



Dati desumibili dalla registrazione a protocollo:

Numero Protocollo, Titolo,

Classe Fascicolo Allegati e Riferimenti

APPLICATION DEADLINE: 28th FEBRUARY 2026

CALL FOR APPLICATIONS

FOR PARTICIPATION IN THE DOUBLE DEGREE PROGRAMME

MASTER'S DEGREE IN MANAGEMENT ENGINEERING

UNIVERSITY OF BERGAMO

AND

MASTER'S DEGREE IN TECHNOLOGY AND ENGINEERING MANAGEMENT

UNIVERSITAT POLITÈCNICA DE CATALUNYA – BARCELONA, SPAIN

ACADEMIC YEAR 2026–2027

The University of Bergamo (UniBg) and the Universitat Politècnica de Catalunya in Barcelona (Spain) have signed a cooperation agreement (renewed until 2029) allowing students enrolled in the Master's Degree Programme in Management Engineering to obtain, in addition to the Italian Master's Degree, the Master's Degree in Technology and Engineering Management awarded by UPC, by attending a predefined part of the study programme at the partner university.

The aim of this integrated double degree programme is to provide participants with a more comprehensive international education, enhancing their employment opportunities not only in Italy but also in other European countries.

The integrated study programme is structured as follows: during the first year of the Master's Degree, students will take the examinations corresponding to the **60 ECTS credits** at the University of Bergamo. During the second year, students will continue their studies at the Universitat Politècnica de Catalunya in Barcelona, earning a total of **60 ECTS credits**. The final semester (including the Master's thesis) will again take place at the University of Bergamo for approximately a further 30 ECTS credits. Students participating in the double degree programme may also take additional (extra-curricular) examinations.

Participation in the programme is limited to a **maximum of 5 students** enrolled in the first year of the Master's Degree in Management Engineering for the academic year 2025–2026.

The ranking list will be drawn up by the Selection Committee in accordance with the criteria and procedures described below.

The call for applications and the relevant application form are available on the website at the following link:

<https://ls-me.unibg.it/en/opportunities-and-study-abroad/double-degree>



Participation Procedures for the Academic Year 2026–2027

Eligibility Requirements

Applicants must be enrolled, for the academic year 2025–2026, in the first year of the Master's Degree in Management Engineering and have obtained at least **12 ECTS** credits from examinations included in the study plan by the application submission deadline.

Failure to meet the above requirements will result in automatic exclusion from the selection procedure.

Selected candidates will be definitively admitted to the Double Degree Programme subject to verification of the following conditions prior to departure:

- regular enrolment for the academic year 2025–2026 in the first year of the Master's Degree in Management Engineering;
- acquisition of at least **45 ECTS credits** by the end of the September 2026 examination session;
- compliance with the University Regulations on international mobility (https://trasparenza.unibg.it/sites/trasparenza/files/trasparenza/regolamento_mobilita_in_ternazionale.pdf), which provide that no more than 12 months may be spent abroad during the entire Master's Degree programme and no more than 60 ECTS credits may be earned abroad per study cycle.

All students are required to independently and in good time complete the formalities necessary to obtain all documentation required for their stay in Argentina for the planned period. They are also responsible for complying with the regulations of the host university, as specified on the institution's official website.

Application Submission Procedures and Deadline

Interested students must submit their duly signed application (Application Form – Annex 1), together with the required documentation, **no later than 12:00 noon on 28th February 2026**, exclusively by e-mail to ingegneria@unibg.it.

The subject line of the e-mail must read: "Application for the Double Degree Programme – Master's Degree in Management Engineering".

The following documents must be attached to the scanned, **dated and signed** application form (Annex 1):

- a scanned copy of a passport or identity card;
- the Curriculum Studiorum (student academic record including the list of exams and grades and a copy of the student record book certifying the weighted grade point average at the time of application), in PDF format;
- a Curriculum Vitae (European format, in English), dated and signed, in PDF format;
- a motivation letter of no more than 2,500 characters (including spaces), written in either English or Italian.

Applications that are incomplete, unsigned or undated will not be accepted.

Selection

Applications will be assessed by a Selection Committee composed of three faculty members appointed by the Director of the Department of Management, Information and Production Engineering. The Committee will verify eligibility requirements and evaluate the CVs and motivation letters of applicants. Applicants whose applications comply with this call will also be required to attend

an interview with the Committee. The interview will take place on **16th March 2026**, according to procedures that will be communicated at a later date.

Results and Acceptance

The final ranking list will be drawn up based on the following evaluation criteria, for a maximum total score of **100 points**:

- up to **80 points** for the evaluation of the academic career and submitted documentation;
- up to **20 points** for the interview.

