



**UNIVERSITÀ  
DEGLI STUDI  
DI BERGAMO**

Diritto allo studio



**Finanziato  
dall'Unione europea**  
NextGenerationEU

## **COMPETITION ANNOUNCEMENT FOR THE ASSIGNMENT OF RIGHT TO STUDY BENEFITS PROVIDED BY THE UNIVERSITY OF BERGAMO FOR THE ACADEMIC YEAR 2025/2026**

**NOTE: THIS ANNOUNCEMENT IS TRANSLATED INTO ENGLISH PURELY FOR INFORMATIONAL PURPOSES. TO APPLY, AND FOR ANY DISPUTES OR LEGAL PURPOSES, ONLY THE ITALIAN VERSION IS VALID.**

This competition is announced in compliance with the provisions of Italian Legislative Decree 68/2012, Lombardy Regional Law no. 33 of 13/12/2004, Italian Ministerial Decree 1320 of 17/12/2021, and Regional Government Decree no. XII/4704 of 14/07/2025 on the operational means and minimum financing for assigning benefits through competitions guaranteed for the 2025/2026 academic year. Competition benefits are provided with financing from the European Union – Next Generation EU (NRRP), the Ministry for Universities and Research, and the Lombardy Region.

The competition for the assignment of scholarships, contributions for international mobility, and postgraduate grants are aimed at students intending to enrol at the University of Bergamo in the 2025/2026 academic year who meet the merit and economic requirements specified in this announcement.

The scholarship benefit is granted for the first time in each course level (three-year bachelor's degree, graduate course, five-year master's degree, PhD, postgraduate course) with the following duration:

<b>Course</b>	<b>Period of benefits</b>
Students enrolled full time in the following courses: <ul style="list-style-type: none"> <li>• Three-year bachelor's degree</li> <li>• Five-year master's degree</li> </ul>	Legal duration of the course + one semester (counting the years starting from the year of first absolute enrolment, see the Glossary)
	Only for students with disability and/or invalidity equal to or greater than 66%: Legal duration of the course + three more semesters (counting the years starting from the year of first absolute enrolment, see the Glossary)
Students enrolled full time in master's degree	Legal duration of the course + one semester (counting the years starting from the year of first enrolment in a graduate course)
	Only for students with disability and/or invalidity equal to or greater than 66%: Legal duration of the course + three more semesters (counting the years starting from the year of first enrolment in a master's degree course, in Italy or abroad)

Students enrolled part time in the following courses: <ul style="list-style-type: none"> <li>• Three-year bachelor's degree</li> <li>• Five-year master's degree</li> <li>• Master's degree</li> </ul>	Legal duration of the course + three more semesters. Each year of part time enrolment counts as half a year. (counting the years starting from the year of first enrolment in a course of the same level as the one for which the application is submitted, in Italy or abroad)
Students enrolled in postgraduate and PhD courses (implemented with Italian Ministerial Decree 3 July 1998, no. 210, Article 4),	Legal duration of the course

## Glossary

*Recipient (beneficiario):* A student who meets the merit and income requirements, thus winning the scholarship

*CFU:* University credits. Partial exams and out of study plan exams do not contribute to the count of credits.

*Eligible non-recipient (idoneo):* A student who meets the merit and income requirements but does not win the scholarship due to a lack of funds

*First absolute enrolment:* Any enrolment in any undergraduate course (even different from the one attended in the 2025/2026 academic year) in any Italian or foreign university, independent of the outcome of the prior educational path (halting studies, transfer, graduation, etc.)

*Bonus credits:* Number of credits that the student may use in addition to those effectively earned to meet the minimum merit requirements of the announcement (see Point 3.1.3)

*In sede:* local student

*Pendolare:* commuter student

*Fuori sede:* long distance student

## Right to study benefits

The Right to Education benefits awarded under this call are as follows:

1. Scholarship and related increases and supplements;
2. Housing Services.

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## SCHOLARSHIP AND RELATED INCREASES AND SUPPLEMENTS

The scholarship benefits are:

- monetary scholarship;
- free [food service](#) at the university canteens (one meal per day);
- exemption from payment of the all-inclusive fee;
- possible coverage of housing service costs;
- possible supplements or surcharges governed by this announcement.

### Exemption from the all-inclusive fee

Students receiving scholarships are still required to pay the amount of regional tax indicated in the notice of payment downloadable from the Student Dashboard (regional tax and stamp duty for a total of € 156.00). Reimbursement of the amount paid is included in the amount of the scholarship.

Students **outside the prescribed time who present an 'ISEEU parificato'** or ISEEU value over € 26,000.00 will receive **a notice for payment relating to 50% of the all-inclusive fee** following the publication of the integrated definitive rankings in May.

For students enrolled in the first year of the three-year bachelor's degree, graduate course, or five-year master's course but do not meet the merit requirement in Point 3.1 below, **a notice for payment of the all-inclusive fee will be issued.**

For any information regarding the amount of the all-inclusive fee and other exemptions (e.g. suspension for maternity, disability, etc.), see the **Taxes and Benefits** page.

The scholarship is free of income tax as set out in the Ministry of Finance Circular no. 109/E of 6 April 1995. Scholarship recipients (benef) will receive a declaration that must be produced for new ISEE certifications. The university will send the amount of university taxes paid per fiscal year to the Agenzia delle Entrate (tax agency) to prepare Form 730.

The scholarship can be combined with contributions for study abroad.

## 1. NUMBER OF SCHOLARSHIPS

There are **800** scholarships open to competition.

Students with recognized **handicaps, pursuant to Article 3, clause 1, of Italian Law no. 104 of 5 February 1992, or with invalidity equal to or greater than 66%** have the right to the scholarship even beyond the number indicated above.

The scholarships, distributed proportionally on the basis of students enrolled and of student who applied for scholarship in the previous academic year, both with respect to the ratio of first-year students to returning students and proportional to the percentage of individual departments in later years, are divided thus:

**250** are for students enrolled in the **first years of all courses of study** (first-year students enrolled in the three-year bachelor's course, graduate course, five-year master's course, postgraduate or PhD course);

**550** are for students enrolled in **later years of all courses of study** set out by Italian Prime Ministerial Decree of 9 April 2001, Article 3 distributed thus:

DEPARTMENT/SCHOOL OF

Economics and Management	128
Law	15
Engineering	87
Foreign Languages, Literature, and Culture	95
Human and Social Sciences	150
Letters, Philosophy, Communication	73
PhD (year two or later)	2

**Note:** The number of competitive scholarships **may be increased depending on additional allocations that may be assigned by the Lombardy Region and the Ministry of Universities and Research and dependent on any residuals from the previous year.** Any contributions not attributed to a department will be destined for suitable students in other departments according to the merit score.

## 2. GENERAL CONDITIONS FOR PARTICIPATION IN THE COMPETITION

Italian students, students from European Union countries, and foreign students referred to in Italian Presidential Decree no. 394 of 31 August 1999, implementing Italian Legislative Decree no. 286 of 25 July 1998, who intend to enrol to courses of the University of Bergamo for a.y. 2025/2026 may participate in the competition even if they are not enrolled yet.

### 2.1. STUDENTS ENROLLED FOR THE FIRST TIME IN THE FIRST YEAR OF THREE-YEAR BACHELOR'S AND FIVE-YEAR MASTER'S DEGREES

To join the rankings, students must formalize their enrolment to a first year by **3 October 2025**.

The above-mentioned deadline is not applied to students who formalize their enrolment following **repechage**. In such cases, the student must contact the Diritto allo studio Service and submit documentation attesting to the effective notification of re-examination, after which it will be possible to request admission to the scholarship rankings **by 30 November 2025**.

For students who enroll in the filter semester for the single-cycle master's degree programs in Medicine and Surgery and Dentistry and Dental Prosthetics (pursuant to Ministerial Decrees no. 418 of May 30, 2025, Ministerial Decree no. 431 of June 20, 2025, and Ministerial Decree no. 447 of July 11, 2025) in the 2025/2026 academic year and, at the end of that semester, decide to enrol in a degree program at the

University of Bergamo for the second semester, a notice will subsequently be published on the Scholarships page indicating the reopening of the application deadline. To apply for DSU benefits, these students must also have a 2025 university ISEE, as indicated in paragraph 3.2 below.

**Excluded** from the scholarship rankings are students who, in the 2025/2026 academic year:

- hold a degree at or above the level of the course of study for which the scholarship is being requested for the 2025/2026 academic year, obtained in Italy or abroad;
- benefit from a scholarship for the same academic year for the same purpose provided by other public or private institutions;
- renew their enrollment after withdrawing from studies;
- have previously been enrolled in the same academic year and course level for which they are applying, in Italy or abroad;
- change departments or degree programs, or change university locations, with the need to repeat the first year;
- are enrolled as repeating students;
- do not complete their enrollment for the 2025/2026 academic year by October 3, 2025, except for the exceptions provided for repechages;
- do not confirm their application for this call for applications;
- do not meet the merit, income and academic regularity requirements set out in this announcement.

## **2.2. STUDENTS ENROLLED FOR THE FIRST TIME IN THE FIRST YEAR OF A MASTER'S DEGREE**

Students enrolled in the **first year of a master's degree or PhD** must be **pre-enrolled** by 3 October 2025 and, **if submitting a scholarship application after earning an undergraduate degree**, must formalize their enrolment **by 31 December 2025**.

**IMPORTANT:** The position of applicants pre-enrolled in graduate courses who do not earn their three-year bachelor's degree in the last session of the 2024/2025 academic year (March/April 2026), will be modified as a matter of course with their insertion in the 'outside the prescribed time' position should they begin enrolment in the first year outside the prescribed time.

**Excluded** from the scholarship rankings are students who, in the 2025/2026 academic year:

- hold a degree at or above the level of the course of study for which the scholarship is being requested for the 2025/2026 academic year, obtained in Italy or abroad;
- benefit from a scholarship for the same year of study for the same purpose provided by other public or private institutions;
- renew their enrollment after withdrawing from studies;
- have previously been enrolled in the same year of study and at the same level of study for which they are applying, in Italy or abroad;
- change department or degree program, or change university location with repetition of the first year;
- fail to complete their enrollment for the 2025/2026 academic year by the above deadlines;
- fail to confirm their application for this call for applications;
- fail to meet the merit, income, and academic standing requirements set forth in this call for applications.

## **2.3. STUDENTS ENROLLED FOR THE FIRST TIME IN THE FIRST YEAR OF A POSTGRADUATE AND PHD COURSES**

To be validly included in the rankings, applicants must complete their registration by the dates set out in the respective announcements.

