



Request for **INSERTION OF SUPERNUMERARY COURSES IN THE STUDY PLAN**

To the Board of the Degree Programme (to be sent to the relevant Student Secretariat by ticket: [Student Secretariat Ticket](#))

The undersigned _____ enrolment no. _____ enrolled for the academic year _____ current year/ supplementary year of the three-year degree course in

_____ / master's degree in

_____ curriculum

HEREBY REQUESTS

the insertion of the following supernumerary courses in the study plan (indicate code, name of the course, no. of credit and specify if valid or not valid for the calculation of the degree average):

_____ no. of credits _____

Valid/ Not valid for the calculation of the degree average

_____ no. of credits _____

Valid/ Not valid for the calculation of the degree average

_____ no. of credits _____

Valid/ Not valid for the calculation of the degree average

_____ no. of credits _____

Valid/ Not valid for the calculation of the degree average

_____ no. of credits _____

Valid/ Not valid for the calculation of the degree average

Valid/ Not valid for the calculation of the degree average



_____ no. of credits _____

for the reason stated below:

The inclusion of the above-mentioned courses in the career (Booklet section of the Internet Desk) is not automatic, but **it is necessary to wait for the approval by the competent Board of the degree programme.**

You can apply if you are duly enrolled for the current academic year; supplementary year students can apply if they renew their enrolment and obtain their degree after the summer session.

N.B. These credits will be taken into account when calculating the degree average up to a maximum of 20 credits for first level degree courses, up to a maximum of 20 credits for master's degree courses (Italian Ministerial Decree 270/04), up to a maximum of 40 credits for single-cycle degree courses, provided they are consistent with the academic regulations of the program of study in the academic year of enrollment.

Respectfully,

Signature

Bergamo, _____