

## Bando Erasmus + a.a. 2026/27 Form Candidatura

UNIBG sta gradualmente introducendo il software  
MOBILITY ON LINE  
dedicato alla gestione dei programmi di mobilità internazionale

Di seguito una breve guida alla compilazione della candidatura al

**BANDO ERASMUS PER STUDIO A.A. 2026/27**



# Bando Erasmus + a.a. 2026/27

## STEP 1: APPLICATION DETAILS

Dopo aver cliccato al link presente nel bando verrai reindirizzato  
alla pagina APPLICATION DETAILS:  
TROVERAI CAMPI A SISTEMA PRECOMPILATI

1 Application details

2 Personal data

3 Emergency contact data

4 Current Study details

5 Planned stay details (first choice)

6 Planned stay details (2nd choice)

7 Planned stay details (3rd choice)

8 Planned stay details (4th choice)

9 Planned stay details (5th choice)

10 Previous career and mobility period

11 Others


Application details

Type of application \*  
☐ Incoming ☒ Outgoing

Type of person \*  
☒ Student ☐ Teachers

Exchange programme \*  
Erasmus (SMS) ▼

Academic year \*  
2025/2026 ▼

 powered by  
MOBILITY-ONLINE

Cancel application

Continue

Clicca su **Continue** per proseguire nella compilazione



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## STEP 2: PERSONAL DATA

COMPILA I TUOI DATI PERSONALI  
NEL CAMPO EMAIL INDICA L'INDIRIZZO ISTITUZIONALE:  
(@STUDENTI.UNIBG.IT)

1 Application details	✓
2 Personal data	
3 Emergency contact data	
4 Current Study details	
5 Planned stay details (first choice)	
6 Planned stay details (2nd choice)	
7 Planned stay details (3rd choice)	
8 Planned stay details (4th choice)	
9 Planned stay details (5th choice)	
10 Previous career and mobility period	
11 Others	

### Personal data

Matriculation number / Student number \* ⓘ

Last name \*

First name \*

Gender \*

☐ Male ☐ Female ☐ Others

Date of birth \*

Place of birth \*

Nationality \*

<-- Please select --> ▼

Citizenship \*


<-- Please select --> ▼

Fiscal code \*

University e-mail address \* ⓘ

Same e-mail address for verification

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### STEP 3: EMERGENCY CONTACT

INSERISCI I DATI I UNA PERSONA DI FIDUCIA DA CONTATTARE IN CASO DI EMERGENZA

All fields marked with (\*) must be completed.

1 Application details ✓	<h4>Emergency contact data</h4> <p>Relationship of contact person *</p> <input type="text"/> <p>First name of your contact person *</p> <input type="text"/> <p>Last name of your contact person *</p> <input type="text"/> <p>E-mail address of contact person *</p> <input type="text"/> <p>Telephone number of contact person *</p> <input type="text"/>
2 Personal data 1	
3 Emergency contact data	
4 Current Study details	
5 Planned stay details (first choice)	
6 Planned stay details (2nd choice)	
7 Planned stay details (3rd choice)	
8 Planned stay details (4th choice)	
9 Planned stay details (5th choice)	
10 Previous career and mobility period	
11 Others	

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Previous Continue

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### STEP 4: CURRENT STUDY DETAILS

Seleziona il tuo DIPARTIMENTO POI IL LIVELLO DI STUDI (TRIENNALE O MAGISTRALE) E CORSO DI STUDIO;  
SELEZIONA INFINE LA TUA COORDINATRICE/IL TUO COORDINATORE DI DIPARTIMENTO

All fields marked with (\*) must be completed.

1 Application details ✓	Current Study details
2 Personal data 1	
3 Emergency contact data 1	
4 Current Study details	
5 Planned stay details (first choice)	
6 Planned stay details (2nd choice)	
7 Planned stay details (3rd choice)	
8 Planned stay details (4th choice)	
9 Planned stay details (5th choice)	
10 Previous career and mobility period	
11 Others	

Country of the home institution \*

Italy ▼

Home institution \*

BERGAMO01 - UNIVERSITA' DEGLI STUDI DI BERGAMO ▼

Faculty/Department \*

<-- Please select --> ▼

Study level \*

<-- Please select --> ▼

Study field \*

<-- Please select --> ▼

Clicca su **Continue** per proseguire nella compilazione



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### STEP 5: PLANNED STAY DETAILS (FIRST CHOICE)