**Excluded** from the scholarship rankings are students who, in the 2025/2026 academic year:

- hold a degree at or above the level of the course of study for which the scholarship is being requested for the 2025/2026 academic year, obtained in Italy or abroad;

- benefit from a scholarship awarded for the same year of study by other public or private institutions for the same purpose;
- renew their enrollment after withdrawing from studies;
- have previously been enrolled in the same year and level of study for which they are applying, in Italy or abroad;
- change department or degree program, or change university location with repetition of the first year;
- fail to complete their enrollment for the 2025/2026 academic year by the established deadlines;
- fail to confirm their application for this call for applications;
- fail to meet the merit, income, and academic standing requirements set forth in this call for applications.

## **2.4. STUDENTS ENROLLED IN YEAR TWO OR LATER OF THREE-YEAR BACHELOR'S DEGREES, FIVE-YEAR MASTER'S DEGREES, AND GRADUATE COURSES**

To join the rankings, students must formalize their enrolment to a first year by **3 October 2025**.

**Excluded** from the scholarship rankings are students who, in the 2025/2026 academic year:

- hold a degree at or above the level of the course of study for which the scholarship is being requested for the 2025/2026 academic year, obtained in Italy or abroad;
- benefit, for the same academic year, from a scholarship for the same purpose provided by other public or private institutions;
- renew their enrollment after withdrawing from studies;
- have previously been enrolled in the same academic year and course level for which they are applying, in Italy or abroad;
- change department or degree program, or change university location, repeating the academic year for which they are applying for the scholarship;
- do not complete their enrollment for the 2025/2026 academic year by October 3, 2025;
- do not confirm their application for this call for applications;
- do not meet the merit, income and academic regularity requirements set out in this announcement;

## **3. REQUIREMENTS FOR INSERTION IN THE RANKINGS**

To be eligible for the scholarship, students who meet the requirements listed in the paragraph 2. must also meet **all three** requirements indicated below: merit, academic regularity, and income. Scholarships assigned solely on the basis of merit requirements or solely on the basis of income are not envisaged in these funds.

### **3.1. MERIT AND ACADEMIC REGULARITY REQUIREMENTS**

#### **3.1.1. Students enrolled for the first time in the first year of three-year bachelor's and five-year master's degrees**

Students enrolled for the first time in the 2025/2026 academic year in the first year of three-year bachelor's and five-year master's degrees must:

- have obtained a **secondary school leaving exam mark of at least 70/100** (for students with a foreign degree, this will be derived from the needed documentation produced to the Student Secretary upon enrolment);
- pass the test to access the courses of study without the obligation for further instruction – **BY 30 SEPTEMBER 2026**;
- **earn 35 CFU (also using the bonus) by 10 August 2026**. Earning the above-mentioned credits by 30 November 2025 will guarantee the right to receive 50% of the scholarship amount and 50% exemption from the all-inclusive fee.



Note that to meet the merit requirement for the first year, credits for extra exams, partial exams not listed in the university record book, or the final or assimilated exam will not be considered.

For part-time students, the merit requirement is equal to half of what is indicated above.



### 3.1.2. Students enrolled for the first time in the first year of a master's degree

Students enrolled for the first time in the 2025/2026 academic year in the first year of a master's degree must:

- have obtained at least **150 CFU** by 10 August 2025 and have completed enrolment in the master's degree programme by the deadlines set by the Student Services, if they do not already have a bachelor's degree at the time of submitting the scholarship application;
- **earn a three-year bachelor's degree by the last session of the 2024/2025 academic year;**
- earn **20 CFU** (or 23 CFU for limited enrolment courses) **by 10 August 2026**. Earning the above-mentioned credits by 30 November 2026 will guarantee the right to receive 50% of the scholarship amount and 50% exemption from the all-inclusive fee.



Note that to meet the merit requirement for the first year, credits for extra exams, partial exams not listed in the university record book, or the final or assimilated exam will not be considered.

For part-time students, the merit requirement is equal to half of what is indicated above.

### 3.1.3 Students enrolled in year two or later of three-year bachelor's degrees, five-year master's degrees, and master's degrees

Students who are starting enrolment in the 2025/2026 academic year for year two or later in three-year bachelor's degrees, graduate courses, or five-year master's degrees must have earned the number of CFU specified in the following table **by 10 August 2025**:

#### TABLE OF MERIT FOR FULL-TIME STUDENTS

**Important:** The number of CFU necessary to access the rankings for the scholarship is calculated based on the CFU for each academic year completed, starting from the year of first enrolment **in any course of the same level of studies**, including academic years in which the student repeated an enrolment year for any reason.

Courses of study	Year				
	2	3	4	5	<i>Last semester (enrolled in the first year outside the prescribed time)</i>
<i>Free-access courses</i>					
Three-year bachelor's degree (L2)	35	80	==	==	135
Five-year master's degree (LM5)	35	80	135	190	245
Graduate course (LM)	30	==	==	==	80
<i>Course with limited enrolment (139–270 Primary Education Sciences)</i>					
Three-year bachelor's degree (L2)	35	88	==	==	148
Five-year master's degree (LM5)	35	88	148	209	269
Graduate course (LM)	34	==	==	==	88

## TABLE OF MERIT FOR PART-TIME STUDENTS

Year	1.2	2.1	2.2	3.1	3.2	4.1	4.2	5.1	5.2	<i>Last semester (enrolled in the first year outside the prescribed time)</i>
<i>Free-access courses</i>										
Three-year bachelor's degree (L2)	17.5	35	55	80	107					135
Five-year master's degree (LM5)	17.5	35	55	80	107	135	162	190	217	245
Graduate course (LM)	15	30	55							80
<i>139–270 Primary Education Sciences</i>										
Three-year bachelor's degree (L2)	17.5	35	60	88	115					140
Five-year master's degree (LM5)	17.5	35	60	88	115	148	178	209	239	269
Graduate course (LM)	17	34	61							88

### IMPORTANT

- Students who sat exams as part of programmes for international mobility in the previous academic year, for which the university had still not made the conversion by 10 August 2025, must state the conventional date of 10 August 2025, must manually add the exams while submitting the online application. The Diritto allo studio Service will check the exams before the last definitive rankings are published.
- The results of the **INTERNSHIPS** not yet recorded in the booklet must be entered manually in the online scholarship application and will be considered for the purposes of the scholarship if recorded in the booklet with a completion date no later than 31 October 2025.
- For students with recognized handicaps, pursuant to Article 3, clause 1 of Italian Law no. 104/1992, or with **invalidity equal to or greater than 66%**, individualized merit requirements may be defined depending on the type of handicap. The merit requirements will be established by the Committee for Learning Disabilities and Special Needs based on the opinion of the instructor assigned to the integration, relying on the indications in Article 14, clause 5 of Italian Prime Ministerial Decree of 9 April 2001.

### BONUS CREDITS

Students who enrol in year two or later of three-year bachelor's and five-year master's courses may use, in addition to the effectively earned CFU, **a credit bonus** to cover any differences between the minimum number of required CFU and those effectively earned. The sum of the bonus differs depending on the year of enrolment in which the student decides to use it. In particular:

- **5 CFU**, if used for the first time to obtain benefits for the second year (second part of the first year for students enrolled part time);
- **12 CFU**, if used for the first time to obtain benefits for the third year;
- **15 CFU**, if used for the first time to obtain benefits for year four or later.

### Accrual, activation, and means of using the bonus:

- **The bonus may be activated only once and cannot be accrued:** If the bonus is used, it may not be increased and only the residual may be used in later years;
- The bonus accrues only during the three-year bachelor's and five-year master's degrees (up to the third year);
- For students enrolled in the first years of three-year bachelor's or five-year master's courses, the bonus may be used to maintain the first instalment and for the balance of the scholarship (confirmation of merit);
- Any unused bonus increased by 15 CFU or the residual amount of the activated bonus not used in the three-year bachelor's degree may be used by students registered in graduate courses **starting in year two of enrolment** (second part of the first year for students enrolled part time);
- In the online application, students from other Italian universities must declare that they have never used the bonus, or indicate the amount of bonus used in previous academic years. The self-certification methods will be reported in the instructions for completing the application.

### 3.1.4. Postgraduate and PhD Courses

COURSE	RIGHT TO PARTICIPATE
Postgraduate and PhD courses (excluding recipients of scholarships pursuant to Italian Ministerial Decree 30.04.99, no. 224 and research grants pursuant to Italian Law 27/12/1997, no. 449)	Be admitted to the course

## 3.2. ECONOMIC REQUIREMENTS

### Equivalent Economic Status Index and Property Status Index ISEE – ISP/EQUIVALENCE SCALE

Students requesting right to study benefits must have:

- a University Equivalent Economic Status Index (**ISEEU**) **not higher than € 26.516,70**;
- an Equivalent Property Status Index (**ISPE**) given by the property status divided by the equivalence scale **not higher than € 57.645,03**. The ISPE will be calculated by the university based on data provided by INPS (Italian social security service).

Proof of the economic situation established above for the purposes of this announcement must be provided by presenting an ISEE or 'ISEEU parificato' signed **in the 2025 calendar year before 3 October 2025** (deadline for submitting the application for participation in this announcement).

**Before submitting a request for ISEE certification, please see the relative [Guide prepared by the Tax Office](#).**

Students whose family unit has a gross income for the purposes of the ISEEU lower than € 9,000.00 may be asked to show additional documentation regarding their means of support.

### Family unit

The family unit is defined according to Italian Prime Ministerial Decree no. 159/2013 **with reference to the date the application is submitted**.

### Independent student

If the student is a separate family unit from the immediate family, the student may be considered independent only if the two conditions below are met, as provided for in current legislation (Italian Prime Ministerial Decree no. 159 of 5 December 2013 – Article 8, clause 2):

- residence outside the housing unit of the immediate family for at least two years before the date the application is submitted, in housing not owned by a member of the immediate family;

- at least two years of legally declared income from occupation as an employee or the like, not employed by family members within the third degree of kinship, for no less than **€ 9,000.00**.

If **both** of the above-mentioned conditions are not met – and duly documented – the property and economic situation of the immediate family will be considered.

Independent students meeting the requirements above who have taken paid accommodation (rental contract) may be considered 'out-of-town' if they present the documentation listed in Section 4.2.1 to the Service.

### **Students enrolled in PhD courses**

Pursuant to Article 8, clause 4 of Italian Prime Ministerial Decree 159/2013, students enrolled in PhD courses may present an ISEE as an independent student, even if the above-mentioned requirements are not met. The student's family unit consists exclusively of the applicant, spouse, children under the age of 18, and adult children, according to the rules of the ordinary composition of the family unit.

