



## CHANCELLOR'S DECREE

Data that can be deduced from the registration in the protocol:  
Repertoire Number, Protocol Number, Title,  
Class File Attachments and References

**Object: Public selection procedure, pursuant to Art. 22 of Law 240 of 30<sup>th</sup> December 2010, for the recruitment of 2 Research contractors, within the framework of the PNRR project, Mission 4 "Educational and Research" – Component 2 "From Research to Business", Investment 1.2 "Funding of projects submitted by young researchers", at Departments of the University of Bergamo - Code: 25CR001**

***DISCLAIMER:** The English version is a translation of the original in Italian for information purposes only. In case of discrepancy, the Italian original will prevail*

- GIVEN the law of 7<sup>th</sup> August 1990, n. 241 and subsequent amendments. "New rules on administrative proceedings"
- HAVING REGARD TO the D.P.C.M. of 7<sup>th</sup> February 1994, n.174 "Regulation containing rules on the access of citizens of the Member States of the European Union to jobs in public administrations";
- HAVING SEEN the D.P.R. 28<sup>th</sup> December 2000, n. 445 "Consolidated law on legislative and regulatory provisions regarding administrative documentation" and subsequent amendments";
- HAVING REGARD TO Legislative Decree 30<sup>th</sup> March 2001, n. 165 "General rules on the organization of work employed by public administrations";
- HAVING REGARD TO Legislative Decree 11<sup>th</sup> April 2006, n. 198 containing rules on equal opportunities between men and women;
- GIVEN the Law of 23<sup>rd</sup> November 2012, n. 215 containing provisions regarding equal opportunities in the composition of competition commissions in public administrations;
- GIVEN the Law of 30<sup>th</sup> December 2010, n. 240 "Regulations regarding the organization of universities, academic staff and recruitment, as well as delegation to the Government to encourage the quality and efficiency of the university system", in particular art. 22, as amended by article 14, paragraph 6-septies of Legislative Decree no. 36 of 2022, and converted by Law no. 79 of 2022;
- HAVING REGARD TO the current Statute of the University of Bergamo;
- GIVEN the current University Regulations for the awarding of research contracts for carrying out specific research projects;
- GIVEN EU Regulation 2016/679 and Legislative Decree 30<sup>th</sup> June 2003, n. 196 "Personal data protection code" and subsequent amendments;
- REFERRING also to:
- the University's Code of Ethics issued with Chancellor's Decree. Prot. No. 14405/I/003 of 19.7.2011 and amended with Chancellor's Decree. Rep. No. 262/2018, Prot. No. 60030/I/003 of 12.4.2018;
  - the University's Regulations on research integrity and ethics, enacted with Chancellor's Decree Index No. 387/2016 of 18 July 2016;
  - the University's Patent Regulations enacted with Chancellor's Decree Index No. 390/2016 of 19 July 2016 and amended with Chancellor's Decree Index No. 158/2018 of 26 February 2018 and with Chancellor's Decree Index No 421/2020, of 9.9.2020;
- GIVEN the Ministerial Decree n. 639 of 05.02.2024 "Decree containing the determination of the scientific-disciplinary groups and the related declarations, as well as the rationalization and updating of the scientific-disciplinary sectors and the attribution of the latter to the scientific-disciplinary groups, pursuant to 'art. 15, of law 30 December 2010 n. 240" with which the Ministry of University and Research determined the rules of correspondence between the new scientific-disciplinary groups and the macro-sectors and competition sectors referred to in the ministerial decree of 30 October 2015, n. 855;
- RECALLING the Decree of the general direction of internationalization and communication of MUR n. 47 of 02.20.2025 "Decree for the hiring of international post-doctoral researchers" which provides for the financing of research contracts for "young researchers" who have completed their doctoral studies

and a training and research period abroad of at least 3 months;

HAVING NOTED that with decree n. 3866 of 21.03.2025 the list of assignments relating to the positions recognized to the Universities of Central/Northern Italy on the basis of the expressions of interest presented with reference to the aforementioned DD 47/2025 has been published;