Evaluation of Academic Career and Documentation (maximum 80 points)

- *Parameter PA: ECTS credits earned – max 30 points.*
The score is assigned proportionally to the number of ECTS credits earned, using half of the credits required for the first year of the study plan (30 ECTS) as a reference:
 $PA = 30 \times \min(1, \text{ECTS_earned} / 30)$.
For examinations consisting of multiple modules, only the missing modules will be considered, subject to a declaration by the candidate.
- *Parameter PB: Weighted grade point average – max 30 points.*
The score is assigned proportionally to the weighted average of the examinations taken:
 $PB = 30 \times \min(1, \text{average} / 30)$.
- *Parameter PC: Curriculum Studiorum, previous academic career and Curriculum Vitae – max 10 points.*
The score is assigned by the Committee based on the relevance and coherence of previous academic and professional experiences, with particular attention to any international mobility experiences and the final grade obtained in the Bachelor's Degree. The Curriculum Studiorum must include the academic career related to the Master's Degree (list of examinations taken and grades obtained, together with a copy of the student record book certifying the updated weighted average at the time of application), as well as the academic career related to the Bachelor's Degree, including the complete list of examinations and grades.
- *Parameter PD: Motivation letter – max 10 points.*
The motivation letter will be evaluated by the Committee based on clarity of personal objectives, coherence with the study programme and originality. Candidates must write the letter in an authentic and personal manner. **The use of automatic text generation software or artificial content production tools may compromise the eligibility of the application.** The Committee reserves the right to use verification tools to ensure originality and compliance with the required criteria. The motivation letter, written in Italian or English, must not exceed 2,500 characters, including spaces.

Candidates who obtain a score **lower than 40/80** in the **evaluation** of academic career and documentation (PA + PB + PC + PD) **will not be admitted** to the interview and will be excluded from further consideration.

Interview Evaluation (maximum 20 points)

The list of candidates admitted to the interview will be published by **10th March 2026** on the University of Bergamo website at: <https://www.unibg.it/universita/amministrazione/concorsi-e-selezioni/bandi-studenti-elaureati>; publication shall constitute official notification for all purposes.



During the interview, candidates will be assessed based on their ability to answer questions concerning their study programme and on their personal motivation.

The interview will take place on **16th March 2026** via videoconference, using digital tools that ensure public access, participant identification, communication security and traceability. **Candidates will receive the access link by e-mail at the address provided in the application. Failure to connect at the scheduled time, or late connection, even due to force majeure, will be considered as withdrawal from the selection procedure.**

Following the interviews, the final ranking list will be published on the University of Bergamo website at: <https://www.unibg.it/universita/amministrazione/concorsi-e-selezioni/bandi-studenti-e-laureati>; publication shall constitute official notification.

Selected students must communicate their acceptance or withdrawal in writing by **12:00 noon on 25th March 2026**, exclusively by e-mail to ingegneria@unibg.it.

Failure to submit such communication by the deadline will be considered as withdrawal. In the event of non-acceptance or withdrawal, other candidates will be admitted according to the ranking order.

Financial Conditions and Support

Travel, accommodation, subsistence and health insurance costs (see section below) shall be borne by the students.

Selected candidates may benefit from Erasmus+ grants for study mobility.

Insurance Coverage

For information on insurance coverage, please refer to the Erasmus+ call published on the UniBg website: <https://www.unibg.it/internazionale/andare-allestero/erasmus> (page 12 and following).

Information

For further information on the integrated programme, please contact Prof. Michele Meoli e-mail: michele.meoli@unibg.it

Officer Responsible for the Procedure

Pursuant to Law no. 241/1990, Dr. Caterina De Luca, Administrative Officer of the Engineering Unit, is appointed as the officer responsible for the administrative procedure.

Personal Data Processing and Confidentiality

Pursuant to Legislative Decree no. 196/2003, EU Regulation 2016/679, and Legislative Decree no. 51/2018, personal data provided by candidates will be collected by the Department of Management, Information and Production Engineering of the University of Bergamo and processed for the purposes of managing the selection procedure and awarding the grant. The University has appointed a Data Protection Officer (DPO), who may be contacted at dpo@unibg.it for any requests relating to the processing of personal data.

Reporting of Violations Affecting the Public Interest or the Integrity of the University

In accordance with Legislative Decree no. 24/2023, individuals participating in selection procedures or pre-contractual phases may report to the University's Anti-Corruption and Transparency Officer (RPCT) any conduct detrimental to the public interest or the integrity of the Administration. Reporting persons are guaranteed the protection measures provided for under Chapter III of Legislative Decree no. 24/2023, as well as strict confidentiality of their identity, provided that reports are submitted through the dedicated channels, namely the online platform at: <https://unibg.whistleblowing.it/#/> or,



alternatively, via the voicemail service at +39 035 205 2160. Further information is available on the University's institutional website in the "Transparent Administration" section.

Notes and Warnings

Any amendments or additions will be published on the following website:
<http://www.unibg.it/node/126>

In the event that false statements, inaccurate data or forged documents are identified, without prejudice to the criminal sanctions provided for by law and pursuant to Articles 75 and 76 of Presidential Decree no. 445/2000, the candidate will be automatically excluded from the programme and will forfeit all benefits obtained.