An exception is nevertheless made for the possibility for the applicant to constitute a family unit according to the ordinary rules (including other people present in the family status).

### **Political refugees**

Students who have been recognized with political refugee status only need an ISEE certificate relating to any income/property in Italy, but must send a copy of the political refugee status by means of a ticket to the Diritto allo studio Service.

#### **3.2.1. Students with income earned in Italy**

The economic situation is determined on the basis of the University Equivalent Economic Status Index (ISEEU) referred to in Italian Prime Ministerial Decree no. 159/2013 and later amendments. The ISEE certificate is issued to the applicant directly by INPS. Students may request it independently through the INPS office or through a tax assistance centre authorized by INPS.

The request must refer to '**Assisted services for the right to university study**'. For students enrolled in PhD courses, the statement *ISEE for PHD courses* is also acceptable.

**ISEEs with OMISSIONS/DIFFERENCES will not be accepted for the purposes of assistance until they are complete, which must occur strictly by 31/12/2025; otherwise, the benefit will be forfeited.**

The data contained in the ISEE certificate will be acquired by the university directly from INPS. To facilitate this operation, **the student must submit the request using the means indicated above, by the date this competition announcement expires.**

### **Current ISEE**

Pursuant to Article 9 of Italian Prime Ministerial Decree 159/2013, a current ISEE may be requested when a valid ordinary ISEE is already held but a change occurs in the employment status or there is an interruption in social security, assistance, and benefits occurs that does not fall within the total income (declared for tax purposes) for one or more members of the family unit; or when there is a decrease in the overall income capacity of the family greater than 25%.

#### **3.2.2. Students with income earned abroad**

Based on Italian Presidential Decree no. 394 of 31 August 1999, the economic and property situation of the family unit for foreign students or Italian students residing abroad, or Italian residents with a family unit and income produced abroad must be certified with the appropriate documentation issued by the relevant authorities in the country where the income is produced and **must be translated into Italian by the Italian diplomatic authorities in that territory.**

For income and property earned or held abroad in countries outside the eurozone, the valuation will be made based on the average exchange rate in 2024.

In countries where it is particularly difficult to obtain certification confirmed by the local Italian embassy, the certificate may be issued by the relevant diplomatic representative or foreign consulate in Italy and legalized by the Prefecture pursuant to Article 33 of Italian Presidential Decree no. 445 of 28 December 2000.

For foreign students from the following '**Particularly poor and developing countries**', as defined in Ministry for Universities and Research Decree no. 166 of 03 March 2025:

Afghanistan, Angola, Bangladesh, Benin, Burkina Faso, Burundi, Cambodia, Central African Republic, Chad, Comoros, Democratic People's Republic of Korea, Democratic Republic of the Congo, Djibouti, Eritrea, Ethiopia, Gambia, Guinea, Guinea-Bissau, Haiti, Kiribati, Lao People's Democratic Republic, Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Mozambique, Myanmar, Nepal, Niger, Rwanda, Sao Tome & Principe, Senegal, Sierra Leone, Solomon Islands, Somalia, South Sudan, Sudan, Syrian Arab Republic, Tanzania, Timor-Leste, Togo, Tuvalu, Uganda, Yemen, Zambia.

The economic situation is assessed based on a **certificate from the Italian delegation in the country of origin stating that the student does not belong to a family with a notoriously high income and elevated social level**. This certificate may also be issued by the foreign university of enrolment supported by agreements or conventions with this university or on behalf of Italian entities qualified to provide a guarantee of economic coverage pursuant to current regulations in matters of enrolling foreign students in Italian universities. In the latter case, the certifying body must commit to return the scholarship on behalf of the student if it is revoked.

The student must nevertheless declare any income and property held in Italy by the family unit on the basis of Italian Legislative Decree no. 109 of 31 March 1998 as amended by Italian Legislative Decree no. 130 of 3 May 2000.

To assess the family economic/property situation and issue the '**ISEEU parificato**' certificate, all students with income earned abroad must submit the following original documentation translated by the Italian consulate in the country of origin to the **CAF - tax assistance centre indicated in a subsequent notice published on the [Borse di studio](#) webpage**:

- statement on the composition of the foreign family unit;
- income of each family member for calendar year 2024; the document must clearly state that the incomes refer to calendar year 2024. If one or more members of the family unit 18 years of age or older did not earn income in 2024, the student must present a declaration to that effect;
- buildings owned by the family as of 31 December 2024 for use as housing with an indication of the floor area; the document must be issued by the relevant authorities. If no such buildings were owned in 2024, a certificate attesting to the absence of buildings owned by each family member 18 years of age or older must be produced;
- a certificate of the property owned by members of the family unit as of 31 December 2024 (**bank accounts**, stocks, dividends, shareholdings, fractions of net property of any companies owned, etc.);

and also:

- any documentation relating to income and property (e.g. bank accounts) produced in Italy;
- any declaration relating to the amounts of scholarships received in calendar year 2024;
- matriculation number, only for students enrolled in the University of Bergamo;
- tax ID (students who still do not have it must send it to the tax assistance centre as soon as they have it).

**Note:** The applicant's economic and property situation will be evaluated according to current regulations on determining the ISEE, with particular reference to the provisions of the regulation implemented with Italian Prime Ministerial Decree 159/2013.

The deadline for submitting complete documentation for the issuance of the Equivalent ISEEU is:

- September 9, 2025 for those applying for a scholarship and scholarship-covered housing;
- October 3, 2025 for those applying for a scholarship only and related supplements and additions.

## 4. SCHOLARSHIP AMOUNT

The scholarship amount is differentiated according to ISEE bracket and the student's geographical origin.

### 4.1. INCOME BRACKETS FOR CALCULATING THE SCHOLARSHIP AMOUNT

BRACKET	ISEE/'ISEEU parificato'	
1	From € 0.00	to € 13,258.35
2	From € 13,258.36	to € 17,677.80
3	From € 17,677.81	to € 26,516.70

### 4.2. GEOGRAPHICAL ORIGIN

- **Local student (In sede - S):** A student residing in the municipality where the course is held or in another municipality from which he can get to the municipality where the course is held with a travel time on public transport **of up to 60 minutes**. Students who attend courses taught remotely or predominantly remotely are considered Local student.
- **Commuter student (Pendolare - P):** A student residing in a municipality from which he can get to the municipality where the course is held with a travel time on public transport **from 60 to 90 minutes**;
- **Long Distance student (Fuori sede - F):** A student residing in a municipality from which he can get to the municipality where the course is held with a travel time on public transport **greater than 90 minutes**, who must therefore **reside in the university halls of residence for 10 months** or provides within the deadlines the documentation to prove the **paid accommodation**, as required in Section 4.2.1.  
**Students failing to meet these conditions are considered commuters or local students, if they reside in one of the above-mentioned municipalities.**
- **Independent long-distance student (Fuori sede - F):** A student meeting the requirements to be considered independent (Section 3.2) and provides within the deadlines the documentation to prove the **paid accommodation**, as required in Section 4.2.1.

For students benefitting from the scholarship for the last semester (**OUTSIDE THE PRESCRIBED TIME**), no changes to the status after 28 February 2026 or in the first five months of the contract/accommodation in the hall of residence, if prior, will be considered.

The distance to set the students status is calculated based on the hours of travel on public transport from the municipality of residence to the municipality where the courses are held using the application on the Lombardy Region website at the following address:

#### ['Muoversi in Lombardia'](#)

**calculating the travel time with an expected start time of 7:00 a.m. from the City where the students live and, for students at the Bergamo campus, including an additional 15 min to reach the campus from Bergamo Station.**

Note: The checks will be made based on the data present in the application at the time the provisional rankings are published.

#### 4.2.1 Documentation for recognition as long distance students with agreement

Long distance status will be recognized for students that show they have taken paid accommodation in a **building located in the municipality where the course is held or in the municipalities that can grant the status of 'local student' for at least 10 continuous months (5 for students outside the prescribed time)** in the period between **September 2025 and August 2026**.

**Independent students** must present documentation relating to the building in the municipality where the course is held.

Students enrolled in the inter-university Master's Degree course in **Philosophical Knowledge: Foundations, Methods, Applications**, can provide documentation relating to accommodation also in properties located in the Municipality of Pavia.

Interested students, both beneficiary and eligible non-recipient, must therefore upload in the Diritto allo Studio website> Upload documents section > "Contratto di affitto e registrazione" the following documents, **strictly by 31 October 2025**:

TYPE	REQUIRED DOCUMENTATION
Students who <b>let</b> a flat/bed from private parties, <b>even if they have already sent documentation for the previous academic year</b>	1. <b>copy of the rental contract</b> that meets the duration and location requirements indicated above and <b>lists the student as tenant</b> ; 2. copy of the <b>receipt for registration</b> of the contract with the Agenzia delle Entrate
<b>Renewal</b> of the rental contract already submitted and accepted in previous years	1. copy of the <b>new contract registration receipt</b> ;
<b>Subletting</b> contracts	1. copy of the <b>subletting contract</b> for property that meets the duration and location requirements indicated above and lists the student as subtenant; 2. copy of the <b>receipt for registration</b> of the subletting contract with the Agenzia delle Entrate; 3. copy of the <b>original rental contract between the subletter and property owner</b> showing the owner's consent to sublet the property or, alternatively, a statement authorizing subletting of the property, accompanied by a copy of a valid ID;
<b>Transfer of contracts</b>	1. copy of the <b>original rental contract between the lessee and property owner</b> (which should meet the duration and location requirements indicated above); 2. copy of the <b>receipt for registration</b> of the rental contract with the Agenzia delle Entrate; 3. copy of the <b>rental contract query</b> with the Agenzia delle Entrate that shows the tax ID of the subletting student and the date of transfer;
Students housed in public or private <b>residential facilities</b> (not belonging to the university)	1. copy of a <b>legally valid certificate</b> attesting to the rental payments, with an indication of the above-mentioned period of <b>10 months</b> and the <b>municipality where the building is located</b> ;
<b>Independent students (Sect. 3.2.)</b>	1. copy of a <b>rental contract for a building in the municipality where the course of studies is held</b> that meets the duration requirements above and shows the student as tenant, and in which the lessor is not a member of the immediate family; 2. copy of the <b>receipt for registration</b> of the rental contract with the Agenzia delle Entrate;
Students participating in an <b>international mobility programme for less than 10 months</b> (so they are considered out-of-town in the period of attendance at the University of Bergamo)	1. <b>by 31 October 2025</b> : copy of a rental contract or declaration of accommodation <b>abroad</b> showing <b>the student's name and duration</b> of the accommodation (to be uploaded in the Diritto allo studio website, Upload documents section > "Contratto di affitto posseduto all'estero durante il periodo di mobilità"); 2. <b>upon returning to Bergamo and by 20 April 2026</b> : copy of a rental contract listing the student as tenant that meets the location requirements indicated above, even for a duration of less than 10 months, provided that the total period abroad and the duration of the contract are equal to <b>at least 10</b>

	<p><b>continuous months</b> (to be uploaded in the Diritto allo studio website, Upload documents section &gt; "Contratto di affitto e registrazione").</p> <p>For mobility in the <b>second semester</b>, the rental contract of Bergamo must be uploaded by 31 October 2025 and the foreign contract by <b>20 April 2026</b>.</p> <p>In any event, for the purposes of the scholarship, the students are considered commuters for the months spent abroad.</p>
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**Note: Any changes to the rental contract/certification sent to the Diritto allo studio Service to benefit from the out-of-town status must be promptly sent to the Service via a ticket.** The Diritto allo studio Service will accept changes until 20 April 2026; any cancellation or subsequent modification that makes the requirements indicated above will entail the revocation of the long distance student status.