LA FIRST CHOICE è L'UNICA SEDE OBBLIGATORIA DA INSERIRE

Le altre sono opzionali

- Ricorda:
  - Che è una sede ipotetica che poi potrà/dovrà essere modificata in sede di seduta plenaria
- Utilizza i menù a tendina e seleziona in sequenza (i filtri si aggiornano ad ogni selezione):
  1. La lingua di scambio della sede che hai scelto;
  2. Il paese di destinazione;
  3. La sede di destinazione;
  4. Indica la modalità con cui hai acquisito il tuo livello linguistico;
  5. Seleziona il livello linguistico che hai acquisito;
  6. Riporta la data in cui hai sostenuto/ottenuto il livello linguistico;



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## STEP 5: PLANNED STAY DETAILS

### (2 nd – 3 rd – 4 th – 5 th CHOICE)

Language of instruction at receiving institution \*

<-- Please select -->

When selecting the language level, please refer to the table attached to the call. In the event of any differences with the level automatically shown in MO, the table attached to the call has to be considered decisive.

Country of host institution (first choice) \*

<-- Please select -->

Host institution (first choice) \*

<-- Please select -->

Your Language proficiency assessment \*

<-- Please select -->

Your Language skill/level \*

☐ A1 ☐ A2 ☐ B1 ☐ B2 ☐ C1 ☐ C2

Valori possibili: A1, A2, B1, B2, C1 o C2 A1 - Introductory or Discovery Level A2 - Intermediate or Survival Level B1 - Threshold level B2 - Advanced or Independent Level C1 - Autonomous level C2 - Master's level

Date of your Language assessment \*

Le sedi selezionate in questa fase sono indicative:

- INSERISCI una sede per ciascun livello linguistico CHE POSSIEDI E per cui ti vuoi candidare. (In caso di discrepanze fanno fede le specifiche indicate nella tabella)

Esempio:

- Se mi candido per sedi Inglese B2 compilerò solo la FIRST CHOICE;
- se mi candido per INGLESE B2 E FRANCESE B1 compilerò la FIRST e la SECOND CHOICE;
- Se mi candido per INGLESE B2, FRANCESE B2 E TEDESCO B2 compilerò la FIRST, LA SECOND E LA THIRD CHOICE



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## STEP 10: Previous career and mobility period

Compila le seguenti richieste in merito a periodi Erasmus precedenti – Lauree triennali conseguite all'estero e passaggi di corso/reimmatricolazioni

All fields marked with (\*) must be completed.

1 Application details ✓

2 Personal data ✗

3 Emergency contact data ✗

4 Current Study details ✗

5 Planned stay details (first choice) ✗

6 Planned stay details (2nd choice)

7 Planned stay details (3rd choice)

8 Planned stay details (4th choice)

9 Planned stay details (5th choice)

10 Previous career and mobility period

11 Others ✗

### Previous career and mobility period

Have you already received ERASMUS funding in the same study cycle? \*

☒ Yes ☐ No

For how many months did you receive Erasmus funding? \*

0,00

Have you achieved your bachelor degree in a foreign university? \*

☒ Yes ☐ No

If YES, after receiving the Confirmation of Registration, please upload your bachelor career

Minimum grade bachelor's degree \*

Maximum grade bachelor's degree \*

Bachelor's degree grade achieved \*

Where have you achieved your bachelor degree? \*

<-- Please select -->

Have you obtained activity recognitions for your path at UNIBG? (in case of transfer or re-enrollment) \*

☒ Yes ☐ No

If YES, after receiving the Confirmation of Registration, please upload your recognition documents

**ATT: Per periodi Erasmus sarà sufficiente che indichi i mesi già svolti – NELLO STESSO CICLO DI STUDI**

– Nei casi di carriera e passaggi di corso prepara le delibere di riconoscimento, nella fase successiva dell'application dovrai caricare i pdf.





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## STEP 11: OTHERS

VERIFICA E SPUNTA LE OPZIONI OBBLIGATORIE SPUNTA E COMPILA NEL CASO TU SIA IMMATRICOLATO IN IPOTESI

1	Application details	✓
2	Personal data	!
3	Emergency contact data	!
4	Current Study details	!
5	Planned stay details (first choice)	!
6	Planned stay details (2nd choice)	
7	Planned stay details (3rd choice)	
8	Planned stay details (4th choice)	
9	Planned stay details (5th choice)	
10	Previous career and mobility period	!
11	Others	!

### Others

☐ I declare that I have read the call, the available receiving university for my department/course of study and the related specific requirements \*

Please fill out this mandatory field.

☐ I declare that I am regularly enrolled in a bachelor or master's degree course at the University of Bergamo \*

Student who want to graduate in the extraordinary session of March-April 2026 must already be enrolled, at least hypothetically, in a master's degree program; otherwise, it is not possible to participate in the call for applications.\*

Please fill out this mandatory field.

