from one course to another could be necessary;
- the admission of the applicants to the courses will be based on the day and hour of the submission of the form.

Erasmus students

- in the context of the courses of the Summer Business Program, the attendance of maximum **17** incoming Erasmus students is reserved;
- in the application form, it is necessary to indicate the order of the preferences from 1 to 3 for Bergamo University's teachers' courses, and from 1 to 3 for Missouri University's teachers' courses;
- the admission of Erasmus applicants to the courses mentioned above will be based on the day of the submission of the form.

How to replace the courses in the study plan (students enrolled in three years degree courses DM 270/2004 2nd, 3rd year and off-course)

- Students enrolled in 2nd, 3rd year and off-course of **1st level degree** courses of the Department of Management and of the Department of Economics **DM 270/2004** can add the courses of the Summer Business Program to their study plan **exclusively** as free choice or as supernumerary courses.
- Directions about supernumerary exams can be found online in the student's area: "**Guida dello studente**", in the section "Piani di studio ed esami di profitto".
- The modification of the study plan of the students admitted to the project will be done at the moment of the registration of the exams results.

Applications and submission deadline

1) UNIBG students

In order to enroll, the applicant will mandatorily need to fill in the application form available at this link <http://www.unibg.it/node/126> from day **19th February 2025** as link to a Google Form (<https://docs.google.com/forms/d/e/1FAIpQLSf01-KvS5xGn-nkl1fb56MzR6RR4G0QvUXpxKL15LGmQjna6g/viewform?usp=header>). The application has to be submitted **mandatorily by 12.00PM of 21st March, 2025** (Italian time zone, GMT+1).

In case of failure to send the application by the above mentioned deadline, the subscription to the selection will be cancelled.

2) Erasmus students

In order to enroll, the applicant will mandatorily need to fill in the application form available at this link <http://www.unibg.it/node/126> from day **19th February 2025** as link to a Google Form (https://docs.google.com/forms/d/e/1FAIpQLScdSdirF8se-dt8rC7nsZNLAnfLfT2UhX3GxT1Ndbi2_hOGhQ/viewform?usp=header).

The application, has to be submitted **mandatorily by 12.00PM of 21st March, 2025** (Italian time zone, GMT+1).

In case of failure to send the application by the above mentioned deadline, the subscription to the selection will be cancelled.

Summer Business Program

The courses will take place from **Monday 19th May 2025 to Friday 13th June 2025**.

Attendance to the lessons is mandatory for 75% of the hours of each course. For this purpose, presence will be registered by the teacher of the course.

Results

At the end of the selection process, by 10th April 2025, the ranking with the admitted students will be published on the web page <http://www.unibg.it/node/126>.

In case of renunciation, the list of the admitted students could be integrated, following the order of the above-mentioned ranking.

Economic conditions and financial support

The enrollment in the Summer Business Program is totally free.

Insurance cover

Every beneficiary, during eventually formative activities, is covered by insurance policy for injuries and civil responsibilities at the expense of Bergamo University.

Responsible for the procedure

According to the law 241/1990, Dr. Fausta Schiavini, Administrative Manager of the Garrison of the Department of Management and of the Department of Economics, is appointed responsible for the administrative procedure.

Informations

Further informations can be requested:

Presidio di Economia

e-mail: economia@unibg.it

Data treatment and privacy

According to D.Lgs 196/2003 (Code for the protection of personal data), to Unibg Regulation D.R. rep 6.804/I/003, 30/3/2011 ("Misure attuative del codice di protezione dei dati personali – Documento programmatico sulla sicurezza"), to EU Regulation 2016/679 and to D.Lgs 51/2018 ("Attuazione della direttiva UE 27 aprile 2016 n. 2016/680 del Parlamento europeo e del Consiglio, relativa alla protezione delle persone fisiche con riguardo al trattamento dei dati personali da parte delle autorità competenti a fini di prevenzione, indagine, accertamento e perseguimento di reati o esecuzione di sanzioni penali, nonché alla libera circolazione di tali dati"), personal data given by the applicants will be collected by the Department of Management of Bergamo University and they will

be treated exclusively for the purpose of the management of the procedure related to the Call in the subject.

Notes and warnings

Eventual variations and integrations to the present notice will be made known by publishing in the website at this link <http://www.unibg.it/node/126>.

In case in the presented documentation appear false statements, untrue data or false documents – without prejudice of the penal sanctions provided by the Penal Code and by the special laws on this matter, and according to artt. 75 e 76 DPR 445/2000 – the applicant will be automatically excluded by the Program and will lose all of the benefits achieved.

The present notice of selection, together with other informative material, will be published on the university website at this link: <http://www.unibg.it/node/126>.

The Head of the Department
prof.ssa Daniela Andreini

Documento firmato digitalmente ai sensi dell'art. 24 del D.lgs. 82/2005 e s.m.i.