If a student in the rankings for the accommodation service delivers the documentation required for long distance consideration with a contract, this implies the automatic rejection of any place in the halls of residence. Students who provided a rental contract that started not later than 1 October 2025, and still wishes to maintain their place in the accommodation service rankings must forward a specific request to the Diritto allo studio Service.

#### **Special provisions for students enrolled following the semester filter**

For students enrolled in the second half of the semester following the frequency of the semester filter for the five-years master's degree courses in medicine and surgery and dentistry and dental prostheses (former Ministerial Decree No. 418 of 30/05/2025, Ministerial Decree No. 431 of 20/06/2025 and Ministerial Decree no. 447 of 11/07/2025), the status of long distance student will be recognized to the students who will demonstrate to take paid accommodation on a property located in the city located of the university course or in the municipalities that guarantee the status of students "local" for at least 3 continuous months in the period between January and August 2026. The status of long distance students is considered only for the months of effective possession of the accommodation for a fee, also considering the period possibly used during the semester filter (Ministerial Decree no. 477 of 11/07/2025).

Students in this situation must send the documentation requested according to the table above reporting a ticket with the service right to study by 20 April 2026.

#### **4.2.2. Documentation for recognition as out-of-town students housed in the halls of residence**

Students housed in the university halls of residence **for 10 months** will be considered **long distance students** housed in university accommodation facilities.

For stays **longer than five months**, students will be considered **long distance** students in the university halls of residence for the entire academic year.

For stays **less than five months**, students will be considered **commuters for the entire academic year**. They must pay the monthly rate for the months of accommodation unless they upload the suitable documentation to be considered 'long distance' with a rental contract, and **the sum of the contract and period of accommodation in the hall is equal to at least 10 months from September 2025 to August 2026**. Any documentation must be uploaded strictly **within 30 days after leaving the hall of residence**.

Students who will be housed in a hall for less than 10 months due to participation in **international mobility programmes** will be considered **long distance** students in the university halls of residence for the months spent in the hall, if they present the following **documentation**:



- for departures in the first semester, the student must upload a copy of a rental contract or declaration of accommodation **abroad** listing **the student's name and duration** of the accommodation by **31 October 2025**;
- for departures in the second semester, the student must send the Diritto allo studio Service a copy of a rental contract or declaration of accommodation **abroad** listing **the student's name and duration** of the accommodation as soon as possible and nevertheless by **20 April 2026**.

### 4.3. AMOUNT OF THE SCHOLARSHIPS

The amount of the scholarships, **including the reimbursement of the region right-to-study tax**, are determined thus:

#### Local students (S)

- **Income bracket 1: € 2,565.00** + one free daily meal for a total of **€ 3,383.00** (*amount considering an increase of 15% for students with an ISEE level lower than 50% of the maximum limit of reference, pursuant to Article 3, clause 3, Italian Ministerial Decree 1320/2021*)
- **Income bracket 2: € 2,132.00** + one free daily meal for a total of **€ 2,950.00**
- **Income bracket 3: € 1,296.00** + one free daily meal for a total of **€ 2,114.00**

#### Commuter students (P)

- **Income bracket 1: € 3,936.00** + one free daily meal for a total of **€ 4,754.00** (*amount considering an increase of 15% for students with an ISEE level lower than 50% of the maximum limit of reference, pursuant to Article 3, clause 3, Italian Ministerial Decree 1320/2021*)
- **Income bracket 2: € 3,316.00** + one free daily meal for a total of **€ 4,134.00**
- **Income bracket 3: € 2,436.00** + one free daily meal for a total of **€ 3,254.00**

#### Long distance students (F)

a) *housed in university halls of residences*: if the entity can ensure the accommodation service and free meals, the amount of the scholarships is determined thus:

- **Income bracket 1: € 4,556.00** + housing and one free daily meal for a total of **€ 8,134.00** (*amount considering an increase of 15% for students with an ISEE level lower than 50% of the maximum limit of reference, pursuant to Article 3, clause 3, Italian Ministerial Decree 1320/2021*)
- **Income bracket 2: € 3,495.00** + housing and one free daily meal for a total of **€ 7,073.00**
- **Income bracket 3: € 2,198.00** + housing and one free daily meal for a total of **€ 5,776.00**

b) *long distance students that provide a rental contract or use other public or private housing facilities*:

- **Income bracket 1: € 7,316.00** + one free daily meal for a total of **€ 8,134.00** (*amount considering an increase of 15% for students with an ISEE level lower than 50% of the maximum limit of reference, pursuant to Article 3, clause 3, Italian Ministerial Decree 1320/2021*)
- **Income bracket 2: € 6,255.00** + one free daily meal for a total of **€ 7,073.00**
- **Income bracket 3: € 4,958.00** + one free daily meal for a total of **€ 5,776.00**

All the amounts above are **halved**, as are the related free services, for students receiving the scholarship for the year following the last year of the regular course (**OUTSIDE THE PRESCRIBED TIME**), with reference to the year of enrolment for **part-time** students.

The regional right-to-study tax (€140.00) is deducted from the above-mentioned amount for students who are exempt from paying it when enrolling for the 2025/2026 academic year according to the provisions of Article 9, clause 2 of Italian Legislative Decree no. 68/2012.

#### **4.4 INCREASE IN THE SCHOLARSHIP AMOUNT PURSUANT TO ITALIAN MINISTERIAL DECREE 1320/2021**

##### **4.4.1. Female students enrolled in undergraduate courses in the school of engineering**

Pursuant to Article 3, clause 5 of Italian Ministerial Decree no. 1320 of 17/12/2021, the amount of the scholarship is increased by 20% for female students enrolled in undergraduate and graduate courses in the School of Engineering.

This increase cannot be combined with the 15% increase for students in the first income bracket.

The amounts are therefore defined thus:

##### **Local female students (S) enrolled in undergraduate courses in the School of Engineering**

- **Income bracket 1 or 2: € 2,722.00** + one free daily meal for a total of **€ 3,540.00**
- **Income bracket 3: € 1,718.80** + one free daily meal for a total of **€ 2,536.80**

##### **Commuter female students (P) enrolled in undergraduate courses in the School of Engineering**

- **Income bracket 1 or 2: € 4,142.80** + one free daily meal for a total of **€ 4,960.80**
- **Income bracket 3: € 3,086.80** + one free daily meal for a total of **€ 3,904.80**

##### **Long distance female students (F) enrolled in undergraduate courses in the School of Engineering**

a) *housed in university residences*: if the entity can ensure the accommodation service and free meals, the amount of the scholarships is determined thus:

- **Income bracket 1 or 2: € 4,909.60** + housing and one free daily meal for a total of **€ 8,487.60**
- **Income bracket 3: € 3,353.20** + housing and one free daily meal for a total of **€ 6,931.20**

b) *long distance female students that provide a rental contract or use other public or private housing facilities*:

- **Income bracket 1 or 2: € 7,669.60** + one free daily meal for a total of **€ 8,487.60**
- **Income bracket 3: € 6,113.20** + one free daily meal for a total of **€ 6,931.20**

All the amounts above are **halved**, as are the related free services, for students receiving the scholarship for the year following the last year of the regular course (**OUTSIDE THE PRESCRIBED TIME**), with reference to the year of enrolment for **part-time** students.

##### **4.4.2. Students with disabilities or invalidity**

If the recipient (*beneficiario*) is a student with recognized handicap pursuant to **Article 3, clause 1 of Italian Law no. 104 of 5 February 1992**, or has a **recognized invalidity greater than or equal to 66%**, the annual monetary amount of the scholarship may be increased up to a maximum of 40% of the expected amount.

Interested students must **select the increase in question from among the requested services** when completing the online scholarship application. Then, **by 15/01/2026**, the student will have to upload in the Diritto allo studio website > Upload Documents > Documentazione attestante particolari/eccezionali esigenze a signed declaration proving the reasons for their request.

This increase may be converted into the provision of specialized equipment and differentiated teaching material, the assignment of a helper, study assistant, or interpreter, or any other measure suitable for overcoming particular individual difficulties and which facilitates access to teaching activities and studies.

##### **4.4.3. Students enrolled simultaneously in multiple courses of study**

In implementation of Article 6, clause 3 of Italian Ministerial Decree no. 1320/2021, students enrolled simultaneously in multiple courses of study are allowed to obtain and maintain the scholarship, increased

by 20%, if they meet and maintain the merit requirements for the entire duration of the course and if permitted by current regulations.

The application for the increase is presented by the student to Diritto allo studio Service at the end of the course of studies.

To benefit from the supplement, the student must have finalized enrolment in more than one undergraduate course for all academic years for which the scholarship was received.

The above-mentioned increase will not be assigned if the student fails to meet the requirements for the scholarship with reference to the course of studies for which the student associated the increase.

#### 4.5. FOOD SERVICE

Scholarship **recipients** (*beneficiari*) have the right to one free meal per day, to be consumed at the university canteens **from 1 January to 31 December 2026** (excluding periods when the canteens are closed).

Scholarship **recipients** (*beneficiari*) enrolled in the first year of the three-year bachelor's degree or five-year master's course **who have not met the obligation for further instruction** will be allowed one meal per day through payment of the minimum rate for students in bracket A starting on 1 January 2026 and until the obligation for further instruction is met, confirmation of which will be sent by the student in writing to the Diritto allo studio Service. Following this, they will be allowed one free meal per day until 31 December 2026.