☐ I'm enrolled in a master degree on a provisional basis (I don't have my bachelor's degree yet)

I will graduate in a extraordinary session (academic year 25/26 - March/April 2027) and I wish to perform the mobility as a student enrolled in the master's degree course.

☐ Availing myself of the right granted by Article 2 of Law No 15 of 4 January 1968 and subsequent amendments and additions, and of Article 46 of Presidential Decree No 445 of 28 December 2000, and aware that in the event of false declarations the penalties laid down by the criminal code and by the special laws on the subject will be applied to me (Article 76 of Presidential Decree No 445/2000) and that I will forfeit any benefits that may have been obtained. \*

Please fill out this mandatory field.

CLICCA → **SEND APPLICATION**

1. **CONTROLLA L'EMAIL** PER ACCEDERE A MOBILITY ON LINE PER COMPLETARE E RENDERE DEFINITIVA L'APPLICATION



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## Bando Erasmus + a.a. 2026/27 CONFERMA APPLICATION

Dopo aver inviato l'applicazione riceverai una email di conferma con il testo sotto riportato e dovrai seguire le istruzioni per completare la procedura

**ATTENZIONE: SE NON SI COMPLETA LA PROCEDURA LA CANDIDATURA NON SARA' COMPLETA**

Thank you for registering with Mobility-Online.

Please click the link at the end of this email to submit your Erasmus application **and save it for future access to Mobility-Online:**

To submit your application, once logged in please:

1. Complete your personal data;
2. If necessary upload the following documents:
3. Language requirements or certification (i.e. IELTS/TOEFL certificate);
4. Bachelor career if not achieved at UNIBG;
5. Proof of previous studies achieved and recognized on the current study program
6. Click CONFIRM to submit the application.



## Bando Erasmus + a.a. 2026/27 CONFERMA APPLICATION

DOPO AVER EFFETTUATO L'ACCESSO CLICCA SU MY APPLICATION DATA E VEDRAI QUESTA PRIMA SEZIONE

Before the mobility - Application and registration		
✓ Online application	15/12/2025	<a href="#">Show/Change application</a>
✓ Confirmation e-mail online application	15/12/2025, Automatically generated	
✓ Personal data completed	22/05/2025, DANIELE VALSECCHI	<a href="#">Complete personal data</a>
Please click on the button 'Complete personal data' to confirm your data, if necessary please update with mandatory information.		
✓ QUESTIONARIO MOTIVAZIONI MOBILITA' INTERNAZIONALE - SURVEY ON MOTIVATIONS FOR INTERNATIONAL MOBILITY	15/12/2025, DANIELE VALSECCHI	<a href="#">Compila il questionario/ Fill the survey</a>

CLICCA SU COMPLETE PERSONAL DATA, VERIFICA E COMPLETA ENTRAMBE LE SEZIONI «PERSONAL DETAILS» E «PERMANENT ADDRESS DETAILS» :

Personal details

Permanent address details

Clicca su **FORWARD TO UPDATE**, controlla e modifica se necessario e poi clicca **UPDATE** per salvare i dati e PROCEDI POI alla compilazione del «Questionario motivazionale»




## Bando Erasmus + a.a. 2026/27 CONFERMA APPLICATION

In questa sezione devi caricare gli allegati necessari a completare la tua candidatura:

- Language Proficiency → CERTIFICATI TOEFL/IELTS → carica gli originali dei certificati
- Proof of Previous Studies → SE HAI AVUTO RICONOSCIMENTI SULLA CARRIERA ATTUALE → carica le delibere di riconoscimento
- Bachelor career upload → SE HAI CONSEGUITO/STAI CONSEGUENDO LA LAUREA TRIENNALE IN UN ALTRO ATENEO (italiano o estero): carica la carriera con CFU E VOTI conseguiti

— Before the mobility - Complete your personal data and if necessary upload documents

<input type="checkbox"/> Confirmation of language proficiency uploaded		<a href="#">Upload confirmation of language proficiency</a>
<input type="checkbox"/> Proof of previous studies uploaded		<a href="#">Upload proof of previous studies</a>
<input type="checkbox"/> Bachelor career uploaded		<a href="#">Upload bachelor career (If not UNIBG student)</a>
<input checked="" type="checkbox"/> Confirm your application	15/12/2025, DANIELE VALSECCHI	<a href="#">CLICK TO SUBMIT YOUR APPLICATION</a>

Quando hai terminato i caricamenti: Clicca su SUBMIT YOUR APPLICATION per completare l'applicazione e presentare la candidatura



Riceverai una email di conferma di candidatura presentata

