

Erasmus+ 2026/27 a.y. Application Form

UNIBG is gradually introducing
the MOBILITY ON LINE software,
dedicated to the management of international study programs

Here you can find a short guide for filling out the application for
the A.Y. 2026/27 ERASMUS CALL FOR STUDY



Erasmus+ 2026/27 a.y. STEP 1: APPLICATION DETAILS

After selecting the link included in the call, you will access the
APPLICATION DETAILS page:
YOU WILL FIND PRE-FILLED FIELDS.

1 Application details

2 Personal data

3 Emergency contact data

4 Current Study details

5 Planned stay details (first choice)

6 Planned stay details (2nd choice)

7 Planned stay details (3rd choice)

8 Planned stay details (4th choice)

9 Planned stay details (5th choice)

10 Previous career and mobility period

11 Others


Application details

Type of application *
☐ Incoming ☒ Outgoing

Type of person *
☒ Student ☐ Teachers

Exchange programme *
Erasmus (SMS) ▼

Academic year *
2025/2026 ▼

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MOBILITY-ONLINE

Cancel application

Continue

Choose **Continue** in order to proceed with the application



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STEP 2: PERSONAL DATA

FILL IN YOUR PERSONAL DATA.
IN THE «EMAIL» FIELD, WRITE YOUR INSTITUTIONAL EMAIL:
(@STUDENTI.UNIBG.IT)

1 Application details ✓

2 Personal data

3 Emergency contact data

4 Current Study details

5 Planned stay details (first choice)

6 Planned stay details (2nd choice)

7 Planned stay details (3rd choice)

8 Planned stay details (4th choice)

9 Planned stay details (5th choice)

10 Previous career and mobility period

11 Others

Personal data

Matriculation number / Student number * ⓘ

Last name *

First name *

Gender *
☐ Male ☐ Female ☐ Others

Date of birth *

Place of birth *

Nationality *
<-- Please select --> ▼

Citizenship *
<-- Please select --> ▼

Fiscal code *

University e-mail address * ⓘ

Same e-mail address for verification

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Previous

Continue

Choose **Continue** in order to proceed with the application



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Erasmus+ 2026/27 a.y. STEP 3: EMERGENCY CONTACT DATA

FILL IN THE DATA OF A TRUSTED PERSON TO BE CONTACTED IN CASE OF EMERGENCY

All fields marked with (*) must be completed.

1 Application details ✓	<h3>Emergency contact data</h3> <p>Relationship of contact person *</p> <input type="text"/> <p>First name of your contact person *</p> <input type="text"/> <p>Last name of your contact person *</p> <input type="text"/> <p>E-mail address of contact person *</p> <input type="text"/> <p>Telephone number of contact person *</p> <input type="text"/>
2 Personal data 1	
3 Emergency contact data	
4 Current Study details	
5 Planned stay details (first choice)	
6 Planned stay details (2nd choice)	
7 Planned stay details (3rd choice)	
8 Planned stay details (4th choice)	
9 Planned stay details (5th choice)	
10 Previous career and mobility period	
11 Others	

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Choose **Continue** in order to proceed with the application



Erasmus+ 2026/27 a.y. STEP 4: CURRENT STUDY DETAILS

SELECT YOUR FACULTY («DIPARTIMENTO»), THEN YOUR STUDY LEVEL («TRIENNALE» OR «MAGISTRALE») AND STUDY FIELD;
FINALLY SELECT YOUR FACULTY COORDINATOR

All fields marked with (*) must be completed.

1 Application details ✓	<h3>Current Study details</h3> <p>Country of the home institution *</p> <p>Italy ▼</p> <p>Home institution *</p> <p>BERGAMO01 - UNIVERSITA' DEGLI STUDI DI BERGAMO ▼</p> <p>Faculty/Department *</p> <p><-- Please select --> ▼</p> <p>Study level *</p> <p><-- Please select --> ▼</p> <p>Study field *</p> <p><-- Please select --> ▼</p>
2 Personal data 1	
3 Emergency contact data 1	
4 Current Study details	
5 Planned stay details (first choice)	
6 Planned stay details (2nd choice)	
7 Planned stay details (3rd choice)	
8 Planned stay details (4th choice)	
9 Planned stay details (5th choice)	
10 Previous career and mobility period	
11 Others	

Choose **Continue** in order to proceed with the application



Erasmus+ 2026/27 a.y. STEP 5: PLANNED STAY DETAILS (FIRST CHOICE)

THE «FIRST CHOICE» is the ONLY MANDATORY DESTINATION TO BE SELECTED

The others are optional.