CONSIDERING that 2 positions have been assigned to the University of Bergamo;

GIVEN the resolutions of the Academic Senate of 07.04.2025 and of the Board of Directors of 09.04.2025 which approved the research contracts activation of the 2 assigned positions;

GIVEN the art. 34 of Regulation (EU) 2021/241 which provides for the need to guarantee adequate visibility of the results of the investments and the European Union financing for the support offered and which requires that the recipients of the Union financing disclose the origin of the same and ensure their visibility.

HAVING SEEN operational instructions issued by the MUR to facilitate compliance with the aforementioned provisions, i.e., *"Guidelines for information and communication actions by the Implementing Bodies"*;

ASCERTAINED the financial backing reported in annex A;

## DECREES

### Article 1

#### Announcement of the selection procedure

The public selection procedure for n. 2 positions of research contractors, pursuant to art. 22 of the Law 240/2010 and the University Regulations in force on the subject at the University of Bergamo, is launched as specified in Annex A.

### Article 2

#### Requirements for admission to the selection

Researchers of any nationality who have not yet gained consolidated experience in the management of research groups and are not in a contractual position that guarantees them a stable career prospect in the field of research are admitted to the selection procedure.

The candidate must also possess the following requirements:

- have, on the date of publication of the D.D. 47 (02.20.2025) less than 41 years old or less than 46 years old and with PhD for less than 7 years;

Candidates must also be in one or more of the following conditions:

- need to acquire initial experience as a fund manager and/or research activity;
  - need to acquire experience in the leadership and management of a national and/or international research team;
  - not have or have not had a permanent Full Time Equivalent (FTE) contract as a tenured researcher and/or professor.
- be in possession of a PhD;
  - have completed a period of at least 3 months of training and research abroad.
  - knowledge of one or more foreign languages (see Annex A).

For qualifications obtained abroad, the candidate can request from the University of Bergamo the equalization of the educational path and the release of the final parchment through the instructions published at the following link:

<https://www.unibg.it/ricerca/lavoro-ricerca/dottorati-ricerca/iscrivarsi-dottorato>

The University of Bergamo can proceed with the recognition of doctoral qualifications if there is relevance to those active at the University; for other doctoral qualifications offered by Italian universities, consult the list at the following link:

<https://cercauniversita.mur.gov.it/php5/dottorati/cerca.php>

In order to participate in this selection, the candidate, **under penalty of exclusion**, is required to attach to the application the certificate of initiation of the procedure for recognition of the qualification obtained abroad at an Italian University or of initiation of the request for the "Certificate of Comparability" issued by CIMEA (Academic Equivalence Mobility Information Centre).

**The candidate, in possession of a foreign qualification not yet recognised, is admitted to the selection with reservations; if, following the approval of the documents, the candidate is the winner of the selection, he stipulated the contract only if the qualification recognition procedure is concluded by 15.05.2025.**



Also required:

- **enjoyment of civil and political rights;**
- **absence of criminal convictions or ongoing criminal proceedings which could prevent, pursuant to current legislation, the establishment of the collaboration relationship.**

The candidate, with the following situations, cannot participate in the selections:

- permanent staff, hired on a permanent basis, of universities, public research bodies and institutions whose scientific specialization diploma has been recognized as equivalent to the title of research doctor pursuant to article 74, fourth paragraph, of the decree of the President of the Republic of 11 July 1980, n. 382;
- those who have benefited from fixed-term researcher contracts pursuant to article 24 of Law 240 of 2010, as amended by the Legislative Decree 36/2022 converted with Law 79/2022;
- those who have a family or affinity relationship up to and including the 4th degree with a professor belonging to the Department who proposed the activation of the contract, or with the Rector, the General Director or a member of the Board of Directors.

Exclusion from the selection procedure is arranged, at any time, with a reasoned decree of the Rector or his delegate and notified to the interested party.