The Administration accepts no responsibility for communication failures due to incorrect contact details provided by the applicant, failure or delay in communicating changes of address, or causes attributable to third parties, unforeseen events or force majeure.

Publication Requirements

This call for applications, together with Annex 1, will be published on the University of Bergamo website on the notice board of the Department of Management, Information and Production Engineering:

- <http://www.unibg.it/node/126>
- <https://ls-me.unibg.it/en/opportunities-and-study-abroad/double-degree>

HEAD OF THE DEPARTMENT
Prof. Gianluca Danilo D'Urso

Documento firmato digitalmente ai sensi dell'art. 24 del D.lgs. 82/2005 e s.m.i.



INFORMATION ON THE PROCESSING OF PERSONAL DATA PURSUANT TO ARTICLE 13 OF REGULATION (EU) 2016/679 (GDPR)

In accordance with the applicable legislation on the protection of personal data (Regulation (EU) 679/2016, Legislative Decree 196/2003 as amended by Legislative Decree 101/2018, and other applicable national regulations), we hereby inform you of the following.

Data Controller and Data Protection Officer

The Data Controller is the University of Bergamo (hereinafter referred to as "University"), with its registered office at Via Salvecchio, 19 - 24129 Bergamo.

The University has appointed a Data Protection Officer (DPO), who can be contacted at dpo@unibg.it for any information regarding the processing of your personal data by the University.

A. PERSONAL DATA COLLECTED

The personal data concerning you, collected and processed by the University, include those voluntarily provided by you for the formalization of your application, namely: name, surname, tax code, place and date of birth, physical and electronic address, landline and/or mobile phone number, curriculum vitae data, health-related data (if required by the type of application or if voluntarily provided by you, including through the curriculum vitae), and judicial data (self-certification of the absence of criminal convictions).

Some of the collected and processed personal data may fall within the categories of "special categories of personal data" as defined by the EU Regulation. These include data revealing your health status and judicial data.

B. PURPOSES AND METHODS OF PROCESSING

Your personal data will be processed for the following purposes:

- a) formalization of the application;
- b) staff recruitment;
- c) compliance with legal, regulatory, or contractual obligations, including compliance with EU regulations, particularly concerning social security and supplementary assistance, occupational health and safety, taxation, public health protection, public order, and security.

With regard to the above purposes, your data will be processed in compliance with the principles of lawfulness, fairness, transparency, adequacy, relevance, and necessity as set out in Article 5, paragraph 1, of the Regulation (EU). The processing will be carried out using manual, IT, and telematic tools, ensuring security and confidentiality and in full compliance with applicable regulations. The University will take all necessary measures to promptly rectify any inaccuracies in the processed data.

C. LEGAL BASIS FOR PROCESSING

The processing of your personal data, excluding special categories of data, will be carried out based on the following legal grounds:

- For purposes (a) and (b), the execution of pre-contractual measures taken at your request;
- For purpose (c), compliance with a legal obligation.

The processing of special categories of data will be carried out to fulfil obligations and exercise the specific rights of the Data Controller or the data subject in the field of labour law, social security, and social protection, for preventive or occupational medicine purposes, for assessing the employee's work capacity, or for reasons of substantial public interest, in accordance with Article 9, paragraph 2, of the GDPR.

D. MANDATORY OR OPTIONAL PROVISION OF DATA

The provision of data is optional but necessary for the above-mentioned purposes. Failure to provide the requested data may result in the impossibility of obtaining the requested services related to the selection and recruitment process.

E. SCOPE OF DATA CIRCULATION AND DISCLOSURE

For the pursuit of the above-mentioned purposes, your personal data will be disclosed to employees and collaborators of the Data Controller, acting as authorized persons based on their specific roles.



Your personal data may also be communicated to natural or legal persons providing consultancy services or collaborating with the University to achieve the stated purposes. These entities will act as data processors under Article 28 of the Regulation or as autonomous data controllers.

Your data may also be disclosed to other public authorities when required by law or regulation or when necessary for the performance of the institutional functions of the entity, in compliance with applicable legislation.

F. DATA STORAGE AND POSSIBLE TRANSFER

Your personal data will be stored at the University and will not be transferred to a third country or an international organization.

G. DATA RETENTION PERIOD

Your personal data will be retained for the time necessary to achieve the purposes set out in Section B.

H. YOUR RIGHTS

The legislation on personal data protection (Articles 12-22 of Regulation (EU) 679/2016) guarantees you the right to be informed about the processing of your data and the right to access your data at any time, as well as to request their updating, integration, and rectification.

Where the applicable conditions are met, you may also exercise the right to erasure of data, restriction of processing, data portability, objection to processing, and the right not to be subject to decisions based solely on automated processing.

If the processing of personal data is based on your consent, you have the right to withdraw the consent given at any time.

Pursuant to the applicable legislation, you have the right to lodge a complaint with the competent supervisory authority (Italian Data Protection Authority) if you believe that the processing of your personal data violates applicable regulations.

These rights can be exercised by contacting the Data Controller via email at privacy@unibg.it.