Remember:

it is a theoretical destination that can be modified during the February/March Plenary Meeting

- Use the drop-down menu and SEQUENTIALLY select (filters automatically change when selecting):
 1. The language of instruction at your possible exchange destination;
 2. Your country destination;
 3. Your destination (foreign university);
 4. Select how you have achieved the language level;
 5. Select the language level you have achieved;
 6. Write the date when you have taken the assessment test/achieved your language level/enrolled in a Master degree programme



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STEP 5: PLANNED STAY DETAILS

(2nd – 3rd – 4th – 5th CHOICE)

Language of instruction at receiving institution *

<-- Please select -->

When selecting the language level, please refer to the table attached to the call. In the event of any differences with the level automatically shown in MO, the table attached to the call has to be considered decisive.

Country of host institution (first choice) *

<-- Please select -->

Host institution (first choice) *

<-- Please select -->

Your Language proficiency assessment *

<-- Please select -->

Your Language skill/level *

☐ A1 ☐ A2 ☐ B1 ☐ B2 ☐ C1 ☐ C2

Valori possibili: A1, A2, B1, B2, C1 o C2 A1 - Introductory or Discovery Level A2 - Intermediate or Survival Level B1 - Threshold level B2 - Advanced or Independent Level C1 - Autonomous level C2 - Master's level

Date of your Language assessment *

The destinations that you select here are approximate:

- SELECT a host institution for each language level YOU HAVE ACHIEVED and you want to apply for. (In case of any differences with what automatically shown in MO, the table attached to the call has to be considered decisive)

e.g.

- If you apply only for English B2 destinations, you'll fill out only the FIRST CHOICE field;
- If you apply for ENGLISH B2 AND FRENCH B1, you'll fill out the FIRST and the SECOND CHOICE fields;
- If you apply for ENGLISH B2, FRENCH B1 and GERMAN B2, you'll fill out the FIRST, SECOND AND THIRD CHOICE fields.



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STEP 10: Previous career and mobility period

Fill out the following fields regarding your previous ERASMUS mobility experiences, your foreign Bachelor career and/or changes of Degree programs/Re-enrollment.

All fields marked with (*) must be completed.

1 Application details	✓
2 Personal data	✗
3 Emergency contact data	✗
4 Current Study details	✗
5 Planned stay details (first choice)	✗
6 Planned stay details (2nd choice)	
7 Planned stay details (3rd choice)	
8 Planned stay details (4th choice)	
9 Planned stay details (5th choice)	
10 Previous career and mobility period	
11 Others	✗

Previous career and mobility period

Have you already received ERASMUS funding in the same study cycle? *

☒ Yes ☐ No

For how many months did you receive Erasmus funding? *

0,00

Have you achieved your bachelor degree in a foreign university? *

☒ Yes ☐ No

If YES, after receiving the Confirmation of Registration, please upload your bachelor career

Minimum grade bachelor's degree *

Maximum grade bachelor's degree *

Bachelor's degree grade achieved *

Where have you achieved your bachelor degree? *

<-- Please select -->

Have you obtained activity recognitions for your path at UNIBG? (in case of transfer or re-enrollment) *

☒ Yes ☐ No

If YES, after receiving the Confirmation of Registration, please upload your recognition documents

ATTN: - As for past Erasmus mobilities, you just need to write the amount of months spent abroad DURING YOUR CURRENT COURSE OF STUDY

- In case of a foreign Bachelor career and Degree transfers, please set the Recognition Decrees aside: in the following step of the application you'll need to upload them in PDF.

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STEP 11: OTHERS

VERIFY AND TICK THE MANDATORY DECLARATIONS.
TICK AND FILL, IN CASE YOU ARE ENROLLED ON A PROVISIONAL BASIS.

1 Application details	✓
2 Personal data	!
3 Emergency contact data	!
4 Current Study details	!
5 Planned stay details (first choice)	!
6 Planned stay details (2nd choice)	
7 Planned stay details (3rd choice)	
8 Planned stay details (4th choice)	
9 Planned stay details (5th choice)	
10 Previous career and mobility period	!
11 Others	!

Others

☐ I declare that I have read the call, the available receiving university for my department/course of study and the related specific requirements *

Please fill out this mandatory field.