The candidate is also not admitted to the procedure if he has been dismissed or exempted from employment in a Public Administration due to persistent insufficient performance, or have been declared forfeited from other state employment, pursuant to art. 127 letter d) of the Presidential Decree 10.1.1957, n. 3.

The requirements for admission to the selection must be met on the deadline for submitting applications.

This Administration guarantees equality and equal opportunities between men and women for access to work and treatment at work.

### Article 3

#### Exclusion from the procedure

The following reasons are grounds for exclusion:

- failure to sign the participation application;
- failure to meet the admission requirements set out in the art. 2;
- failure to comply with the procedures for submitting the application for participation referred to in the following art. 4.
- failure to submit the project proposal.

In the event that a supplementary investigation is necessary, candidates must regularize their application within the peremptorily assigned deadlines.

The administration may, at any time, with a reasoned decree from the Rector, exclude the candidate from the selection announced with this announcement.

### Article 4

#### Methods and deadlines for submitting the application for participation

To participate in the selection procedure, the candidate must submit an application on plain paper according to the form attached to this announcement (Annex B) as well as the qualifications held, documents and publications (maximum 5) deemed useful for the selection, **must be presented no later than 12.00 (Italian time) of the tenth day following the publication of the announcement on the University website.**

The application and its attachments must be signed with a handwritten or digital signature.

The application to participate in the selection may be submitted, **under penalty of exclusion**, only by sending via certified email (PEC), in PDF format, to the PEC address [protocol@unibg.legalmail.it](mailto:protocol@unibg.legalmail.it), the application and the relevant attachments together with the identity document (indicating in the subject "Application to participate in the selection for n. 2 research contract GSD ..... code ..... - name and surname").

The application can be sent exclusively from a PEC address. The validity of the transmission of the PEC message is certified respectively by the acceptance receipt and the delivery receipt provided by the email manager, pursuant to art. 6 of the Presidential Decree 11.02.2005, n. 68 (the system allows the sending/reception of messages with a maximum overall size of 100 MB; it is possible to send or receive a message with attachments with a total weight of up to 70 MB).

**Other forms of sending applications or useful documentation for participation in the procedure are not permitted.**

In order to comply with the deadline, the date of forwarding of the certified e-mail is valid.

Applications sent after the deadline established by this public selection will not be taken into consideration, as will applications sent from another non-certified email address and in any case in cases where, following sending by certified email, there are doubts about the person who forwarded the request to participate.

## **Article 5**

### **Application for admission**

Completing the application, the candidate must declare, under his own responsibility in accordance with the provisions of the Presidential Decree. 445/2000 and subsequent amendments name and surname, date and place of birth, tax code and residence; the address chosen for the purposes of the procedure must also be indicated, as well as a phone number, e-mail address and PEC.

The candidate must also declare:

- a) one's citizenship;
- b) to enjoy civil and political rights;
- c) if an Italian citizen: to be registered on the electoral lists, specifying the city or indicating the reasons for non-registration or cancellation from them; if a foreign citizen, he must declare to enjoy civil and political rights in the states of origin or the reasons for the lack of enjoyment;
- d) not to be dismissed from employment in a public administration due to persistent insufficient performance and that I have not been declared forfeited from a state job, pursuant to art. 127 letter d) of the Presidential Decree 10.01.1957, n. 3;
- e) not to have any criminal convictions or any convictions reported, indicating the details of the relevant sentences, and any criminal proceedings pending against them;
- f) the position regarding military obligations, only for Italian male citizens born before 1985.

In the application to participate in the selection, the candidate must also specifically indicate:

- a) not to be permanent staff, employed on a permanent basis, of universities, public research bodies and institutions whose scientific specialization diploma has been recognized as equivalent to the title of research doctor pursuant to article 74, fourth paragraph, of the decree of the President of the Republic of 11 July 1980, n. 382;
- b) not to have benefited from fixed-term researcher contracts pursuant to article 24 of Law 240 of 2010;
- c) not to have a degree of kinship, or affinity, up to and including the fourth degree, with a professor belonging to the relevant structure or with the Rector, with the General Director or with a member of the Board of Directors of the University.