Students who are **enrolled in year two or later**, are **eligible** for the scholarship, and meet the merit and economic requirements will be allowed one meal per day from 1 January to 31 December 2026.

Students enrolled in the **first year** of all courses of study who are **eligible** non-recipients (*idoneo*) will be allowed one meal per day through payment of the minimum rate for students in bracket A starting on 1 January 2026. Following the achievement of the credits required to confirm their first-year scholarship, the students will be allowed one free meal per day until 31 December 2026.

For **errors in attributing the expected rates**, students should immediately notify the Diritto allo studio Service of the issue.

No reimbursements will be made for amounts less than €30.00, pursuant to Article 25 of Italian Law no. 289/2002.

##### 4.5.1. Monetary conversion of the food service

Students receiving or eligible for the scholarship that do not use the food service **have no right to reimbursement**, except for possible periods of study abroad verified with the International Programmes and/or Internship Offices. In order to have this monetization students will have to request the international mobility and internships in foreign countries supplement while applying for scholarship (Section 5.1.).

In the event of disabilities or food intolerances (documented by specialists with the National Health Service) that prevent access to or use of the food service, **monetization of the canteen service should be requested in the online application**. The related documentation must be uploaded in the Diritto allo studio website > Upload documents section > "Documentazione attestante particolari/eccezionali esigenze" strictly by **15/01/2026**.

The monetary amount of the service for the entire year is equal to € 818.00.

For students with celiac disease, see the [Food Service](#) web page.

## 5. TERMS AND MEANS OF SUBMITTING THE SCHOLARSHIP AND AND RELATED INCREASES AND SUPPLEMENTS APPLICATION

THE SCHOLARSHIP AND RELATED INCREASES AND SUPPLEMENTS APPLICATION MUST BE SUBMITTED ONLY ONLINE BY:

**12:00 NOON ON 3 OCTOBER 2025\***

THE LINK TO SUBMIT THE ONLINE APPLICATION IS AVAILABLE ON THE PAGE [WWW.UNIBG.IT](http://WWW.UNIBG.IT) > STUDIARE > BORSE DI STUDIO > DOMANDA ONLINE, CLICKING ON "APPLICATION FOR SERVICES" AND THEN ON "APPLICATION FOR SCHOLARSHIP AND ACCOMMODATION A.Y. 2025/2026".



**\*IMPORTANT: STUDENTS WHO ARE APPLYING FOR BOTH SCHOLARSHIP AND A PLACE IN THE UNIVERSITY RESIDENCES MUST SUBMIT THE ONLINE APPLICATION WITHIN THE DEADLINE INDICATED IN PARAGRAPH 15.**

The application for all benefits is submitted by the student, reserving the right to **self-certification** pursuant to Italian Presidential Decree 445 of 28/12/2000.

The Diritto allo studio Service will complete the application with ISEE data drawn from the INPS database through the existing application agreement with the social security institute. Data relating to the 'ISEEU parificato' will be transmitted by the tax assistance centre working with the university.

The Service has the right to request suitable evidence to supplement the application. A failure to present a document within the prescribed term or submission of an irregular document will lead to the exclusion of the student from the competition according to paragraph 10.2.

Students are held to notify the Diritto allo studio Service in writing by 30 November 2025 of any event regarding the scholarship, which was or will be verified following submission of the application: receipt of another scholarship or economic support (with the exclusion of fiduciary or unsecured loans), transfer to another university, impossibility of pursuing the studies, withdrawal from enrolment, change in marital or economic status, graduation, etc.

## 6. RANKING PROCEDURES

The rankings are produced following the general criteria specified below:

### 6.1. STUDENTS ENROLLED IN THE FIRST YEAR OF ALL COURSES OF STUDY

The ranking is made on the basis of the Equivalent Economic Status Index (ISEE) for the family unit, compared to the limit of **€ 26,516.70**, for a maximum of 1000 points assigned using the following formula:

$$\left\{ 1 - \frac{\text{Student ISEE}}{26,516.70} \right\} \times 1000$$

The ranking is determined by the assigned score, listed in decreasing order. For equal scores, students enrolled in higher-level courses prevail. In the event of further parity, the mark for the degree prevails, followed by the youngest age.

### 6.2. STUDENTS ENROLLED IN YEAR TWO OR LATER OF ALL COURSES OF STUDY

The ranking is listed in decreasing order as determined by the overall score relating to the number of CFU earned by **10 August 2025** and the score determined by the average mark on the exams. A total of 1000 possible points are distributed thus: 600 based on the number of earned CFU and 400 based on the average score of exams passed.

For equal merit scores, students who have not used the bonus rank higher, followed by students with higher income scores. For further parity, students enrolled in a later year of the course, followed by younger students.

Students with handicaps or invalidity equal to or greater than 66% who are accepted for the rankings have the right to a scholarship even if it exceeds the number of available scholarships.

### Means of calculating the merit score

- The score relating to the **CFU** earned by **10 August 2025** is calculated using the following formula, which considers an expected average of 60 CFU for each year in the course (30 CFU for those enrolled part time):  
 Student CFU= credits achieved by the student by 10 August 2025 considered for scholarship purposes;  
 Minimum CFU= credits required by the competition notice for the academic year for which the scholarship is being requested;  
 Maximum CFU= maximum number of credits that the student can have achieved, obtained by adding 60 CFU for each complete year of course (30 for part-time students);

#### Full time:

$$(student\ CFU - minimum\ CFU) \times \frac{600}{(maximum\ CFU - minimum\ CFU)}$$

#### Part time:

$$\{(student\ CFU - minimum\ CFU) \times \frac{300}{(maximum\ CFU - minimum\ CFU)}\} \times 2$$

**If the bonus is used, the score relating to CFU is equal to zero.**

- The score related to the **average** mark on the exams is calculated using the following formula:

$$(average\ student\ mark - 18) \times \frac{400}{(30 - 18)}$$

## 7. PUBLICATION OF RANKINGS AND POSSIBLE REQUESTS FOR REVIEWS

Interested parties will be notified of the rankings **only** through publication on the [Scholarship > Rankings](#) page by accessing 'Consult the Rankings' with their credentials **by**:

- 10 November 2025 - Provisional scholarship rankings;
- 31 December 2025 - Definitive scholarship rankings;
- 31 May 2026 - Last Definitive scholarship rankings;

### 7.1. TERMS AND MEANS OF SUBMITTING REQUESTS FOR REVIEWS

Any requests to review the rankings must be submitted in writing to the Diritto allo studio Service **within 15 days following publication of the rankings**. Requests presented after the definitive and definitive integrated rankings may relate only to aspects **not present in the previous rankings**.

The appeal must relate to any incorrect evaluations by the Service and must be supported by appropriate documentation justifying the claimant's reasons.

Interested parties will be notified of the result of the application and this will affect the subsequent rankings.

Further **appeals** regarding the definitive decision must be presented to the relevant bodies within the terms provided by current regulations.

## 8. ASSIGNMENT OF BENEFITS AND MEANS OF PAYMENT

Scholarships will be paid to students exclusively via **bank transfer** to a Bank account in the name of the recipient student, following those criteria:

1. Italian or foreign bank account, indicated by the student in the Sportello Internet Studenti (student page), in the Home section > Master Data > Data Bank Account (Refunds);
2. If no bank account is indicated in the section indicated above, the payment will be made on to the Flash Up studio (student ID card) bank account.

**Note: If the student, both recipient or eligible not recipient, does NOT provide the bank information for payments by 31 January 2026, the scholarship benefits will be forfeit for the 2025/2026 academic year.**

Scholarships will be assigned until the number fixed by this announcement is met. In the event of a lack of recipients (*beneficiari*) in the rankings, the scholarships or residual contributions will be assigned to students in other rankings based on the merit requirement until the number of scholarships and contributions established in the announcement is met.

**Please note that the payment times indicated in this Notice are linked to the actual availability of funds and are therefore to be considered purely indicative and non-binding.**

### 8.1. STUDENTS ENROLLED IN THE FIRST YEAR OF THREE-YEAR BACHELOR'S AND FIVE-YEAR MASTER'S DEGREES

Student **RECIPIENTS (*beneficiari*) listed in the definitive rankings who got their Flash Up Studio card or provided an IBAN code in their name before the publication of the definitive rankings** will receive the first scholarship payment, equal to 50% of the scholarship amount deducted the amounts for the food service and possible accommodation service, by **31 December 2025**.

Subject to the availability of regional funds, the second scholarship payment will be disbursed **starting from July 2026 upon earning a minimum level of merit** – including the use of a 5-CFU bonus – of **35 CFU (17.5 CFU for part-time students)**, provided that they are earned by **10 August 2026**.

Earning the above-mentioned 35 CFU (17.5 CFU for part-time students) by **30 November 2026** gives the right only to exemption from 50% of the all-inclusive fee and, if a scholarship recipient (*beneficiario*), to 50% of the scholarship amount.



Note that for the purposes of this announcement, **extra exams or partial exams (modules) not listed in the university record book will not be considered.**

As a matter of course, the Service **will verify** that the above-mentioned credits were obtained by checking the exams appearing in the record book by the following dates:

- 15/06/2026 to receive payment starting from in July, subject to the availability of regional funds;
- 30/08/2026;
- 15/10/2026;
- 15/12/2026.

Students who have confirmed the right to the scholarship after 15/06/2026 will receive the scholarship amount in the weeks following the first subsequent positive check made by the office.



Students who intend to use the **bonus credits** to confirm eligibility for the first-year scholarship must make an **express request** by opening a ticket to the Diritto allo studio Service. Diritto allo studio office will assign bonus credits anyway to students who didn't request to use them in December 2026. Students who do not want to use bonus credit will have to confirm that by opening a ticket to Diritto allo studio.

Should the student find that exams passed more than one month prior are not listed in the record book, the Diritto allo studio Service must be notified in writing via a ticket.

**UNTIL THE OFA ARE PASSED – WITH THE STUDENT NOTIFYING THE DIRITTO ALLO STUDIO SERVICE OF THIS IN WRITING – NO SCHOLARSHIP, ACCOMMODATION SERVICE, OR MEAL PAYMENTS WILL BE DISBURSED.**

Students who pass the OFA after publication of the definitive rankings will receive the scholarship as a single amount starting in July, provided that the merit requirement is met.