☐ I declare that I am regularly enrolled in a bachelor or master's degree course at the University of Bergamo *

Student who want to graduate in the extraordinary session of March-April 2026 must already be enrolled, at least hypothetically, in a master's degree program; otherwise, it is not possible to participate in the call for applications.*

Please fill out this mandatory field.

☐ I'm enrolled in a master degree on a provisional basis (I don't have my bachelor's degree yet)

I will graduate in a extraordinary session (academic year 25/26 - March/April 2027) and I wish to perform the mobility as a student enrolled in the master's degree course.

☒

☐ Availing myself of the right granted by Article 2 of Law No 15 of 4 January 1968 and subsequent amendments and additions, and of Article 46 of Presidential Decree No 445 of 28 December 2000, and aware that in the event of false declarations the penalties laid down by the criminal code and by the special laws on the subject will be applied to me (Article 76 of Presidential Decree No 445/2000) and that I will forfeit any benefits that may have been obtained. *

Please fill out this mandatory field.

SELECT → **SEND APPLICATION**

CHECK YOUR EMAIL TO ACCESS «MOBILITY ON LINE» IN ORDER
TO COMPLETE AND CONFIRM YOUR APPLICATION



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Erasmus+ 2026/27 a.y. CONFIRM YOUR APPLICATION

After submitting the first part of the application, you'll receive a confirmation email with the text below. You need to follow the instructions to complete the application procedure

BE CAREFUL: IF YOU DON'T COMPLETE THE PROCEDURE, YOUR APPLICATION WILL NOT BE CONFIRMED and WILL NOT BE SUBMITTED.

Thank you for registering with Mobility-Online.

Please click the link at the end of this email to submit your Erasmus application **and save it for future access to Mobility-Online:**

To submit your application, once logged in please:

1. Complete your personal data;
2. If necessary upload the following documents:
3. Language requirements or certification (i.e. IELTS/TOEFL certificate);
4. Bachelor career if not achieved at UNIBG;
5. Proof of previous studies achieved and recognized on the current study program
6. Click CONFIRM to submit the application.



Erasmus+ 2026/27 a.y. CONFIRM YOUR APPLICATION

AFTER LOGGING IN, SELECT «MY APPLICATION DATA» AND YOU WILL SEE THIS FIRST SECTION

— Before the mobility - Application and registration			
✓	Online application	15/12/2025	Show/Change application
✓	Confirmation e-mail online application	15/12/2025, Automatically generated	
✓	Personal data completed	22/05/2025, DANIELE VALSECCHI	Complete personal data
Please click on the button 'Complete personal data' to confirm your data, if necessary please update with mandatory information.			
✓	QUESTIONARIO MOTIVAZIONI MOBILITA' INTERNAZIONALE - SURVEY ON MOTIVATIONS FOR INTERNATIONAL MOBILITY	15/12/2025, DANIELE VALSECCHI	Compila il questionario/ Fill the survey

SELECT «COMPLETE PERSONAL DATA», VERIFY AND COMPLETE BOTH THE «PERSONAL DETAILS» AND «PERMANENT ADDRESS DETAILS»:

Personal details

Permanent address details

Select **FORWARD TO UPDATE**, check or modify if necessary, then click **UPDATE** to save your data AND THEN fill in the questionnaire




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Erasmus+ 2026/27 a.y. CONFIRM YOUR APPLICATION

In this area, you need to upload the necessary files in order to complete your application:

- Language Proficiency → TOEFL/IELTS CERTIFICATES → upload the original certificates
- Proof of Previous Studies → IF YOU HAVE OBTAINED ANY RECOGNITION IN YOUR CURRENT CAREER → upload the recognition decrees
- Bachelor career upload → IF YOU ACHIEVED/ARE ACHIEVING A BACHELOR DEGREE IN ANOTHER UNIVERSITY (in Italy or abroad): upload your career with the achieved CREDITS (CFU) AND MARKS

— Before the mobility - Complete your personal data and if necessary upload documents

<input type="checkbox"/>	Confirmation of language proficiency uploaded		Upload confirmation of language proficiency
<input type="checkbox"/>	Proof of previous studies uploaded		Upload proof of previous studies
<input type="checkbox"/>	Bachelor career uploaded		Upload bachelor career (If not UNIBG student)
<input checked="" type="checkbox"/>	Confirm your application		CLICK TO SUBMIT YOUR APPLICATION

11/07/2025, [REDACTED]

When you've uploaded all the documents, select **SUBMIT YOUR APPLICATION** to complete and conclude your application

 You will receive a confirmation email



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