Candidates who intend to participate in the procedure for multiple competition sectors must submit separate applications with attachments for each selection code, in which they intend to participate.

The Commission reserves the right to verify knowledge of the Italian language for foreign candidates. In this case, knowledge of the Italian language will be assessed under penalty of unsuitability and will not contribute to the final score, unless otherwise established by the Commission.

In the application, the candidates, pursuant to Law 5.2.1992, n. 104, must specify the necessary assistance in relation to their needs, as well as the possible need for additional time to carry out the interview.

The following documents must be attached to the application:

1. copy of a valid identification document of the declarant;
2. curriculum vitae in Europass format, dated and signed;
3. maximum n. 5 publications, numbered in progressive order as per the relevant list (Annex C);
4. in the case of Extra-EU candidates: copy of the residence permit (if the candidate already has one).

Pursuant to Law no. 183/2011, the Administration cannot accept or request certificates, but only declarations in lieu of certification or notoriety produced in replacement of the certificates themselves, signed by the interested party and presented together with a copy of a valid identity document of the signatory. The Administration reserves the right to carry out appropriate checks on the truthfulness of the content of the substitute declarations in accordance with the provisions of the Presidential Decree. 445/2000.

The requirements and qualifications must be possessed on the expiry date of the announcement.

## **Article 6**

### **Commission**

The examining commission is appointed by Chancellor's decree, upon proposal of the Structure Council, after the deadline for submitting the application for participation pursuant art. 7 of the current University Regulation.

The Commission is authorized to carry out the procedure electronically, with the understanding that this



method may be adopted until the completion of the relevant work, guaranteeing the security and traceability of communications.

### Article 7 Selection

The selection is carried out through the comparative evaluation of the candidates and is aimed at evaluating the adherence of the project proposals with the research program object of the same, as well as the possession, by the candidates, of a scientific-professional curriculum suitable for carrying out the research activity covered by the contract.

The assessment will be integrated with an interview useful to ascertain the candidates' aptitude for research. Candidates must attach the documentation useful for the evaluation, in the manner indicated in the announcement.

Candidates are evaluated comparatively based on the following elements:

- a) scientific-professional curriculum:
  - relevance of the PhD to the research project,
  - carrying out a documented research activity,
  - publications;
- b) project evaluation:
  - clarity and originality of the project objectives
  - relevance of the proposed project with respect to the specific scientific area and research program being selected;
  - congruence of the methodology adopted with respect to the objectives
  - positioning of the project with respect to the state of the art in the specific scientific area
- c) interview which will be aimed at ascertaining suitability for carrying out the research activity covered by the contract and for carrying out the project proposal presented, as well as assessing knowledge of the foreign language and/or other languages relevant to the research

The rating is expressed in cents, as indicated below:

- 45 for the scientific-professional curriculum
- 25 for project evaluation
- 30 for the interview

The selection is considered passed with a minimum score of 70 points out of 100 overall.

Within the scope of its autonomy, the Commission may integrate the declaration referred to in the previous paragraph in relation to the research project and the provisions of the specific notice, setting a minimum score for admission to the interview.

The Commission communicates the criteria and scores adopted to the person in charge of the procedure, who proceeds with their publication on the University website.

The Commission, after adequate evaluation and on the basis of the established criteria, proceeds collegially to express, for each individual evaluation criterion, a reasoned opinion and to assign the relevant score.

The scores attributed to the criteria referred to in paragraphs 4 and 5 must be made known to the candidates, by publication on the University website, before the interview, which must take place no earlier than 15 days from the publication itself.

Once the evaluation has been completed, the Commission collectively expresses a reasoned overall opinion and related score for each candidate.