## **8.2. STUDENTS ENROLLED IN THE FIRST YEAR OF A MASTER'S DEGREE**

Student **RECIPIENTS (*beneficiari*) listed in the definitive rankings who got their Flash Up Studio card or provided an IBAN code in their name before the publication of the definitive rankings** will receive the first scholarship payment, equal to 50% of the scholarship amount deducted the amounts for the food service and possible accommodation service, by **31 December 2025**.

Subject to the availability of regional funds, the second scholarship payment will be disbursed **starting from July 2026 after earning** a minimum merit level of **20 CFU** (10 CFU for part-time students), provided that the credits are earned **by 10 August 2026**.

Earning the above-mentioned 20 CFU (10 CFU for part-time students) **by 30 November 2026** gives the right only to exemption from 50% of the all-inclusive fee and, if a scholarship recipient (*beneficiario*), to 50% of the scholarship amount.



Note that for the purposes of this announcement, extra exams or partial exams not listed in the university record book will not be considered.

Eligible students who become recipients (*beneficiari*) by finalizing enrolment after publication of the definitive rankings will receive the scholarship as a single amount starting in July, provided that the merit requirement is met.

As a matter of course, the Service **will verify** that the above-mentioned credits were obtained by checking the exams appearing in the record book by the following dates:

- 15/06/2026 to receive payment in July, subject to the availability of regional funds;
- 30/08/2026;
- 15/10/2026;
- 15/12/2026.

Students who have confirmed the right to the scholarship after 15/06/2026 will receive the scholarship amount in the weeks following the first subsequent positive check made by the office.

Should the student find that exams passed more than one month prior are not listed in the record book, the Diritto allo studio Service must be notified in writing via a ticket.

## **8.3. STUDENTS ENROLLED IN YEAR TWO OR LATER OF ALL COURSES**

Student **RECIPIENTS (*beneficiari*) listed in the definitive rankings who got their Flash Up Studio card or provided an IBAN code in their name before the publication of the definitive rankings** will receive the first scholarship payment, equal to 50% of the scholarship amount deducted the amounts for the food service and possible accommodation service, by **31 December 2025**.

The second scholarship payment will be disbursed starting from **July 2026** subject to the availability of regional funds.

If the student halts studies, unpaid scholarship amounts will not be disbursed.

**Note:** For scholarship recipients (*beneficiari*) enrolled in the first year outside the prescribed time, the scholarship will be disbursed in a single payment equal to 50% of the total amount by 31 December 2025, provided that the degree is not earned by 30 November 2025.

#### 8.4. STUDENTS ENROLLED IN POSTGRADUATE OR PHD COURSES

Student **RECIPIENTS (*beneficiari*)** listed in the definitive rankings who got their Flash Up Studio card or provided an IBAN code in their name before the publication of the definitive rankings will receive the first scholarship payment, equal to 50% of the scholarship amount deducted the amounts for the food service and possible accommodation service, by **31 December 2025**.

Upon verification of continued enrolment, the second scholarship payment will be disbursed starting from **July 2026** subject to the availability of regional funds.

### 9. SUPPLEMENTS TO THE SCHOLARSHIPS

#### 9.1. INTERNATIONAL MOBILITY AND INTERNSHIPS IN FOREIGN COUNTRIES

##### 9.1.1. List of benefits and recipients of the integration

Students receiving or eligible for the scholarship for the 2025/2026 academic year may compete for the supplement for international mobility and internships in foreign countries relating to specific calls for applications promoted by the University of Bergamo which must last at least **2 months**.

The contribution in question is granted once to those who have the right to it for each course of study. Students who, pursuant to Article 6 of the Agreement for International Mobility and Internships under the Erasmus Plus Program, fail to comply with the deadlines or terminate the program before its expiration for reasons other than those indicated in Article 13 thereof, are excluded.

The international mobility supplement includes:

- Money contribution equal to maximum **€ 600.00** per month for each month spent abroad, up to a maximum of 10 months;

IMPORTANT: the amount of the supplement for international mobility is reduced by any other contributions granted through Ministerial and European Union funds based on bilateral agreements, even non-EU agreements, and through funds provided by public or private subjects.

- **reimbursement for travel expenses** (up to **€100.00** for EU countries and up to **€500.00** for extra-EU countries)
- **monetary conversion of the food service** for the period spent abroad.

Students applying for mobility are prohibited from accessing university canteens during their mobility period if they temporarily return to Bergamo.

All the amounts and months covered by the benefits mentioned above are **halved** for students receiving the scholarship for the year following the last year of the regular course, with reference to the year of enrolment (first year outside the prescribed time).

The number of supplements for international mobility and internships abroad will depend on the available resources allocated by the Lombardy Region and the Ministry of Universities and Research following the rankings of eligible students.

If sufficient resources are not available to provide the supplementary grant to all eligible students, the award will be based on the scores in the scholarship rankings and the number of beneficiaries will be proportional to the number of applicants for each Department.

##### 9.1.2. Application procedure and required documentation

Interested students, even if they are not yet certain of their departure date, must request this supplement by completing the online scholarship application by **3 October 2025**, selecting "**international mobility contribution**" from the required services.



After their departure, and by **30 September 2026**, applicants must upload copies of the tickets for the first outbound and last return journeys to the Diritto allo studio website, in the "Upload Documents" section, in the "Spese di viaggio per integrazione mobilità" field.

### **9.1.3. Ranking and payments**

The scholarship supplement will be awarded based on the income and merit ranking drawn up pursuant to Paragraph 5 above.

The first provisional ranking will be published in the Results section of this Call for Applications by 31 January 2026.

Subsequently, the disbursement of the grant will be subject to verification, certified by the International Programs Office, of actual participation in the exchange program and its duration. This verification will be carried out automatically in October 2026, at the end of the 2025/2026 exchange program.

In December 2026, the final ranking will be published in the Results section of this Call for Applications, and the grants will be disbursed.

Any requests for review must be submitted via Ticket addressed to the Diritto allo studio within 15 days of the publication of the rankings.

## **9.2. GRADUATION PRIZE**

Scholarship recipients (*beneficiari*) of the scholarship for the 2025/2026 academic year who are enrolled in three-year bachelor's degrees, master's degree, and five-year master's degrees will benefit from a scholarship supplement equal to half of the expected amount, net of deductions for the accommodation service and food service, if they earn the degree **in the same academic year within the regular duration of the course** (Article 2, clause 3 of Italian Ministerial Decree no. 1320/2021).

This supplement **will be assigned as a matter of course** to those with a right to it at the end of the exam sessions in the 2025/2026 academic year, provided there are sufficient resources. If there are not sufficient resources for all those entitled, a ranking will be drawn up giving priority to those who have obtained a master's or single-cycle master's degree, and based in the second instance on the degree grade.

The postgraduate grant is incompatible with the scholarship for enrolment outside the prescribed time of the academic year 2026/2027: in case of eligibility for 2026/2027 scholarship as student enrolled to the first year outside the prescribed time the student will not receive the postgraduate grant.

By 30 June 2027, at the end of all degree sessions for the 2025/2026 academic year, the final ranking of the recipients of the degree award will be published in the Results section of this Call for Applications.

Any requests for review must be submitted via Ticket addressed to the Diritto allo studio within 15 days of the ranking's publication.

## **10. INCOMPATIBILITY – FORFEITURE – REVOCATION**

### **10.1. INCOMPATIBILITY**

The scholarship cannot be combined with similar forms of economic assistance provided by the university using its own funds or by other public or private entities, with scholarships for foreigners covered by the Ministry of Foreign Affairs, or with free positions in colleges, halls of residence, or boarding houses not managed by the university. In such cases, the student has the option to choose one of the funding sources.

However, the scholarship may be combined with the supplement for international mobility in Point 9.1 of this announcement.

The scholarship may also be combined with contributions from other Italian or foreign institutions aimed at integrating stays abroad with the training or research activities of scholarship recipients (*beneficiari*)

or honouring undergraduate papers and not aimed at a curricular course of studies to earn an academic degree.

## 10.2. FORFEITURE AND REVOCATION

The right to the scholarship is **forfeit** if:

- the student is subject to disciplinary sanctions greater than written censure due to infractions with respect to the university;
- the student does not submit the original documentation requested to confirm the veracity of the self-certifications to the Diritto allo studio Service within the indicated time;
- the student does not correct any omissions/differences noted in the iSEE certificate presented to obtain the benefits in this announcement by 31/12/2025;
- the student submits an application to halt studies or transfers to another university during the 2025/2026 academic year. This provision does not apply for students enrolled in the first year of three-year bachelor's courses, graduate courses, or five-year master's degrees when the merit requirement in Points 3.1.1 and 3.1.2 is met by the student before halting the studies or transferring;
- the university confirms the untruthfulness of the information declared by the student in a self-certification such that the merit and/or income requirement in Points 3.1 and 3.2 of this announcement is not met.

The scholarship is **revoked**:

- for students enrolled in the first year of the three-year bachelor's degree or five-year master's course – not postgraduate and doctorate courses – who have not earned at least 35 CFU (17.5 CFU for part-time students) by 30 November 2026, even with the use of the bonus, or who have achieved 30 CFU without expressly requesting the application of the necessary bonus credits;
- for students enrolled in the first year of graduate courses who have not earned at least 20 CFU (10 CFU for part-time students) by 30 November 2026.

**If the scholarship is forfeit or revoked, the amounts received and the amount corresponding to the monetary value of the services effectively used must be repaid, even through the use of payment plans.**

Students with recognized handicaps pursuant to Article 3, clause 1 of Italian Law no. 104/1992 or with **invalidity equal to or greater than 66%** are exempt from the provisions regarding revocation of the scholarship and payment of the second instalment.

The forfeiture and revocation of eligibility will result in the obligation to pay university fees in the amount established for the income bracket to which one actually belongs.

## 11. TRANSFERS AND DEPARTMENT CHANGES

In the event of a transfer to another university after the start of the academic year and **by request of the interested party**, the submitted scholarship application will be sent to the entity/university where the student has requested the transfer and the student will therefore forfeit the benefits recognized by the University of Bergamo, with the obligation to return any amounts paid.

Students transferring from other universities to the University of Bergamo after the start of the academic year must ask the Diritto allo studio entity at the original university to send the application, provided that it was submitted within the deadlines set out in the competition announcement. The transfer must be finalized **by 30 November 2025**, before the definitive rankings are published.

## HOUSING SERVICE IN THE UNIVERSITY RESIDENCES

### 12. TIMES AND MEANS OF THE OFFER

Assignment from **25 SEPTEMBER 2025 to 31 JULY 2026** of a minimum of 200 accommodation spots divided thus:

- 91 at the hall of residence on Via Garibaldi 3/F – Bergamo
- 15 at the hall of residence on Via Caboto, 12 – Bergamo
- 48 at the hall of residence on Via Verdi, 72 – Dalmine
- 46 at the 'Seminario Vescovile' hall of residence on Via Arena, 11 (entrance on Viale delle Mura, 80) – Bergamo

The following are given priority in the assignment:

- students with handicaps, pursuant to Article 3, c. 1, of Italian Law no. 104 of 5 February 1992, or with invalidity equal to or greater than 66%
- students confirmed to be present in the hall in the previous academic year and meeting the merit requirements in Point 2.2 below.

Accommodation for first-year foreign students not pertaining to the European Union will be reserved in accordance with regional provisions from the Lombardy Region General Director of Education, Instruction and Labour Decree no. 21650 of 13 November 2002.

The minimum number of places announced are distributed thus:

**33** reserved for **EU first-year students** (with deferred entrance according to the educational system for students enrolled in PhD courses);

**17** reserved for **extra-EU foreign first-year students**;

**150** reserved for **students enrolled in year two or later** of the three-year bachelor's course, graduate course, five-year master's course, and PhD courses.

### 13. REQUIREMENTS FOR PARTICIPATION IN THE COMPETITION

Italian students, students from European Union countries, and foreign students (referred to in Italian Presidential Decree no. 394 of 31 August 1999, implementing Italian Legislative Decree no. 286 of 25 July 1998) **who enrol or intending to enrol in courses opened by the University of Bergamo for the 2025/2026 academic year**, may participate in the competition if they meet both of the following requirements:

- **Distance requirements:** have residency in a municipality from which he can get to the municipality where the course is held with a travel time on public transport greater than 90 minutes (for calculating the travel time please see paragraph 4.2 – Geographical origin);
- **Merit requirements and academic regularity:** as indicated in the paragraph 3.1.

To obtain accommodation, applicants must be regularly enrolled for the 2025/2026 academic year on **the date of entry into the Hall of Residence**, with the exception of those enrolled in the **first year of a master's degree course** for which the registration deadline must be understood as relating to **pre-enrollment**, and must meet the merit and income requirements specified below.

**Note:** For enrolment in PhD courses and postgraduate courses, refer to the University of Bergamo educational system.

## 14. ACCOMMODATION COSTS

With regard to regional regulations implemented by Italian Prime Ministerial Decree 30/4/97, which establishes a close correlation between the effective cost of the services and its cost to users, the following monthly rates are fixed relative to the income brackets listed below:

	<b>Bergamo Sites (Garibaldi and Seminario)</b>	<b>Dalmine and Caboto Sites</b>
<b>INCOME BRACKET</b>	<b>MONTHLY RATE</b>	<b>MONTHLY RATE</b>
ISEE WITHIN THE LIMIT FOR THE SCHOLARSHIP	€ 276.00	€ 276.00
OUT OF RANGE	€ 330.00	€ 300.00 double € 330.00 single

Payment of costs must be made to the University of Bergamo in three instalments according to the **following calendar**:

- 3/10 of the amount by the date of entry;
- 4/10 of the amount by 15/01/2026;
- 3/10 of the amount by 15/05/2026.

### 14.1. DEPOSIT

Before entering the facility, **ALL** students must pay the University of Bergamo a **deposit equal to €300.00**. The deposit will be returned at the end of the stay after the state of the room and furnishings has been checked.

For students already hosted in the previous academic year, the deposit already paid will be considered, with a request for any supplements due to damage or maintenance.

## 15. HOUSING SERVICE COVERED BY THE SCHOLARSHIP

Students who, in addition to meeting the merit and distance requirements, meet the income requirement indicated in paragraph 3.2 above and apply for a scholarship will be placed on the housing service rankings with **priority**.

Students who intend to apply for both a scholarship and housing service must submit an ISEE or ISEEU Parificato certificate as required in paragraph 3.2 above, signed **in the 2025 calendar year and by September 9, 2025**. This certificate will determine their ranking.

**Before submitting a request for ISEE certification, please see the relative [Guide prepared by the Tax Office](#).**

### 15.1. TERMS AND MEANS OF SUBMITTING THE APPLICATION

THE APPLICATION FOR HOUSING SERVICES COVERED BY THE SCHOLARSHIP MUST BE SUBMITTED ONLINE ONLY BY:

**12:00 NOON ON 9 SEPTEMBER 2025**

The link to apply is available on the page [WWW.UNIBG.IT](http://WWW.UNIBG.IT) > STUDIARE > BORSE DI STUDIO > DOMANDA ONLINE, clicking on "APPLICATION FOR SERVICES" and then on "APPLICATION FOR SCHOLARSHIP AND ACCOMMODATION A.Y. 2025/2026".

Interested students must select both options in the “services required” section: “**scholarship and canteen service**” and “**accommodation covered by scholarship.**”

The application for all benefits is submitted by the student, reserving the right to **self-certification** pursuant to Italian Presidential Decree 445 of 28/12/2000.

The Diritto allo studio Service will complete the application with ISEE data drawn from the INPS database through the existing application agreement with the social security institute. Data relating to the ‘ISEEU parificato’ will be transmitted by the tax assistance centre working with the university.

**Note that for the purposes of this announcement, the ISEE/U is valid only if submitted by 09 September 2025.**

The Service has the right to request suitable evidence to supplement the application. A failure to present a document within the prescribed term or submission of an irregular document will lead to the exclusion of the student from the competition (see paragraph 20.2).

Students are held to notify the Diritto allo studio Service in writing **by 30 November 2025** of any event regarding the request for accommodation, which was or will be verified following submission of the application: receipt of another scholarship or economic support (with the exclusion of fiduciary or unsecured loans), transfer to another university, impossibility of pursuing the studies, withdrawal from enrolment, change in marital or economic status, graduation, etc.

## **15.2. RENT PAYMENT AND DEPOSIT**

- **recipients (*benef*) or students accepted for the scholarship who have passed any obligation for further instruction will not be asked to pay the costs.** The housing cost is covered by the scholarship, from which the Service will retain the amount of €2,760.00 as fixed by Regional Government Decree no. XII/4704 of 14/07/2025;
- **for students enrolled in the first year of the three-year bachelor's degree or five-year master's course suspended until the OFA has been passed**, the service will be provided for a fee (to be paid by the 15<sup>th</sup> of each month) according to the reduced rate, save reimbursement upon receiving the scholarship;
- **recipients (*benef*) or students accepted for the scholarship** for the last semester (**OUTSIDE THE PRESCRIBED TIME**) who earn the degree by 30 November 2025 must pay the costs for the months of hospitality according to the out-of-range rate. For those who earn their degree after 30 November 2025, the period of hospitality covered by the scholarship ends on 28 February 2026. Guests may decide to prolong their stay until they earn their degree (but not beyond 31 July 2025) by paying the monthly fee at a reduced rate;
- **for students accepted for the scholarship**, the cost must be paid at the reduced rate only if there are not sufficient funds to dispense the scholarship itself;
- **part-time students** (Italian Prime Ministerial Decree 9/4/01, Article 2-2), the service will be charged according to the reduced rate, without retaining anything from the possible scholarship;
- the payment of the **deposit** is due as indicated in the paragraph 14.1.

## **IMPORTANT**

First-year students that do not meet the minimum merit requirement for this announcement by **30 November 2026** (or do not pass any OFA by 30 September 2026), **must return** any amounts received in the form of money or services according to the applicable income brackets.

## **16. PAID ACCOMMODATION**

Students who do not apply for a scholarship but meet both the distance, merit, and academic standing requirements will be ranked after students applying for a scholarship and will be granted housing by paying the monthly fee according to the methods indicated in paragraph 14 above.

Students receiving paid housing, who are not scholarship recipients or eligible for a scholarship, and who submit ISEE certifications within the scholarship deadline after September 9, 2025, may request a recalculation of their monthly fee from the Right to Education Office.

## 16.1. TERMS AND MEANS OF SUBMITTING THE APPLICATION

THE APPLICATION FOR PAID ACCOMMODATION MUST BE SUBMITTED ONLINE ONLY BY:

**12:00 NOON ON 9 SEPTEMBER 2025**

The link to apply is available on the page [WWW.UNIBG.IT](http://WWW.UNIBG.IT) > STUDIARE > BORSE DI STUDIO > DOMANDA ONLINE, clicking on "APPLICATION FOR SERVICES" and then on "APPLICATION FOR SCHOLARSHIP AND ACCOMMODATION A.Y. 2025/2026".

Interested students must select **"Paid accommodation"** in the "services required" section.

The application for all benefits is submitted by the student, reserving the right to **self-certification** pursuant to Italian Presidential Decree 445 of 28/12/2000.

The Service has the right to request suitable evidence to supplement the application. A failure to present a document within the prescribed term or submission of an irregular document will lead to the exclusion of the student from the competition (see paragraph 20.2).

Students are held to notify the Diritto allo studio Service in writing **by 30 November 2025** of any event regarding the request for accommodation, which was or will be verified following submission of the application: transfer to another university, impossibility of pursuing the studies, withdrawal from enrolment, change in marital or economic status, graduation, etc.

## 17. PUBLICATION OF RANKINGS AND POSSIBLE APPEALS

Six rankings will be drawn up: three (EU Freshmen – Non-EU Freshmen – Subsequent Years) for students to be assigned to the Bergamo Residences (Via Garibaldi, Via Caboto, and the Episcopal Seminary) and three (EU Freshmen – Non-EU Freshmen – Subsequent Years) for students to be assigned to the Via Verdi Residence in Dalmine.

The rankings are drawn up according to the general criteria specified below:

- For each ranking, priority will be given first to students with a recognized disability pursuant to Article 3, paragraph 1, of Law No. 104 of February 5, 1992, or with a disability equal to or greater than 66%;
- **Students who were previously hosted in the previous academic year** will be placed in the ranking if they meet the merit requirements. Confirmation of their place will also apply to first-year master's degree students:
- Students who meet the financial requirements will be placed next, according to the income or merit scores specified below;
- **Students who meet the merit requirements but whose financial and asset situation exceeds the limits indicated in this competition announcement** will be placed second among students who meet both the merit and financial requirements.

**The ranking scores will be assigned based on the formulas indicated in the previous paragraph 5.**

The rankings and the procedures for accessing the residences will be communicated to interested parties by the

**22 September 2025**

through publication on the web page [Alloggi > Graduatoria](#) by logging in "Esito graduatorie".