The Commission draws up a merit ranking taking into account the scores achieved by the candidates and identifies the winner of the selection.

For each meeting of the Commission, a specific report must be drawn up, initialed and signed by all members, with the relevant attachments.

The documents of the Commission, consisting of the minutes of the meetings, are approved by rectoral decree.

In the event of a tie, preference is given to the candidate of younger age.

**The date and place of the interview are in attachment A for each selection code.**

Absence from the interview must be considered as a waiver of the competition for all purposes

It is the responsibility of each candidate to monitor the site periodically by consulting the notice page relating to this selection.

To support the aforementioned discussion, candidates must have a suitable valid identification document.

## Article 8

### Object and duration of the contract

The winner will sign a fixed-term individual employment contract and will have to submit all the necessary documentation in accordance with current legislation. For the purposes of signing the contract, in the case of a non-EU foreign citizen, possession of a regular residence permit will be ascertained.

If the winner of the procedure is a candidate in possession of a foreign qualification whose equivalence has not yet been ascertained, the contract may be signed only if the qualification recognition procedure is concluded by 05.15.2025.

The employment relationship, between the University and the holder of the research contract, is governed by the provisions in force on the matter, including with regard to tax, welfare, social security and insurance treatment provided for income from employment.

The University also provides insurance coverage against accidents at work and occupational diseases and civil liability.

The research contract may be renewed for a period of 24 months and/or extended up to a further 12 months, based on the specific needs relating to the objectives and type of project.

The holder of the research contract is subject to a probationary period lasting 30 days and the evaluation of whether the period has been passed is the responsibility of the Scientific Manager through a written act. For the purposes of completing the probationary period, only the service actually provided is taken into account. During the probationary period, either party may withdraw from the contract without the obligation to give notice or to receive compensation in lieu of notice.

Each of the contracting parties may withdraw from the contract before the expiry of the term, if a cause occurs which, pursuant to art. 2119 of the Civil Code, does not allow the continuation, even provisional, of the relationship, or due to supervening impossibility.

## Article 9

### Work relationship

The research contract holder, who may only carry out research activities, organizes the work performance in agreement with the scientific manager of the project in which he/she is involved, committing to achieve the established objectives and to produce the expected results in compliance with the project timetable.

The performance of the research activity must be self-certified every six months and validated by the scientific manager of the project in which the contractor is involved, unless otherwise provided for in the specific funding initiatives.

The research contract holder, for periods spent away from home authorized by the director of the facility with the prior consent of the scientific manager of the project, is recognized the travel allowance provided by the University with its own regulations.

The Research Structure is required to provide the research contract holder with the necessary support for the implementation of his/her research program, ensuring access to the necessary equipment, resources and use of technical-administrative services.

The contract holder is required to comply with the provisions of the current University Regulations for the integrity and ethics of research.

The winner of the selection must undertake, upon signing the individual contract, under penalty of forfeiture, to maintain confidentiality and to the preventive transfer to the University of all intellectual property rights relating to the results produced and/or achieved by the same during all research activities of the University in which the research contract holder is called to participate in any capacity and without prejudice to the right to be recognized as the author of the results achieved and/or produced by the same.

The University recognizes the holder of the research contract the application of the same economic conditions that the University Patent Regulations grant to its professors/researchers.

The holder of research contracts may participate in activities performed on behalf of third parties pursuant to art. 66 of Presidential Decree 382/80, in the context of topics similar to his/her project, and in the distribution of the related proceeds, as provided for by the current University Regulations on the matter.

## Article 10

### Processing of personal data

In accordance with articles 13 and 14 of Regulation (EU) 2016/679 (GDPR), on the protection of personal data, and with D. Lgs. n. 196 /2003 and subsequent amendments, it is made known that data is controlled and managed by the legal representative of the University of Bergamo, via Salvecchio 19, - 24129 Bergamo.