### 17.1. TERMS AND MEANS OF SUBMITTING REQUESTS FOR REVIEWS

Any requests to review the rankings must be submitted in writing through a ticket addressed to the Diritto allo studio Service **within 10 days following publication** of the rankings. The appeal must relate to any incorrect evaluations by the relevant Service and must be supported by appropriate documentation justifying the claimant's reasons.

The interested party will be notified of the result of the application via a ticket.

Further **appeals** regarding the Service's definitive decision must be presented to the relevant bodies within the terms provided by current regulations.

### 18. CRITERIA FOR ASSIGNING POSITIONS

**The student must be regularly enrolled – or pre-enrolled for the cases in the introduction – at the University of Bergamo on the date the place is occupied.**

The places will be assigned following the criteria below:

- housing places at the **hall on Via Verdi in Dalmine** will be assigned to students enrolled in courses at the **School of Engineering** and PhD students in engineering. Only if all positions for the hall in Dalmine have been ranked will remaining places be assigned to students in the rankings for the halls in Bergamo according to the criteria below;
- housing places at the **hall on Via Caboto in Bergamo** will be assigned only to female students;
- housing places at the **Seminario Vescovile** will be assigned first to students enrolled in courses at the **Humanities Centre**;
- having assigned the places reserved for first-year students (see Point 1), any remaining places will be assigned to students enrolled in later years according to the merit rankings;
- any other available places will be assigned to first-year students, first to those belonging to the EU;
- accommodation in double rooms will be assigned to students of the same sex.

Recipients (*benef*) may express a preference which is non-binding. The Service reserves the (incontestable) right to assign accommodation in different facilities based on actual availability, following the order of priority indicated in the previous section.

### 19. HOSPITALITY CONDITIONS

- Students must respect the Hall of Residence Regulations, which will be presented to them before entering the facility. During the first guest's meeting, expected by 30 November 2025, students housed in any facility **will elect**, by simple majority, a representative who will work with the Diritto allo studio Service to apply and ensure respect for the regulations.
- The period of hospitality runs from **25 September 2025 to 31 July 2026, 10:00 am**.
- The assignment is agreed for the 2025/2026 academic year in the above-mentioned period and will nevertheless end **within seven days of graduation**, interruption of studies, or transfer to another university.
- The university reserves the right to remove students from the halls of residence if they do not respect the regulations they have signed, save further application of sanctions set out in the scholarship announcement.
- By 10:00 am on the last day of the stay – **31/07/2026** – the students must free the rooms and wardrobes of their personal effects and have the Diritto allo studio Service check the state of the furniture, walls, and systems in the room, which must be left in a normal state of cleanliness. This is a prerequisite for reimbursement of the deposit referred to in the point above, which will be retained if damage to the facilities or furniture is found, save possible charges for greater costs in relation to the damage.
- Students winning the competition, **except for PhD students**, must occupy the place by **31 October 2025**, residing there continuously; otherwise they will lose their right to accommodation. The Diritto allo studio Service must be informed of any delays in occupying the place, and the Service will assess the reasons for the delay.

## 19.1. DESCRIPTION OF THE HALLS OF RESIDENCE

- The **Hall of Residence in Bergamo – Via Caboto 12** is organized into two flats with double rooms and a common bathroom for every one or two rooms. Students are responsible for the relative management. The hall has three cooking areas, washing machines, and a dryer.

The university provides guests with a common printer located in one of the two flats that guests may use for academic needs.

The university is responsible for:

- providing electricity, water, and gas;
- system maintenance (emergency maintenance following a notification);
- bed linens (weekly);
- textile laundering at the end of the stay;
- extraordinary cleaning of the entire facility when it is closed and at Easter;
- garden maintenance;
- television tax;
- wireless Internet connection;
- printer cartridges (on request and in reasonable quantities).

- The **Hall of Residence in Bergamo – Via Garibaldi 3/F** consists of single rooms with a bathroom and Wi-Fi. The University provides concierge service in the morning and nighttime availability in case of emergency, daily cleaning of common areas, maintenance, and weekly changes of bed linens. Guests must clean their own rooms and bathrooms. There is a laundry/ironing room in the hall. The university provides guests with a common printer that guests may use for academic needs (cartridges are provided by the Diritto allo studio Service on request and in reasonable quantities).

Evening food service is also provided from Monday to Friday with the same means and costs as at other university canteens. Alternatively, guests may also use a common kitchen to prepare meals.

- The **Hall of Residence in Bergamo – Seminario Vescovile** consists of single rooms with a bathroom and Wi-Fi. The University provides concierge service in the morning and nighttime availability in case of emergency, daily cleaning of common areas, maintenance, and weekly changes of bed linens. Guests must clean their own rooms and bathrooms. There is a laundry/ironing room in the hall. The university provides guests with a common printer that guests may use for academic needs (cartridges are provided by the Diritto allo studio Service on request and in reasonable quantities).

A common kitchen is also available for meal preparation.

- The **Hall of Residence in Dalmine – Via Verdi 72** consists of double rooms with a bathroom and Wi-Fi. The University provides concierge service in the morning and nighttime availability in case of emergency, cleaning of common areas, maintenance, and weekly changes of bed linens. Guests are responsible for cleaning their rooms and bathroom. There is a laundry/ironing room in the hall. The university provides guests with a common printer that guests may use for academic needs (cartridges are provided by the Diritto allo studio Service on request and in reasonable quantities).

Evening food service is also provided from Monday to Friday with the same means and costs as at other university canteens. Alternatively, guests may also use a kitchen to prepare meals.

The Diritto allo studio Service will periodically check the cleanliness of the rooms and the state of the systems and reserves the right, if the students do not do it themselves, to have specialized companies clean the rooms and sanitize the bathrooms, charging the related costs to the guests in the room in question.

For any other information relating to the use of the halls of residence, see the related regulations published at [www.unibg.it](http://www.unibg.it) > Vivere Unibg > Spazi e Servizi > Alloggi.



## 20. INCOMPATIBILITY – FORFEITURE – REVOCATION

### 20.1 INCOMPATIBILITY

The accommodation place **may not be combined** with free places in colleges, halls of residence, or boarding houses not managed by the university. In these cases, the student has the right to opt for one or the other.

### 20.2 FORFEITURE AND REVOCATION

The right to housing is **forfeited** when:

- the student travels to a foreign university as part of an international exchange programme;
- the student is subject to disciplinary sanctions greater than written censure due to infractions with respect to the university;
- the student does not submit the original documentation or other clarification requested to confirm the veracity of the self-certifications to the Diritto allo studio Service within the indicated time;
- the student submits an application to halt studies or transfers to another university during the 2025/2026 academic year. This provision does not apply for students enrolled in the first year of three-year bachelor's courses, graduate courses, or five-year master's degrees when the merit requirement in Points 2.2.1 and 2.2.2 is met by the student before halting the studies or transferring;
- the university confirms the untruthfulness of the information declared by the student in a self-certification such that the merit requirement in Point 2.2 of this announcement is not met.

The housing place is **revoked** in the cases referred to in the Hall of Residence Regulations.

## COMMON PROVISIONS FOR SCHOLARSHIP AND HOUSING SERVICE REQUESTS

### 21. VERIFYING THE ECONOMIC SITUATION

To verify the economic situation, the university exercises the rights provided for in legal provisions, particularly Article 10 of Italian Legislative Decree no. 68/2012 and Article 11, clause 6 of Italian Prime Ministerial Decree 159/2013.

In accordance with the ISEE database managed by INPS, Agenzia delle Entrate (tax agency) – Lombardy Regional Direction – Ministry of Finance, as well as the Financial Police, the university will make a substantial check of the veracity of the self-certifications produced by students benefitting from monetary support or services assigned through competitions, relying on current regulations and particularly Article 71 of Italian Presidential Decree 445/2000.

In carrying out these checks, the university may request suitable documentation to demonstrate the completeness and truthfulness of the declared information pursuant to Article 4, clause 10 of Italian Prime Ministerial Decree of 9 April 2001.

In the event of untruthful declarations, the sanctions in Article 10, clause 3 of Italian Legislative Decree no. 68/2012, Articles 75 and 76 of Italian Presidential Decree no. 445/2000 will be applied, along with – in the event of omissions relating to the economic situation – Article 38, clause 3 of Italian Legislative Decree 78/2010.

Disciplinary sanctions and criminal standards – should the fact constitute a crime – may nevertheless be applied.

For any other information or clarification, interested parties may contact the secretary of the Diritto allo studio Service at Via dei Caniana, 2 – Bergamo.

## **22.AGREEMENT TO CREATE A 'UNIQUE DATABASE' LIMITED TO RECIPIENTS (BENEFICIARI) OF THE SCHOLARSHIP**

The information may be consulted and/or provided by other entities for the Diritto allo studio Service to monitor if, for the same academic year, the student requested and obtained double benefits and for the further purposes of monitoring and control by the Diritto allo studio Service.

## **23.PROCEDURE MANAGER**

Pursuant to Italian Law 241/1990, Elena Gotti, the Diritto allo studio Service manager is nominated as manager of the administrative procedure.

## **24.INFORMATION ON THE USE AND PROCESSING OF PERSONAL DATA AND THE APPLICANT'S RIGHTS (pursuant to Italian Legislative Decree no. 196/2003 and European Regulation 679/2016)**

The university guarantees processing of personal data deriving from participation in the announcement with the understanding that the data will be processed in accordance with Italian Legislative Decree no. 196 of 30 June 2003 and EU Regulation 2016/679. The university hereby informs you that any personal data acquired will be processed in accordance with current regulations and used for the purposes of managing the procedure, producing the rankings, determining and dispensing funds and, in general, managing mobility. This information may be transmitted only to public administrations (e.g. Ministry of Finance and Financial Police) directly interested in the students' economic situation.

The personal data protection manager is Michele Gorga, email: dpo@unibg.it

The data controller is the Rector pro tempore of the University of Bergamo.

Interested parties may contact the latter for any requests regarding processing of their personal data.

A video surveillance system is active in common areas at the halls of residence on Via Garibaldi 3/F, Seminario Vescovile – Bergamo, and Via Verdi 72 – Dalmine to guarantee safety and accessibility for guests. Access is controlled via personal smart cards.

Before submitting the application for assignment of the announced benefits, the candidate must declare to have fully read and seen the above-mentioned information pursuant to Article 13 of the regulation and agree to the processing of the personal data provided.

*Bergamo, come da registrazione da protocollo*

IL RETTORE

Prof. Sergio Cavalieri

(Documento firmato digitalmente

ai sensi dell'art. 24 del D. Lgs. 82/2005)