Data will be collected exclusively for the present bid purposes and will be kept only for the necessary time to complete the relevant procedures. The data treatment controller will be appointed within the managing unit in charge of bidding procedure, who will carry out the treatment with all due respect of propriety, legitimacy, scope, transparency and confidentiality of the treatment; and data will be used exclusively for purposes connected to the selection and further conferment of the role and possible contract drafting, as well as management of the following employment position, in compliance with current regulations. Data will be kept for the necessary time to accomplish the selection purposes, subject to the application of norms on document retention, and will be transferred uniquely to public administration bodies directly concerned with the juridical and economic position of the selected applicant, treated in compliance with current regulations and used for personal, welfare, insurance and fiscal position management. Data will be handled by appointed staff through the acquisition of printed and electronic documents and using, even digitalised, filing procedures, to guarantee confidentiality; data treatment will be carried out through a coordinated organization and processing system, applying elevated safety standards. Furthermore, data will not be used for profiling. Applicants who have provided their personal data will be able to access it and exercise their rights as by art. 16 to 22 of GDPR UE 2016/679. Any safeguard request can be addressed to the University Data Protection Officer, who can be contacted through the university website (Privacy and Personal Data Protection section), e-mail [dpo@unibg.it](mailto:dpo@unibg.it). In addition to the right of complaint which can be presented to the Italian Data Protection Authority, Piazza Venezia 11, 00187 Roma.

By presenting their application, candidates thereby authorise and fully consent to publication on the University institutional website of all information concerning the current bid, their own data and the contents of their CV in accordance with 111-bis of D. Lgs.196/2003 stating that, within the scope limits defined by art. 6, par. 1, letter b), of the Regulation, consent is not due for personal data present in a submitted CV.

#### **Article 11**

##### **Reports of violations that harm the public interest or the integrity of the University**

In application of the provisions of Legislative Decree 24/2023, those who participate in the selection procedure have the possibility to report to the person responsible for the Prevention of Corruption and Transparency (RPCT) of the University any behavior harmful to the public interest or integrity of the Administration. The aforementioned reporting subjects and the entities they own, or for which they work, are guaranteed the protection measures referred to in Chapter III of the Legislative Decree 24/2023.

Whistleblowers are also guaranteed special protection of the confidentiality of their personal identity, provided that the reports are submitted through the dedicated channels set up by the Administration, i.e., through the specific IT platform accessible at the following web address: <https://unibg.whistleblowing.it/#/> or, alternatively, through the voice mailbox reachable at the following telephone number: 035.205.2160.

More information in this regard is available on the University's institutional website, in the Transparent Administration section, subsection other contents / Prevention of Corruption / whistleblowing.

#### **Article 12**

##### **Person in charge of the procedure**

The Person in charge of the selection procedure within this call is Dr. Isabella Arfiero of Personale TA e Collaboratori, Viale Papa Giovanni XXIII, 106 - 24121 Bergamo, phone (+39) 035 2052 594 - 619 - 878 - 462 - 285, e-mail address: [contratti.ricerca@unibg.it](mailto:contratti.ricerca@unibg.it).

#### **Article 13**

##### **Publication**

This public selection is published in the University's Official Registry, on the website of the Ministry of Education, Research and University (MIUR) at the link <http://bandi.miur.it>, and on the website of the European Union at the link <http://ec.europa.eu/euraxess> in the form of a notice.

The full selection notice and the related attached forms are available on the University of Bergamo web page [www.unibg.it](http://www.unibg.it) in the specific section "*Concorsi e selezioni - Contratti di ricerca*".



## **Article 14**

### **Final provisions**

For all matters not provided for by this call, the following will be applied: Law No. 240/2010 and following amendments and integrations, the University's Regulations on the awarding of research contracts, the University's Regulations in force, and the Regulations on employment relationships in the public administration.

*Bergamo, as per protocol registration*

THE CHANCELLOR

(Prof. Sergio Cavaliere)

Documento firmato digitalmente ai sensi  
dell'art. 24 del D. Lgs. 82/2005